

**UNADOPTED MINUTES
OF THE TOWN OF OKOTOKS
FAMILY AND COMMUNITY SUPPORT SERVICES ADVISORY COMMITTEE
HELD ON WEDNESDAY, FEBRUARY 7, 2018
IN THE OKOTOKS MUNICIPAL CENTRE
COUNCIL CHAMBER**

**COMMITTEE MEMBERS
PRESENT**

Melissa Whitney, Vice-Chair
Councillor Matt Rockley
Reilly Carlson
Lynnea Knight
John Lowe

**COMMITTEE MEMBERS
ABSENT**

Ashely Dreger
Gabby Gibbs
Jana Giger
Sharon Hudspeth

STAFF PRESENT

Debbie Posey, Community Wellness Manager
Sian Anderson, Recording Secretary

A AGENDA

A.1 Call to Order

Vice-Chair Whitney called the meeting to order at 6:59 p.m.

A.2 Additions / Deletions / Changes

Item D.1 was amended to Councillor Update - M. Rockley,
Item D.4 was removed and
Item E.4 Family and Community Support Services Association of Alberta (FCSSAA)
News February 2018 was added.

A.3 Adoption

MOTION: By J. Lowe that the February 7, 2018 agenda for the Family and
Community Support Services Advisory Committee be adopted as amended.
Carried Unanimously

B MINUTES OF PREVIOUS MEETING(S)

- B.1 Family and Community Support Services (FCSS) Advisory Committee Meeting
Minutes held January 16, 2018 Encl. 1

MOTION: By R. Carlson that the minutes of the FCSS Advisory Committee Meeting held January 16, 2018 be adopted as presented.

Carried Unanimously

- B.2 Family and Community Support Services (FCSS) Advisory Committee Meeting
Minutes held January 17, 2018 Encl. 2

MOTION: By Councillor Rockley that the minutes of the FCSS Advisory Committee Meeting held January 17, 2018 be adopted as presented.

Carried Unanimously

C NEW BUSINESS

- C.1 Taking Action Against Elder Abuse Coordinated Community Response - J. Leggett

J. Leggett, Elder Abuse Coordinated Community Response Facilitator, provided an update and overview on the progress and goals of the Elder Abuse Coordinated Community Response (CCR) project.

- C.2 Public Participation Policy and Recommendations - C. Duplessis

C. Duplessis, Legislative & Policy Services Manager, and P. Huber, Legislative Services Administrator, provided information on the Public Participation Policy and Recommendations.

- C.3 Round Table

The Committee reviewed the criteria and processes used for FCSS funding decision making and discussed potential service gaps in the community.

MOTION: By L. Knight that items C.1 to C.3 be received as information.

Carried Unanimously

D REPORTS

D.1 Councillor Update - M. Rockley

Councillor Rockley reported on Council activities including Family and Community Support Services Advisory Committee funding recommendations, Affordable Housing Taskforce, the sorting of recycling, and public transit models.

D.2 Community Wellness Manager Report - D. Posey

D. Posey, Community Wellness Manager, provided information on community activities including 2017 FCSS and United Way funding reports, year-end audit, outcome reporting, performance appraisals, and tactical planning.

D.3 Foothills Composite High School/Alberta High School of Fine Arts Youth Representative - R. Carlson

R. Carlson reported on activities at the Foothills Composite High School/Alberta High School of Fine Arts including mental health supports during exam time, in school promotion of the Breathing Room, and student ID badges.

MOTION: By R. Carlson that items D.1 to D.3 be received as information.

Carried Unanimously

E CORRESPONDENCE

E.1 About the Alberta 2016 Early Development Instrument

E.2 Alberta Early Development Instrument Community Profile Report 2016 Data Collection

E.3 January 2018 Family and Community Support Services Association of Alberta Board Meeting Highlights

E.4 Family and Community Support Services Association of Alberta (FCSSAA) News February 2018

MOTION: By Councillor Rockley that items E.1 to E.4 be received as information.

Carried Unanimously

F NEXT MEETING DATES

- March 7, 2018
- April 4, 2018
- May 2, 2018

G ADJOURNMENT

MOTION: By R. Carlson that the February 7, 2018 Family and Community
Support Services Advisory Committee meeting adjourn at 8:32 p.m.
Carried Unanimously

Melissa Whitney, Vice-Chair

Sian Anderson, Recording Secretary