

**TOWN OF OKOTOKS
UNADOPTED MINUTES
FOR THE UNITED WAY/OKOTOKS PARTNERSHIP COMMITTEE
HELD TUESDAY, APRIL 7, 2026
IN THE VIKING RENTALS CENTRE – PROVINCIAL ROOM**

**COMMITTEE MEMBERS
PRESENT** Meg Meints, Chair
Ankur Gupta
Simone Marion
Dick Nichols
Pauline Staples
Carl Thiele

**COMMITTEE MEMBERS
ABSENT** Councillor Hallmark
Michael Cook
Jakki Smolcic

STAFF PRESENT Community Wellness Specialist Magan Braun

1. CALL TO ORDER

Chair Meg Meints called the meeting to order 5:35 p.m. and provided a traditional land acknowledgement.

2. ADOPTION OF AGENDA

MOTION: By P. Staples that the agenda for the April 7, 2026 United Way/Okotoks Partnership Committee Meeting be adopted as presented.

Carried Unanimously

3. MINUTES OF PREVIOUS MEETING

3.1 United Way/Okotoks Partnership Committee Meeting - February 10, 2026

MOTION: By A. Gupka that the minutes of the United Way/Okotoks Partnership Committee Meeting held February 10, 2026 be adopted as presented.

Carried Unanimously

3.2 United Way/Okotoks Partnership Community Investment Sub-Committee - March 11, 2026

The United Way/Okotoks Partnership Community Investment Sub-Committee gave an overview of the presentations and the funding recommendations made by the sub-committee.

MOTION: By S. Marion that the minutes of the United Way/Okotoks Partnership Community Investment Sub-Committee be adopted as presented.

Carried Unanimously

4. BUSINESS

4.1 Debrief of Community Investment Process

Community Wellness Specialist Magan Braun facilitated a debrief on the 2026 Community Investment Process.

4.2 Campaign Discussion and Planning

The Committee discussed creating a planning guide for the Talent Show Fundraiser to support planning and delivery, including roles, responsibilities and resources from previous years

4.2.1 Talent Show Fundraiser Debrief

Community Wellness Specialist Magan Braun led a debrief on the 2026 Talent Show Fundraiser.

4.2.2 Workplace Campaign

The Committee provided an update on workplace campaigns including current progress and planned follow-up activities.

4.3 2026 Annual Calendar

The Committee reviewed and discussed updates to the 2026 Annual Calendar. The June meeting will be held on June 2 to accommodate United Way Calgary and Area representatives. The Committee changed a regular meeting to a committee social for August.

4.4 Round Table Discussion None

MOTION: By S. Marion that business items 4.1 to 4.4 be received as information.

Carried Unanimously

4.5 Administrative Invoice(s)

MOTION: By D. Nichols that the invoice(s) for Administrative expenses totaling \$580.04 be paid.

Carried Unanimously

4.6 Campaign Invoice(s)

MOTION: By A. Gupta that the invoice(s) for Campaign expenses totaling \$849.59 be paid.

Carried Unanimously

5. REPORTS

5.1 Staff Liaison Report

Community Wellness Specialist Magan Braun provided information on the upcoming Living Systems Summit, National Volunteer Week activities, Community Garden opening dates, the Accessible Spaces Project, the Speaker Series, Pop Up Café and the Block Party Trailer.

5.2 Treasurer Report

United Way/Okotoks Partnership Treasurer Dick Nichols reported on current account balances.

5.3 Youth Report

Simone Marion provided an update on the impact of weather on outdoor sports schedules, as well as indoor activities available in town, volunteer opportunities and other options for youth socialization.

5.4 Council Report

None

MOTION: By A. Gupta that items 5.1 to 5.4 be received as information.

Carried Unanimously

6. CORRESPONDENCE

None

7. NEXT MEETING

The next meeting of the United Way/Okotoks Partnership Committee will be held May 12, 2026.

8. ADJOURNMENT

MOTION: By C. Thiele that the April 7, 2026 United Way/Okotoks Partnership Committee Meeting adjourn at 7:42 p.m.

Carried Unanimously