



**TOWN OF OKOTOKS  
UNADOPTED MINUTES  
FOR THE REGULAR COUNCIL MEETING  
HELD MONDAY, MARCH 9, 2026  
AT THE OKOTOKS MUNICIPAL CENTRE  
COUNCIL CHAMBER**

**COUNCIL MEMBERS  
PRESENT**

Mayor Thorn  
Councillor Dykema  
Councillor Hallmark  
Councillor Lang  
Councillor Nix  
Councillor Penner  
Councillor Walther

**ADMINISTRATION  
PRESENT**

Chief Administrative Officer Elaine Vincent  
Legislative & Corporate Records Officer Krista Conrad

**1. CALL TO ORDER**

Mayor Thorn called the meeting to order at 3:30 p.m. and provided a traditional land acknowledgement.

**2. ADOPTION OF AGENDA**

MOTION 26.C.046

By Councillor Lang

That the agenda for the March 9, 2026 Regular Council Meeting be adopted as presented.

Carried Unanimously

### 3. CLOSED SESSION

MOTION 26.C.047

By Councillor Walther

That the meeting go into Closed Session as the matters to be discussed during this portion of the meeting are within one of the exceptions to disclosure in Division 2 of Part I of the *Access to Information Act (ATIA)* at 3:31 p.m.

Carried Unanimously

3.1 Intergovernmental Relations (*ATIA* s. 26, 29)

#### In Attendance

Mayor Thorn

Councillors Dykema, Hallmark, Lang, Nix, Penner, and Walther

Chief Administrative Officer Elaine Vincent

Operations & Utilities Director Jeremy Huet

Parks & Recreation Director Christa Michailuck

Legislative Affairs and Acting People, Policy & Technology Senior Manager Cathy Duplessis

Acting Legislative Affairs Manager Jennifer Berry

IT Support Analysts Jamal Alam and Julian Dinh

Legislative & Corporate Records Officers Krista Conrad and Janice Storch

MOTION 26.C.048

By Councillor Dykema

That the meeting come out of Closed Session at 3:43 p.m.

Carried Unanimously

Recess at 3:44 p.m. Reconvene at 4:00 p.m.

### 4. DELEGATIONS

4.1 REQUESTED DELEGATIONS

None

## 4.2 PUBLIC DELEGATIONS

- 4.2.1 Okotoks resident Duane Roy was in attendance to provide information regarding the proposed use of the green space in Drake Landing, which was formerly the location of the Drake Landing Energy Centre.

## 6. CONSENT AGENDA

- 6.1 MINUTES OF PREVIOUS MEETING  
6.1.1 Regular Council Meeting - February 23, 2026
- 6.2 BUSINESS ITEMS FOR INFORMATION / FROM COMMITTEE  
6.2.1 Hall of Fame Program Policy GP-D-2.7 Amendment
- 6.3 FIRST READING BYLAWS  
None
- 6.4 RESPONSES TO COUNCILLOR INQUIRIES AND SUGGESTIONS  
None
- 6.5 CORRESPONDENCE FOR INFORMATION  
None
- 6.6 BOARD AND COMMITTEE MINUTES  
6.6.1 Okotoks Public Library Board - October 23, 2025, November 27, 2025, and January 22, 2026  
6.6.2 United Way/Okotoks Partnership Committee - February 10, 2026
- 6.7 DISCLOSURE OF CLOSED SESSION ITEMS  
None

### MOTION 26.C.049

By Councillor Nix

That item 6.2.1 be exempt from the Consent Agenda and added to Business Items for Action; the minutes under 6.1.1 be adopted as presented; and the remaining items be received as information.

Carried Unanimously

## 7. BUSINESS ITEMS FOR ACTION

### 7.1 Family and Community Support Services Committee Chair Report

Community & Social Development Team Leader Sian Anderson and Family and Community Support Services Committee Chair Heather Brown reviewed the report containing the issue that Governance Committees of Council Bylaw 04-24 requires the Chair of Governance Committees to annually present a summary or highlight report of activities at a Regular Council Meeting.

#### MOTION 26.C.050

By Councillor Walther

That the Family and Community Support Services Committee Chair Report be accepted as presented.

Carried Unanimously

### 7.2 Hall of Fame Program Policy GP-D-2.7 Amendment

Parks & Recreation Director Christa Michailuck and Recreation & Programs Manager Daniel Robinson responded to questions from Council.

#### MOTION 26.C.051

By Councillor Nix

That the amendments to Hall of Fame Program Policy GP-D-2.7 be approved as presented and that administration be directed to further amend the Policy to include a Community Builder category to recognize nominees who have contributed to developing amenities or events in the community.

Defeated

#### MOTION 26.C.052

By Councillor Dykema

That the amendments to Hall of Fame Program Policy GP-D-2.7 be approved as presented as recommended by the Governance and Priorities Committee.

Carried Unanimously

**8. BYLAWS****8.1 Bylaw 06-26 Repeal Youth Curfew Bylaw 13-98**

Okotoks Municipal Enforcement Manager Vikram Kulkarni reviewed the report containing the issue that the purpose of Bylaw 06-26 is to repeal Youth Curfew Bylaw 13-98, being a bylaw to regulate the time after which children shall not be in a public place at night without proper guardianship.

MOTION 26.C.053

By Councillor Lang

That Bylaw 06-26 be read a first time.

Carried Unanimously

MOTION 26.C.054

By Councillor Hallmark

That Bylaw 06-26 be read a second time.

Carried Unanimously

MOTION 26.C.055

By Councillor Nix

That authorization be given to read Bylaw 06-26 a third time.

Carried Unanimously

MOTION 26.C.056

By Councillor Dykema

That Bylaw 06-26 be read a third time and passed.

Carried Unanimously

**9. NOTICES OF MOTION**

None

**10. MOTIONS RE NOTICES**

None

## **11. CORRESPONDENCE FOR ACTION**

11.1 Christine Oakes, Sheep River Health Trust Fundraising and Communications, Re: Light Up Okotoks Raffle - February 26, 2026

MOTION 26.C.057

By Councillor Hallmark

That the request from the Sheep River Health Trust to hold a "Lighting of the Christmas Tree" raffle to turn on the switch at the 2026 Light Up Okotoks event be approved and Administration be directed to work with the Health Trust personnel to facilitate the request.

Carried Unanimously

## **12. COUNCILLOR INQUIRIES AND SUGGESTIONS**

Councillor Walther provided concerns from a resident regarding the need for cyclists on pathways to use safe practices when passing pedestrians, and the possibility of introducing an education program on the importance of using bells. Chief Administrative Officer Elaine Vincent provided a response that the Town currently conducts two campaigns per year related to cycle, electric scooter, and pedestrian safety on pathways, which coincide with the beginning of the summer bike riding season.

Councillor Walther provided concerns from a resident regarding maintenance and amenities at fixed route bus stops, as not all stops have benches and in some locations snow is not cleared, causing a safety concern for passengers.

Councillor Penner provided an inquiry regarding the process of banning an individual from a public Town facility.

Chief Administrative Officer Elaine Vincent provided a response that policy CMD-R-4.0 Good Order and Civil Conduct outlines the process and is available on the Town's website.

Recess 4:47 p.m. Reconvene 4:50 p.m.

Councillor Nix provided an inquiry regarding the status of the Request for Proposal and land sale for the former location of the Drake Landing Energy Centre.

**13. COUNCIL REPRESENTATIVE REPORTS**

Mayor Thorn and Councillor Walther reported on their activities since the last Council meeting.

**14. PUBLIC HEARING(S)**

None

**15. BYLAWS / BUSINESS RELATING TO HEARING(S)**

None

**16. ADJOURNMENT**

MOTION 26.C.058

By Councillor Lang

That the March 9, 2026 Regular Council Meeting adjourn at 5:03 p.m.

Carried Unanimously