



**TOWN OF OKOTOKS  
UNADOPTED MINUTES  
FOR THE REGULAR COUNCIL MEETING  
HELD MONDAY, FEBRUARY 12, 2018  
AT THE OKOTOKS MUNICIPAL CENTRE  
COUNCIL CHAMBER**

**COUNCIL PRESENT**

Mayor Robertson  
Councillor Christophers  
Councillor Heemeryck  
Councillor Rockley  
Councillor Sands  
Councillor Thorn  
Councillor Watrin

**STAFF PRESENT**

Elaine Vincent, Chief Administrative Officer  
Patty Huber, Legislative Services Assistant

**1. CALL TO ORDER**

Mayor Robertson called the meeting to order at 2:05 p.m.

**2. ADOPTION OF AGENDA**

MOTION 18.C.051

By Councillor Sands

That the February 12, 2018 agenda for the Regular Meeting of Council be adopted as presented.

Carried Unanimously

### 3. IN CAMERA ITEMS

#### MOTION 18.C.052

By Councillor Heemeryck

That the meeting go In Camera as the matters to be discussed during this portion of the meeting are within one of the exceptions to disclosure in Division 2 or Part I of the *Freedom of Information and Protection of Privacy (FOIP) Act* at 2:06 p.m.

Carried Unanimously

#### 3.1 Citizen Member Appointments to a Committee/Board (FOIP 19(1))

#### MOTION 18.C.053

By Councillor Christophers

That the meeting come out of In Camera at 2:10 p.m.

Carried Unanimously

#### MOTION 18.C.054

By Councillor Watrin

That Pat Coe be appointed to the Okotoks Public Library Board for a two year term ending October 31, 2019; and

That Shawna Lawson be appointed to the United Way/Okotoks Partnership Committee for a two year term ending October 31, 2019.

Carried Unanimously

Break at 2:11 p.m. Reconvene at 2:35 p.m.

### 4. MINUTES OF PREVIOUS MEETING

#### 4.1 Regular Council Meeting - January 22, 2018

#### MOTION 18.C.055

By Councillor Rockley

That the minutes of the Regular Council Meeting held January 22, 2018 be adopted as presented.

Carried Unanimously

## 5. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Elaine Vincent, Chief Administrative Officer, reviewed the report containing information from Corporate Support and Development Services.

MOTION 18.C.056

By Councillor Sands

That the Chief Administrative Officer's Report for February 12, 2018 be received as information.

Carried Unanimously

## 6. BUSINESS

### 6.1 Peewee "A" Female Provincial Championship Request for Support

Donna Racette, Client Services Manager, reviewed the report containing the issue that the Okotoks Peewee "A" Female Hockey Team has requested Council's consideration for financial assistance towards hosting the 2018 Hockey Alberta Provincial Championships in Okotoks.

MOTION 18.C.057

By Councillor Rockley

That the request from the Okotoks Peewee "A" Female Hockey Team for provision of financial assistance towards hosting the 2018 Hockey Alberta Provincial Championships in Okotoks not be approved as it is not consistent with previous practice.

Carried Unanimously

### 6.2 Extended Producer Responsibility - Letter of Resolution Support

Paul Lyons, Waste Services Manager, reviewed the report containing the issue that Council is requested to consider supporting the City of Calgary's Alberta Urban Municipalities Association's resolution to the provincial government to establish an Extended Producer Responsibility in Alberta to help manage consumer materials at their end-of-life.

MOTION 18.C.058

By Councillor Thorn

That Council support the City of Calgary's Alberta Urban Municipalities Association's resolution for the Government of Alberta to establish an Extended Producer Responsibility policy and program approach in Alberta, and direct the Chief Administrative Officer to sign and submit the draft letter of support to the City of Calgary by February 21, 2018.

Carried Unanimously

### 6.3 Police Funding Model - Letter of Support

Scott Roberts, Protective Services Director, reviewed the report containing the issue that the Alberta Urban Municipalities Association is calling on municipalities across Alberta to join in advocating for the Government of Alberta to implement a new, more equitable police funding model.

#### MOTION 18.C.059

By Councillor Thorn

That Council support the Alberta Urban Municipalities Association's letter to MLA Anderson supporting the implementation of a new, more equitable police funding model.

Carried Unanimously

### 6.4 Mayor Alternate to the Growth Management Board

Cathy Duplessis, Legislative & Policy Services Manager, reviewed the report containing the issue that an alternate appointment is required to cover off any absences of the Mayor that may occur for the Calgary Metropolitan Region Board meetings or requirements.

#### MOTION 18.C.060

By Councillor Christophers

That Councillor Rockley be appointed as alternate representative to the Calgary Metropolitan Region Board for a one year term ending December 31, 2018.

Carried Unanimously

### 6.5 Revised Pageantry Signage in New Neighbourhoods Policy

Jamie Dugdale, Planning Services Manager, reviewed the report containing the issue that Administration has provided an update concerning the revised Pageantry Signage in New Neighbourhoods Policy for information.

#### MOTION 18.C.061

By Councillor Heemeryck

That Council receive the report regarding the revised Pageantry Signage in New Neighbourhoods Policy as information.

Carried Unanimously

## 7. BYLAWS

### 7.2 Bylaw 11-18 - Land Use Bylaw Amendment

Kari Idland, Development Planner, reviewed the report containing the issue that the purpose of Bylaw 11-18 is to amend Land Use Bylaw 40-98 to accommodate all the signage originally proposed on-site for The Parkhouses project as documented in the November 15, 2017 Subdivision and Development Appeal decision.

#### MOTION 18.C.062

By Councillor Watrin

That Bylaw 11-18, a bylaw for the purpose of amending Land Use Bylaw 40-98 to accommodate all the signage originally proposed on-site for The Parkhouses project as documented in the November 15, 2017 Subdivision and Development Appeal Board decision, be read a first time.

Carried

### 7.1 Bylaw 19-18 - Traffic Bylaw Amendment

Kelly Stienwand, Municipal Enforcement Manager, reviewed the report containing the issue that the purpose of Bylaw 19-18 is to ensure Council's decision to establish a speed limit of 40 km/hr unless otherwise posted is legislatively supported.

#### MOTION 18.C.063

By Councillor Sands

That Bylaw 19-18, a bylaw for the purpose of ensuring Council's decision to establish a speed limit of 40 km/hr unless otherwise posted is legislatively supported, be read a first time.

Carried Unanimously

#### MOTION 18.C.064

By Councillor Heemeryck

That Bylaw 19-18, a bylaw for the purpose of ensuring Council's decision to establish a speed limit of 40 km/hr unless otherwise posted is legislatively supported, be read a second time

Carried Unanimously

## MOTION 18.C.065

By Councillor Thorn

That authorization be given to read Bylaw 19-18, a bylaw for the purpose of ensuring Council's decision to establish a speed limit of 40 km/hr unless otherwise posted is legislatively supported, a third time.

Carried Unanimously

## MOTION 18.C.066

By Councillor Thorn

That Bylaw 19-18, a bylaw for the purpose of ensuring Council's decision to establish a speed limit of 40 km/hr unless otherwise posted is legislatively supported, be read a third time and passed.

Carried Unanimously

Break at 3:34 p.m. Reconvene at 3:50 p.m.

## 7.3 Bylaw 12-18 - Land Use Bylaw Amendment

Colin Gainer, Senior Planner, reviewed the report containing the issue that the purpose of Bylaw 12-18 is to amend the Land Use Bylaw by redesignating  $\pm 11.06$  hectares ( $\pm 27.32$  ac) of land within Lot 1, Block 9, Plan 151 2942 from Urban Holdings District to Residential Narrow Lot Single Detached District, Residential Small Lot Single Detached District, Residential Low Density Multi-Unit District, Residential Single Detached District, and Public Service District.

## MOTION 18.C.067

By Councillor Watrin

That Bylaw 12-18, a bylaw for the purpose of of amending the Land Use Bylaw by redesignating  $\pm 11.06$  hectares ( $\pm 27.32$  ac) of land within Lot 1, Block 9, Plan 151 2942 from Urban Holdings District to Residential Narrow Lot Single Detached District, Residential Small Lot Single Detached District, Residential Low Density Multi-Unit District, Residential Single Detached District, and Public Service District, be read a first time.

Carried Unanimously

#### 7.4 Bylaw 13-18 - Land Use Bylaw Amendment

Colin Gainer, Senior Planner, reviewed the report containing the issue that the purpose of Bylaw 13-18 is to amend the Land Use Bylaw by redesignating  $\pm 5.66$  hectares ( $\pm 13.99$  ac) of Lot 1, Block 9, Plan 151 2942 and Area 'B', Plan 171 1536 from Urban Holdings District to Residential Narrow Lot Single Detached District, Residential Small Lot Single Detached District, Residential Low Density Multi-Unit District, Residential Medium Density Multi-Unit District, and Public Service District.

##### MOTION 18.C.068

By Councillor Sands

That Bylaw 13-18, a bylaw for the purpose of amending the Land Use Bylaw by redesignating  $\pm 5.66$  hectares ( $\pm 13.99$  ac) of Lot 1, Block 9, Plan 151 2942 and Area 'B', Plan 171 1536 from Urban Holdings District to Residential Narrow Lot Single Detached District, Residential Small Lot Single Detached District, Residential Low Density Multi-Unit District, Residential Medium Density Multi-Unit District, and Public Service District, be read a first time.

Carried Unanimously

#### 7.5 Bylaw 14-18 - Land Use Bylaw Amendment

Colin Gainer, Senior Planner, reviewed the report containing the issue that the purpose of Bylaw 14-18 is to amend the Land Use Bylaw by redesignating  $\pm 3.81$  hectares ( $\pm 9.4$  ac) of Lot 1, Block 9, Plan 151 2942 from Urban Holdings District to Residential Narrow Lot Single Detached District.

##### MOTION 18.C.069

By Councillor Christophers

That Bylaw 14-18, a bylaw for the purpose of amending the Land Use Bylaw by redesignating  $\pm 3.81$  hectares ( $\pm 9.4$  ac) of Lot 1, Block 9, Plan 151 2942 from Urban Holdings District to Residential Narrow Lot Single Detached District, be read a first time.

Carried Unanimously

## 7.6 Bylaw 15-18 - Land Use Bylaw Amendment

Colin Gainer, Senior Planner, reviewed the report containing the issue that the purpose of Bylaw 15-18 is to amend the Land Use Bylaw by revising the minimum area of site requirements for side-by-side duplexes in the Residential Low-Density Multi-Unit District to allow a smaller area for laned sites.

### MOTION 18.C.070

By Councillor Sands

That Bylaw 15-18, a bylaw for the purpose of amending the Land Use Bylaw by revising the minimum area of site requirements for side-by-side duplexes in the Residential Low-Density Multi-Unit District to allow a smaller area for laned sites, be read a first time.

Carried Unanimously

## 8. DELEGATIONS / QUESTION PERIOD BY THE PUBLIC

None

## 9. NOTICES OF MOTION

None

## 10. MOTIONS RE NOTICES

None

## 11. CORRESPONDENCE FOR ACTION

11.1 Melissa Pryor, High River Kraft Hockeyville 2018 Chairperson,  
Re: Letter of Support Request

### MOTION 18.C.071

By Councillor Heemeryck

That a letter of support be sent to the High River Kraft Hockeyville Committee.

Carried Unanimously



**12. COUNCILLOR INQUIRIES AND SUGGESTIONS**

Councillor Sands inquired what the municipal portion of RCMP funding is compared to the grants and the federal portion received by the Town.

Councillor Thorn inquired if the “on-target” chart is now available on the Town’s online customer water portal or if it is still forthcoming, and suggested publishing a consumption target scale for residents to use as comparison.

Councillor Christophers suggested that the Chief Administrative Officer’s Report provided in Council agenda packages contain more information such as resident feedback, awards received, economic development initiatives, etc.

Councillor Heemeryck inquired if high efficiency lighting has been installed in all Town buildings.

Mayor Robertson suggested that a large, destination style skating rink be established perhaps on the old Spoiler Field site, and asked Administration to provide details of what this initiative would entail and approximate costs for consideration in the 2019 budget.

**13. COUNCIL REPRESENTATIVE REPORTS**

Mayor Robertson, Councillors Christophers, Heemeryck, Rockley, Sands, Thorn, and Watrin reported on their activities since the last Council meeting.

**14. STATUTORY / NON STATUTORY HEARING(S)**

None

**15. BYLAWS / BUSINESS RELATING TO HEARING(S)**

None

**16. RESPONSES TO COUNCILLOR INQUIRIES AND SUGGESTIONS****16.1 Councillor Sands - Autonomous Vehicles**

MOTION 18.C.072

By Councillor Sands

That the response to the Councillor Inquiries and Suggestions be received as information.

Carried Unanimously

**17. CORRESPONDENCE FOR INFORMATION**

- 17.1 Honourable Shaye Anderson, Minister of Municipal Affairs,  
Re: 17<sup>th</sup> Annual Minister's Awards for Municipal Excellence

MOTION 18.C.073

By Councillor Christophers

That correspondence item 17.1 be received as information.

Carried Unanimously

**18. BOARD AND COMMITTEE MINUTES**

- 18.1 Culture, Parks and Recreation Committee - January 23, 2018  
18.2 Finance and Budget Committee - February 7, 2018  
18.3 Municipal Planning Commission - January 18, 2018  
18.4 Okotoks Public Library Board - December 14, 2017  
18.5 Public Safety and Security Committee - January 24, 2018

MOTION 18.C.074

By Councillor Watrin

That the minutes of the Culture, Parks and Recreation Committee dated January 23, 2018; the Finance and Budget Committee dated February 7, 2018; the Municipal Planning Commission dated January 18, 2018; the Okotoks Public Library Board dated December 14, 2017; and the Public Safety and Security Committee dated January 24, 2018 be received as information.

Carried Unanimously

**19. ADJOURNMENT**

MOTION 18.C.075

By Councillor Heemeryck

That the February 12, 2018 Regular Council Meeting adjourn at 4:44 p.m.

Carried Unanimously