

## **BYLAW 30-24 – TRIBUNAL BOARDS BYLAW AMENDMENT**

### **Purpose**

The purpose of this Bylaw is to amend Bylaw 08-24 Tribunal Boards Bylaw to allow for one (1) additional Assessment Review Board Member and provide clarification within the Bylaw.

### **Readings**

This Bylaw is ready for three readings.

### **Report, Analysis and Financial Implications**

Tribunal Boards Bylaw 08-24 currently allows for the appointment of five (5) members to the Assessment Review Board (ARB) including the Chair. The workload of the committee members in the coming year is expected to increase due to Town growth. Therefore, Administration recommends the addition of a sixth member to offer the Town enhanced service availability and a larger pool to draw from when selecting three member hearing panels.

Administration is suggesting a further amendment to clarify that with increased workloads and complexities for appointed members, that legal support is available.

The only financial implication a sixth ARB member has on the Town is the additional compensation for training the member (\$200.00). Members receive a remuneration for their time participating in a hearing as opposed to a monthly stipend.

Administration explored the feasibility of updating member remuneration to align with the Town's comparator municipalities. It was found that the Town has the same compensation model as Airdrie, Leduc, St. Albert, Chestermere, Red Deer, and Grande Prairie and therefore Administration does not recommend updating the member remuneration at this time. It can be noted that Cochrane, Medicine Hat, and Spruce Grove offer less compensation and/or flexibility on work completed in their models.

Comparable municipalities ARB remuneration models are as follows:

\*Half day = up to 4 hours; Full day = over 4 hours.

Municipality	Model			
Airdrie, Leduc, Grande Prairie, Red Deer, Chestermere, St. Albert  Okotoks' model		Less than 4 hours	4 to 8 hours	Over 8 hours
	Chair or Presiding Officer	\$219	\$383	\$601
	Member	\$164	\$290	\$427
Cochrane		Less than 4 hours	4 to 8 hours	Over 8 hours
	Member	\$100	\$200	\$400
Medicine Hat		Half Day	Full Day	
	Chair or Presiding Officer	\$250	\$400	
	Member	\$170	\$300	
Spruce Grove		Half Day	Full Day	
	Member	\$100	\$200	

\*Chair will receive an additional \$50.

### Strategic Plan Goals

<input checked="" type="checkbox"/>	Responsibly Managed Growth
<input type="checkbox"/>	Strong Local Economy
<input checked="" type="checkbox"/>	Organizational Excellence

<input type="checkbox"/>	Demonstrated Environmental Leadership
<input type="checkbox"/>	Enhanced Culture & Community Health

### Community Engagement Strategy

n/a

### Alternatives for Consideration

n/a

### CAO Comments

I support these changes to the bylaw.

### Attachment(s)

1. Draft Bylaw 30-24 Tribunal Boards Bylaw Amendment
2. Bylaw 08-24 Tribunal Boards Bylaw Redlined Version

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