

**UNADOPTED MINUTES
OF THE REGULAR MEETING OF THE
MUNICIPAL PLANNING COMMISSION
OF THE TOWN OF OKOTOKS
HELD ON THURSDAY, JANUARY 18, 2018
IN THE OKOTOKS MUNICIPAL CENTRE
COUNCIL CHAMBER**

COMMITTEE MEMBERS

Darren Flood, Chair
Councillor Florence Christophers
Councillor Ed Sands
Claudia Kreplin
Jesse Krsa
Merlin MacNaughton

ABSENT

Anthony Kelly

STAFF PRESENT

Karen Humby, Recording Secretary

A AGENDA

A.1. Call to Order
Chair Flood called the meeting to order at 7:00 p.m.

A.2. Additions and/or Deletions
None

A.3. Adoption

18.MPC.001

MOTION: By Councillor Christophers that the January 18, 2018 agenda for the
Municipal Planning Commission be adopted as presented.

Carried Unanimously

B MINUTES OF PREVIOUS MEETING

B.1. Municipal Planning Commission Minutes – December 14, 2017

18.MPC.002

MOTION: By C. Kreplin that the minutes of the Municipal Planning Commission held
December 14, 2017 be adopted as presented.

Carried Unanimously

C SUBDIVISION APPLICATIONS

None

D DEVELOPMENT PERMIT APPLICATIONS

D.1. Development Permit Application 155-17

Applicant/Owner: Colleen Thompson

Address/Legal: 233 Cimarron Drive / Lot 101, Block 25, Plan 061 3997

Zoning: Residential Single Detached (R1) District

Proposal: Studio Suite

The Applicant was in attendance. C. Davies, Development Planner, reviewed the report.

There was discussion regarding the possibility of modifying the site plan to accommodate the required extra parking space, and the floor plan to reduce the floor area of the suite and number of bedrooms to one.

18.MPC.003

MOTION: By C. Kreplin that Development Permit Application Number 155-17 for a two bedroom Studio Suite with a floor area of 111.69m² be postponed to the February 15, 2018 Municipal Planning Commission meeting.

Carried unanimously

E STATUTORY PLANS AND BYLAWS

None

F FURTHER BUSINESS

None

G INFORMATION REGARDING DEVELOPMENT MATTERS

G.1. Development Permit Application List

A copy of the Development Permit Application list was provided in the Agenda package.

G.2. Reports to Council – December 11, 2017

The following reports, which were presented to Council by Planning Services, were provided to the Commission for information:

- Current Signage Regulations and Policies;
- Bylaw 43-17; and
- Response to Councillor Inquiry: Councillor Christophers.

18.MPC.004

MOTION: By M. MacNaughton that items G.1 and G.2 be received as information.

Carried Unanimously

H MONTHLY UPDATES

K. Humby, Recording Secretary, reminded members of the dinner and information session for the Municipal Planning Commission to be held on February 1, 2018 commencing at 6:00 p.m.

I ADJOURNMENT

18.MPC.005

MOTION: By C. Kreplin that the January 18, 2018 meeting of the Municipal Planning Commission adjourn at 7:34 p.m.

Carried Unanimously

Darren Flood, Chair

Karen Humby, Recording Secretary