

**TOWN OF OKOTOKS
UNADOPTED MINUTES
FOR THE FAMILY AND COMMUNITY SUPPORT SERVICES COMMITTEE
HELD WEDNESDAY, MARCH 4, 2026
IN THE OKOTOKS MUNICIPAL CENTRE COUNCIL CHAMBER**

COMMITTEE MEMBERS PRESENT Dan Proctor, Vice Chair
Councillor Walther
Carol Faye
Shari Hutchison
Luna Kustermans
Karen Sherbut
Jasmine Song
Smriti Thiruchitrambalam

COMMITTEE MEMBERS ABSENT Heather Brown, Chair

STAFF PRESENT Community & Social Development Team Leader Sian Anderson
Community & Social Development Administrator Nikki Hamilton

1. CALL TO ORDER

Vice-Chair Proctor called the meeting to order at 7:03 p.m. and provided a traditional land acknowledgement.

2. ADOPTION OF AGENDA

MOTION: By J. Song that the agenda for the March 4, 2026 Family and Community Support Services Committee be adopted as presented.

Carried Unanimously

3. MINUTES OF PREVIOUS MEETING

3.1 Family and Community Support Services Committee - January 13, 2026

MOTION: By S. Thiruchitrambalam that the minutes of the Family and Community Support Services Committee meeting held January 13, 2026 be adopted as presented.

Carried Unanimously

3.2 Family and Community Support Services Committee - January 14, 2026

MOTION: By S. Hutchison that the minutes of the Family and Community Support Services Committee meeting held January 14, 2026 be adopted as presented.

Carried Unanimously

4. CLOSED SESSION

MOTION: By K. Sherbut that the meeting go into Closed Session as the matters to be discussed during this portion of the meeting are within one of the exceptions to disclosure in Division 2 of Part I of the *Access to Information Act (ATIA)* at 7:06 p.m.

4.1 2025 Family and Community Support Services Funding Reports (*ATIA* s. 28(1) and 29(1)(g))

In Attendance

Committee members Councillor Walther, Carol Faye, Shari Hutchison, Luna Kustermans, Dan Proctor, Karen Sherbut, Jasmine Song, Smriti Thiruchitrambalam
Community & Social Development Team Leader Sian Anderson
Community & Social Development Administrator Nikki Hamilton

MOTION: By Councillor Walther that the meeting come out of Closed Session at 7:18pm

Carried Unanimously

5. MOTION(S) ARISING FROM CLOSED SESSION

None

6. BUSINESS

6.1 Social Needs Assessment Implementation

Community & Social Development Team Leader Sian Anderson shared the Social Needs Assessment & Strategy accepted by Council on April 28, 2025.

6.2 2026 Funding Debrief

The Committee discussed the 2026 Funding Process highlighting areas for improvement. Administration will bring forward additional questions and information for Committee discussion at a future committee meeting.

6.3 Round Table

None

MOTION : By L. Kustermans that items 6.1 to 6.3 be received as information.

Carried Unanimously

7. REPORTS

7.1 Council Update

None

7.2 Community & Social Development Team Leader

Community & Social Development Team Leader Sian Anderson reported that the United Way Okotoks funding has closed for applications, with allocation decisions scheduled for March 11, 2026. She also shared that Okotoks will host a Living Systems Summit in April. Sponsored registrations will be available for individuals who may experience financial barriers to attending. In addition, the Community & Social Development team is finalizing the annual Family and Community Support Services Report to the Province, which will be presented to the Committee once complete.

7.3 Youth Representative

Youth Representative, S. Thiruchitrambalam provided highlights from the written report.

7.4 Youth Representative

Youth Representative, L. Kustermans provided highlights from the written report.

MOTION: By S. Hutchison that items 7.1 to 7.4 be received as information
Carried Unanimously

8. CORRESPONDENCE FOR INFORMATION

8.1 Family and Community Support Services Association of Alberta Advocacy Bulletin - January 2026

8.2 Family and Community Support Services Calgary Bow Regional Spring Meeting - April 23, 2026

8.3 JA Southern Alberta Contribution Receipt and Thank You - February 26, 2026

8.4 Family and Community Support Services Media Release 2026 Budget Response - February 27, 2026

8.5 Family and Community Support Services of Alberta Association Annual Conference - November 25 to 27, 2026

MOTION: By J. Song that items 8.1 to 8.5 be received as information.
Carried Unanimously

9. NEXT MEETING

The next meeting of the Family and Community Support Services Committee is April 1, 2026.

10. ADJOURNMENT

MOTION: By S. Thiruchitrabalam that the March 4, 2026 Family and Community Support Services Meeting adjourn at 8:36 p.m.

Carried Unanimously

UNADOPTED