



**TOWN OF OKOTOKS  
UNADOPTED MINUTES  
FOR THE REGULAR COUNCIL MEETING  
HELD MONDAY, JANUARY 22, 2018  
AT THE OKOTOKS MUNICIPAL CENTRE  
COUNCIL CHAMBER**

**COUNCIL PRESENT**

Mayor Robertson  
Councillor Christophers  
Councillor Heemeryck  
Councillor Rockley  
Councillor Sands  
Councillor Thorn  
Councillor Watrin

**STAFF PRESENT**

Elaine Vincent, Chief Administrative Officer  
Janice Storch, Legislative Services Assistant

**1. CALL TO ORDER**

Mayor Robertson called the meeting to order at 2:34 p.m.

**2. ADOPTION OF AGENDA**

MOTION 18.C.037

By Councillor Watrin

That the January 22, 2018 agenda for the Regular Meeting of Council be adopted as presented.

Carried Unanimously

**3. IN CAMERA ITEMS**

None

**4. MINUTES OF PREVIOUS MEETING****4.1 Regular Council Meeting - January 8, 2018**

MOTION 18.C.038

By Councillor Sands

That the minutes of the Regular Council Meeting held January 8, 2018 be adopted as presented.

Carried Unanimously

**5. CHIEF ADMINISTRATIVE OFFICER'S REPORT**

Elaine Vincent, Chief Administrative Officer, reviewed the report containing information from Corporate Services, Community Services, Infrastructure & Operations, and Protective Services.

MOTION 18.C.039

By Councillor Heemeryck

That the Chief Administrative Officer's Report for January 22, 2018 be received as information.

Carried Unanimously

## 6. BUSINESS

### 6.1 Family and Community Support Services Advisory Committee - Recommendations for Funding

Debbie Posey, Community Wellness Manager, and Ashley Dreger, Family and Community Support Services (FCSS) Advisory Committee Chair, reviewed the report containing the issue that the FCSS Advisory Committee has reviewed 17 applications for funding totaling \$319,435, and is seeking Council authorization for an expenditure of \$280,000 from the approved 2018 FCSS Operating Budget.

#### MOTION 18.C.040

By Councillor Rockley

That, as recommended by the Family and Community Support Services Advisory Committee, \$280,000 from the 2018 Family and Community Support Services Operational Budget be approved to support community organizations, as follows:

Big Brothers Big Sisters of Calgary and Area - Mentoring in Okotoks	\$50,000
Calgary Catholic Immigration Society - Foothills Community Immigrant Services Volunteer Program	\$ 5,000
Christ the Redeemer Catholic Schools - The Connections Program	\$25,000
Citizens on Patrol Okotoks - Volunteer Program	\$ 1,000
Foothills Country Hospice Society - Volunteer Services Program	\$12,800
Foothills Fetal Alcohol Society - FASD Prevention and Awareness Project	\$ 7,500
Foothills Regional Victim Services Association - Volunteer Program	\$ 7,000
Foothills School Division - Family School Liaison Counsellor Program	\$35,000
Foothills School Division - Success Connector Program	\$25,000
Foothills Special Needs Association for Parents and Siblings (SNAPS) - Family Support	\$15,000
High River and District Parent Link Centre - Okotoks Parent Link Programming	\$17,000
Junior Achievement South Alberta - Foothills Region - Volunteer Program	\$ 2,000
Literacy for Life Foundation - Community Family Literacy Projects	\$12,000
Okotoks and District Seniors' Club - Program Facilitator	\$ 6,000
Okotoks Meals on Wheels Society - Volunteer Appreciation	\$ 875
Rowan House Society - Branches Preventative Education and Awareness Program	\$20,000
Wild Rose Community Connections - Dad's Central	\$38,825

Carried Unanimously

## 6.2 Ecole Okotoks Junior High School Ocelots Fundraising Society Letter of Request

Susan Laurin, Community Services Director, reviewed the report containing the issue that a request for a donation has been received from the Ecole Okotoks Junior High School Ocelots Fundraising Society for a facility pass to the Okotoks Recreation Centre.

### MOTION 18.C.041

By Councillor Thorn

That no authorization be given for the donation of the Town's portion (\$159.16) of the cost of an annual facility adult pass to the Okotoks Recreation Centre for the Ecole Okotoks Junior High School Ocelots Fundraising Society.

Carried

## 6.3 Request for Time Extension

Jamie Dugdale, Planning Services Manager, reviewed the report containing the issue that Administration is requesting that Motions 17.C.494 and 17.C.495 regarding Pageantry Features in New Neighbourhoods be amended.

### MOTION 18.C.042

By Councillor Rockley

That Motions 17.C.494 and 17.C.495 regarding Pageantry Features in New Neighbourhoods be amended from January 2018 to February 12, 2018.

Carried Unanimously

## 6.4 Public Participation Policy

Nancy Weigel, Corporate & Strategic Services Director, reviewed the report containing the issue that the draft Public Participation Policy is provided for Council's consideration.

### MOTION 18.C.043

By Councillor Heemeryck

That the Public Participation Policy be adopted as recommended by the Governance and Priorities Committee.

Carried Unanimously

## 6.5 Public Advisory Committees as a Public Participation Tool

Nancy Weigel, Corporate & Strategic Services Director, reviewed the report containing the issue that the alignment of the Public Advisory Committees with the Public Participation Strategy & Toolkit as recommended at the January 15, 2018 Governance and Priorities Committee Meeting is provided for Council's consideration.

### MOTION 18.C.044

By Councillor Thorn

That the following recommendations be endorsed based on the Public Participation Strategy & Toolkit as recommended by the Governance and Priorities Committee:

1. Public Advisory Committees are an important form of public participation and will continue to form a key role in the future;
2. Public Advisory Committees will only be utilized when it has been determined that the issue lands within the engagement zone of the International Association of Public Participation (IAP2) Spectrum;
3. The additional criteria of Council perspective, complexity, conflict and impact to determine if a Public Advisory Committee is the appropriate tool for participation;
4. Council determines the mandate and term for Public Advisory Committees;
5. Council does not sit on Public Advisory Committees;
6. Administration explore and present options for processes for developing recommendations by the Public Advisory Committees that upholds the principles of consultation in the engagement zone of the public participation toolkit; and
7. That a second phase Public Advisory Committees report regarding the review and alignment of existing Public Advisory Committees be brought back to Council by May 28, 2018.

Carried Unanimously

## 6.6 Affordable Housing Task Force Terms of Reference

Nancy Weigel, Corporate & Strategic Services Director, reviewed the report containing the issue that the draft Terms of Reference for the Affordable Housing Task Force is provided for Council's consideration.

Mayor Robertson requested that the Deputy Mayor assume the Chair.  
Deputy Mayor Sands assumed the Chair at 3:56 p.m.

### MOTION 18.C.045

By Mayor Robertson

That the Affordable Housing Task Force Terms of Reference be adopted as recommended by the Governance and Priorities Committee.

Carried Unanimously

Mayor Robertson resumed the Chair at 3:59 p.m.

## 8. DELEGATIONS / QUESTION PERIOD BY THE PUBLIC

None

Break at 4:00 p.m Reconvene at 4:11 p.m.

## 6. BUSINESS RESUMED

### 6.7 Regional Waste Management / Material Recovery Facility Study

Paul Lyons, Waste Services Manager, reviewed the report containing the issue that the Alberta Community Partnership 2017/2018 application for the Regional Waste Management/Material Recovery Facility Phase II grant requires Council endorsement.

### MOTION 18.C.046

By Councillor Rockley

That the joint grant application for \$165,000 made by the Town of Okotoks as Managing Partner, under the Alberta Community Partnership 2017/2018 program, to support the collaborative development of a regional recycling and organic waste collections program and regional waste management / material recovery facility, be endorsed.

Carried Unanimously

**7. BYLAWS**

None

**9. NOTICES OF MOTION**

None

**10. MOTIONS RE NOTICES**

None

**11. CORRESPONDENCE FOR ACTION**

None

**12. COUNCILLOR INQUIRIES AND SUGGESTIONS**

Councillor Sands provided information that driverless vehicles are being tested in urban settings, such as downtown Calgary, during the night, and suggested Administration contact the City of Calgary / Google to offer Okotoks as a venue for autonomous vehicle testing.

**13. COUNCIL REPRESENTATIVE REPORTS**

Mayor Robertson, Councillors Christophers, Rockley, Sands, Thorn, and Watrin reported on their activities since the last Council meeting.

**14. STATUTORY / NON STATUTORY HEARING(S)**

None

**15. BYLAWS / BUSINESS RELATING TO HEARING(S)**

None

**16. RESPONSES TO COUNCILLOR INQUIRIES AND SUGGESTIONS**

16.1 Mayor Robertson - Therapy Dog Licensing

16.2 Councillor Sands - Snow Clearing Cost Estimates

MOTION 18.C.047

By Councillor Sands

That the responses to Councillor Inquiries and Suggestions be received as information.

Carried Unanimously

**17. CORRESPONDENCE FOR INFORMATION**

17.1 Dr. James Beck, Professor, University of Calgary, Re: Water Fluoridation

MOTION 18.C.048

By Councillor Thorn

That correspondence item 17.1 be received as information.

Carried Unanimously

**18. BOARD AND COMMITTEE MINUTES**

18.1 Family and Community Support Services Advisory Committee -  
January 16, 2018

18.2 Family and Community Support Services Advisory Committee -  
January 17, 2018

MOTION 18.C.049

By Councillor Rockley

That the minutes of the Family and Community Support Services Advisory Committee dated January 16, 2018 and January 17, 2018 be received as information.

Carried Unanimously

**19. ADJOURNMENT**

MOTION 18.C.050

By Councillor Christophers

That the January 22, 2018 Regular Council Meeting adjourn at 4:52 p.m.

Carried Unanimously