



**TOWN OF OKOTOKS  
UNADOPTED MINUTES  
FOR THE REGULAR COUNCIL MEETING  
HELD MONDAY, OCTOBER 30, 2017  
AT THE OKOTOKS MUNICIPAL CENTRE  
COUNCIL CHAMBER**

**COUNCIL PRESENT**

Mayor Robertson  
Councillor Christophers  
Councillor Heemeryck  
Councillor Rockley  
Councillor Sands  
Councillor Thorn  
Councillor Watrin

**STAFF PRESENT**

Elaine Vincent, Chief Administrative Officer  
Janice Storch, Legislative Services Assistant

**1. CALL TO ORDER**

Mayor Robertson called the meeting to order at 3:43 p.m.

**2. ADOPTION OF AGENDA**

MOTION: 17.C.442

By Councillor Watrin

That the October 30, 2017 agenda for the Regular Meeting of Council be adopted as presented.

Carried Unanimously

**3. IN CAMERA ITEMS**

(At Council's discretion, Council may close this portion of the meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part I of the *Freedom of Information and Protection of Privacy Act*.)

3.1 Urban Design (*FOIP* Section 25(1)(b))

**4. MINUTES OF PREVIOUS MEETING**

**4.1 Regular Council Meeting - October 10, 2017**

MOTION: 17.C.443

By Councillor Rockley

That the minutes of the Regular Council Meeting held October 10, 2017 be adopted as presented.

Carried Unanimously

## 5. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Elaine Vincent, Chief Administrative Officer, reviewed the report containing information from Corporate & Strategic Services, Community Services, and Development Services.

MOTION: 17.C.444

By Councillor Sands

That the Chief Administrative Officer's Report for October 30, 2017 be received as information.

Carried Unanimously

## 6. BUSINESS

### 6.1 Downtown Urban Design Master Plan

Michael MacIntyre, Development Services Director, and Colin Gainer, Senior Planner reviewed the report containing the issue that the draft Downtown Urban Design Master Plan, completed by O2 Planning and Design, is presented to Council for initial consideration. Andrew Palmiere, Principal, Urban and Regional Planning, and Rajshya Gauchan, Designer, from O2 Planning and Design were in attendance to present the report.

MAIN MOTION:

By Councillor Heemeryck

That the Downtown Urban Design Master Plan (DUDMP) be supported in principle by Council, and be referred to relevant Town Committees and the general public for feedback, before final consideration in January 2018.

AMENDING MOTION: 17.C.445

By Councillor Thorn

That the motion be amended to read "That the Downtown Urban Design Master Plan (DUDMP) be supported in principle by Council, and be referred to relevant Town Committees and the general public for feedback, before final consideration in February 2018."

Carried

MAIN MOTION AS AMENDED: 17.C.446

By Councillor Heemeryck

That the Downtown Urban Design Master Plan (DUDMP) be supported in principle by Council, and be referred to relevant Town Committees and the general public for feedback, before final consideration in February 2018.

Carried

## **7. BYLAWS**

### **7.1 Bylaw 37-17 - Land Use Bylaw Amendment**

Jamie Dugdale, Development Services Manager, reviewed the report containing the issue that the purpose of Bylaw 37-17 is to amend Land Use Bylaw 40-98 to allow the site specific discretionary use of Retail Store-Warehouse at 112 Southbank Boulevard (Units 1-5) within the South Business Industrial District.

MOTION: 17.C.447

By Councillor Sands

That Bylaw 37-17, a bylaw for the purpose of amending Land Use Bylaw 40-98 to allow the site specific discretionary use of Retail Store-Warehouse at 112 Southbank Boulevard (Units 1-5) within the South Business Industrial District, be read a first time.

Carried Unanimously

## **8. DELEGATIONS / QUESTION PERIOD BY THE PUBLIC - 3:00 P.M.**

### **8.1 Ron Brooks, Okotoks**

Ron Brooks was in attendance to provide information on concerns regarding the refrigerant used at the Town owned ice arenas, and the Draft Downtown Urban Design Master Plan.

## **9. NOTICES OF MOTION**

None

## **10. MOTIONS RE NOTICES**

None

## **11. CORRESPONDENCE FOR ACTION**

None

## **12. COUNCILLOR INQUIRIES AND SUGGESTIONS**

Councillor Thorn inquired if public walking access to the bird wetland area on the south side of the Sheep River in the vicinity of Costco, which is currently under construction, could be re-established.

Councillor Thorn inquired as to the timeline for completion of the water meter installation project. Elaine Vincent, Chief Administrative Officer provided a response that it is anticipated that the final one thousand customers to be switched over will be completed in the next couple of weeks.

Councillor Watrin inquired as to the feasibility of installing public washrooms at the Town owned off leash dog park.

Councillor Christophers inquired as to Administration's plans going forward for the Laurie Boyd bridge. Elaine Vincent, Chief Administrative Officer provided a response that the current bridge does not meet engineering specifications in order to remain in place, and a solution for going forward is being developed in conjunction with the Boyd family.

Councillor Christophers provided information from a resident that the intersection of Veterans Way and Okotoks Drive is experiencing traffic flow issues with school buses attempting to turn east down Okotoks Drive and other vehicles at the intersection, due to the new curb design.

### **13. COUNCIL REPRESENTATIVE REPORTS**

Mayor Robertson and Councillors Christophers, Heemeryck, Thorn, and Watrin, updated their activities since the last Council meeting.

### **14. STATUTORY / NON STATUTORY HEARING(S) - 7:00 P.M.**

None

### **15. BYLAWS / BUSINESS RELATING TO HEARING(S)**

None

### **16. RESPONSES TO COUNCILLOR INQUIRIES AND SUGGESTIONS**

16.1 Mayor Robertson - Grant Requirements

MOTION: 17.C.448

By Councillor Watrin

That the response to the Councillor Inquiry be received as information.

Carried Unanimously

### **17. CORRESPONDENCE FOR INFORMATION**

17.1 Honourable Oneil Carlier, Minister, Agriculture and Forestry - Response to Timber Harvesting Letter

17.2 DARE Works Society - Invitation to Annual General Meeting

17.3 Foothills SNAPS - Disability Employment Awareness Month

MOTION: 17.C.449

By Councillor Thorn

That correspondence items 17.1 to 17.3 be received as information.

Carried Unanimously

MOTION ARISING: 17.C.450

By Councillor Rockley

That the letter received from the Honourable Oneil Carlier, Minister of Agriculture and Forestry be forwarded to the Diamond Willow Hiking Group as information.

Carried

## **18. BOARD AND COMMITTEE MINUTES**

18.1 Family and Community Support Services Advisory Committee -  
October 4, 2017

18.2 Okotoks Public Library Board - September 14, 2017

18.3 Municipal Planning Commission - October 19, 2017

MOTION: 17.C.451

By Councillor Sands

That the minutes of the Family and Community Support Services Advisory Committee dated October 4, 2017; the Okotoks Public Library Board dated September 14, 2017; and the Municipal Planning Commission dated October 19, 2017 be received as information.

Carried Unanimously

## **19. ADJOURNMENT**

MOTION: 17.C.452

By Councillor Watrin

That the October 30, 2017 Regular Council Meeting adjourn at 5:50 p.m.

Carried Unanimously