

Budget Binder - Services and Service Level Inventory Proposed Changes - November 19, 2024

Services	Description	Sub-Services	Description	Level of Service
Programs				
A. Community Life				
Sub - Programs				
A.1 Community Amenities				
		A.2.1.l Dog Licensing- Purchase and Renewals	Services provided to residents related to purchase and renewal of dog licenses to help reunite dogs with their owners.	Any dog over the age of three months that takes up residence in Okotoks must be licensed within seven days of moving to the Town. Lost Dog Tags can be replaced for an additional fee. Dog license invoices are mailed out in December (for the upcoming year) and payment for the dog license is due by the end of January of each year. Compliance with the Okotoks Fees, Rates and Charges Bylaw and Responsible Pet Owner Bylaw.
		A.2.1.m Responsible Animal Ownership	Services provided to residents related to purchase and renewal of animal licenses for over limit dogs and a one time inspection fee is charged for urban hens	Over limit dogs renewal invoices are mailed out in December (for the upcoming year) and payment for the license is due by the end of January of each year. One time inspection fee is charged upon an application for urban hens. Compliance with the Okotoks Fees, Rates and Charges Bylaw and Responsible Pet Owner Bylaw.
Programs				
B. Sustainable Okotoks				
Sub - Programs				
B.3 Waste Management				
B.3.1 Solid Waste Collection	Collection, processing and disposal of garbage, organic waste and recyclable material for residents and Town facilities.	B.3.1.a Garbage Collection & Disposal	Curbside collection, processing and disposal of landfill material for Okotoks residents and Town facilities.	Residents are provided a minimum of one Town owned waste cart, available in three sizes (240L, 120L and 180L). An official Town excess garbage bag is available for any occasional excess. Garbage Carts are picked up weekly. Compliance with Okotoks Waste Management Bylaw, Fees, Rates and Charges Bylaw, Okotoks Utility Policy, and provincial and federal regulatory/legislative requirements. Future Services Level Change - Scheduled for May 1, 2025 Residents are provided a minimum of one Town owned waste cart 240L. An official Town excess garbage bag is available for any occasional excess. Garbage Carts are picked up bi-weekly.

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		B.3.1.b Organic Collection	Collection, processing and disposal of organic waste for residents and Town facilities.	<p>Residents are provided a minimum of one Town owned organic cart, available in two sizes (240L, 120L).</p> <p>Collection of organic carts:</p> <ul style="list-style-type: none"> • April to October - weekly • November to March - every two weeks <p>Compliance with Okotoks Waste Management Bylaw, Okotoks Utility Policy, Okotoks Fees, Rates and Charges Bylaw and provincial and federal regulatory/legislative requirements.</p>
		B.3.1.c Recycling Collection	Collection, processing and disposal of recyclable material for residents, and Town facilities.	<p>Residents are provided a minimum of one Town owned recycling cart, available in two sizes (240L and 360L).</p> <p>Future Services Level Change - April 1, 2025</p> <p>Residents are provided a minimum of one Town owned recycling cart, 240L.</p> <p>Carts are picked up weekly from residences and Town facilities. Multi-family buildings pick-up available at some locations (service level in development).</p> <p>Compliance with Okotoks Waste Management Bylaw, Fees, Rates and Charges Bylaw, Okotoks Utility Policy, and provincial and federal regulatory/legislative requirements.</p>
Sub - Programs				
B.5 Land Use Planning and Development				
B.5.5 Business Licensing	Processing of business license applications and provision of industry specific requirements and regulations for businesses looking to operate in Okotoks.	B.5.5.a Business License Issuance	<p>Inform applicants of the required municipal approvals for a business to legally operate.</p> <p>Assist business owners in obtaining the required municipal approvals for a business license to legally operate.</p> <p>This includes informing and assisting businesses in applying for required permits and licenses, directing them to other resources/services when applicable, processing applications/renewals, and issuing business licenses.</p>	<p>January 1, 2025 - Acknowledge submission of business license application in one business day.</p> <p>Compliance with Okotoks Business Licensing Bylaw.</p> <p>Further service levels are under review with the new process implementation in 2025.</p>