

**UNADOPTED MINUTES  
OF THE UNITED WAY/OKOTOKS PARTNERSHIP COMMITTEE  
HELD ON TUESDAY, MARCH 12, 2024  
OKOTOKS CENTENNIAL ARENAS – PROVINCIAL ROOM**

**COMMITTEE MEMBERS  
PRESENT** Shari Hutchison, Chair  
Councillor Hallmark  
Sandra Clough  
Ankur Gupta  
Michael King  
Dick Nichols  
Valeria Rusnak  
Jakki Smolcic  
Carl Thiele

**STAFF PRESENT** Sian Anderson, Community Wellness Team Leader  
Magan Braun, Community Wellness Specialist  
Bethany Pizani, Community Wellness Administrator

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**1. CALL TO ORDER**

Chair Shari Hutchison called the meeting to order at 5:34 p.m. and provided a traditional land acknowledgement.

**2. ADOPTION OF AGENDA**

MOTION: By Councillor Hallmark that the agenda for the March 12, 2024 United Way/Okotoks Partnership Committee Meeting be adopted as presented.

Carried Unanimously

**3. MINUTES OF PREVIOUS MEETING**

3.1 United Way/Okotoks Partnership Committee - February 13, 2024

MOTION: By V. Rusnak that the minutes of the United Way/Okotoks Partnership Committee Meeting held February 13, 2024 be adopted as presented.

Carried Unanimously

#### 4. BUSINESS

##### 4.1 Community Investment - Review of 2023 Final Funding Reports

The Committee discussed the 2023 final funding reports.

##### 4.2 Finalize Community Investment Sub-committee Members

The Committee reviewed who is going to sit on the sub-committee.

##### 4.3 Campaign Discussion and Planning

###### 4.3.1 Talent Show

The Committee decided to host the all ages talent show the evening of Friday, March 7, 2025. This event will be promoted throughout the year, with auditions in late November 2024.

A sub-committee will convene to focus on talent show planning and will consist of five (5) current Committee Members and external volunteers.

###### 4.3.2 Event Ideas None

##### 4.4 Annual Calendar

The Committee reviewed the United Way / Okotoks Partnership annual calendar.

##### 4.5 Round Table Discussion None

MOTION: By J. Smolic that business items 4.1 to 4.5 be received as information.  
Carried Unanimously

##### 4.6 Administrative Invoice(s)

MOTION: By A. Gupta that the invoice(s) for Administrative expenses totaling \$116.31 be paid.

Carried Unanimously

- 4.7 Campaign Invoice(s)  
None

- 4.8 Allocation of Administration and Campaign Amounts

MOTION: By M. King that the United Way/Okotoks Partnership Committee allocate \$1,456.22 to Administration expenses and \$1,460.30 to Campaign expenses for 2024 per the Memorandum of Understanding.  
Carried Unanimously

## 5. **REPORTS**

- 5.1 Staff Liaison Report

Community Wellness Team Lead Sian Anderson provided information on Community Wellness activities including the social needs strategy, National Volunteer Week, the Youth magazine, Youth Night, the Community Access Program, Volunteer Driver Program, Age Friendly Action Plan, and the housing needs assessment and Happipad.

- 5.2 Treasurer Report

United Way / Okotoks Partnership Treasurer Sandra Clough reported on current account balances.

- 5.3 Council Report

Councillor Hallmark provided a Council update including noise attenuation and the annual deer count.

MOTION: By J. Smolic that items 5.1 to 5.3 be received as information.  
Carried Unanimously

## 6. **CORRESPONDENCE**

None

**7. NEXT MEETING**

The next meeting of the United Way/Okotoks Partnership Committee will be held on April 9, 2024.

**8. ADJOURNMENT**

MOTION: By J. Smolcic that the March 12, 2024 United Way/Okotoks Partnership Committee Meeting adjourn at 6:30 p.m.

Carried Unanimously