

**UNADOPTED MINUTES  
OF THE UNITED WAY/OKOTOKS PARTNERSHIP COMMITTEE  
HELD ON TUESDAY, AUGUST 13, 2024  
FOOTHILLS CENTENNIAL CENTRE – ROTARY ROOM**

**COMMITTEE MEMBERS  
PRESENT**

Shari Hutchison, Chair  
Councillor Hallmark  
Ankur Gupta  
Michael King  
Dick Nichols  
Valeria Rusnak  
Jakki Smolcic  
Carl Thiele

**COMMITTEE MEMBERS  
ABSENT**

Sandra Clough

**STAFF  
PRESENT**

Community Wellness Specialist Magan Braun  
Community & Social Development Administrator  
Bethany Pizani

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**1. CALL TO ORDER**

Chair Shari Hutchison called the meeting to order at 5:36 p.m. and provided a traditional land acknowledgement.

**2. ADOPTION OF AGENDA**

MOTION: By J. Smolcic that the agenda for the August 13, 2024 United Way/Okotoks Partnership Committee Meeting be adopted as presented.

Carried Unanimously

### **3. MINUTES OF PREVIOUS MEETING**

#### 3.1 United Way/Okotoks Partnership Committee - July 9, 2024

MOTION: By J. Smolic that the minutes of the United Way/Okotoks Partnership Committee Meeting held July 9, 2024 be adopted as presented.

Carried Unanimously

### **4. BUSINESS**

#### 4.1 Campaign Discussion and Planning

##### 4.1.1 Talent Show

Councillor Hallmark provided the Committee with an update on the upcoming talent show, the advertisement recorded with the Eagle 100.9, and poster distribution. Chair Shari Hutchison is scheduled for an interview with the Eagle 100.9 later this month to further enhance awareness. Committee Member Dick Nichols will be promoting the fundraiser in a Western Wheel article he is writing on behalf of the Committee.

##### 4.1.2 Event Ideas

The Committee discussed a variety of event ideas to help raise awareness and educate the community about the impact and activities of the United Way/Okotoks Partnership.

##### 4.1.3 Donations

The Committee reviewed the United Way/Okotoks Partnership online donation link and explored strategies for promoting donations during events.

#### 4.2 Annual Calendar

The Committee reviewed the United Way/Okotoks Partnership annual calendar.

4.3 Round Table Discussion  
None

MOTION: By D. Nichols that business items 4.1 to 4.3 be received as information.

Carried Unanimously

4.4 Administrative Invoice(s)

MOTION: By M. King that the invoice(s) for Administrative expenses totaling \$83.99 be paid.

Carried Unanimously

4.5 Campaign Invoice(s)

MOTION: By Councillor Hallmark that the invoice(s) for Campaign expenses totaling \$155.94 be paid.

Carried Unanimously

**5. REPORTS**

5.1 Staff Liaison Report

Community Wellness Specialist Magan Braun provided an update on the Social Needs Assessment.

5.2 Treasurer Report

Community & Social Development Administrator Bethany Pizani reported on current account balances on behalf of the Treasurer.

5.3 Council Report

Councillor Hallmark provided a Council update, that included information about the potential for youth committee members. The Committee discussed the potential of adding a youth member to the United Way/Okotoks Partnership Committee.

MOTION: By A. Gupta that items 5.1 to 5.3 be received as information.  
Carried Unanimously

**6. CORRESPONDENCE**

6.1 United Way Calgary and Area - Big Day of Caring!

**7. NEXT MEETING**

The next meeting of the United Way/Okotoks Partnership Committee will be held September 10, 2024.

**8. ADJOURNMENT**

MOTION: By J. Smolcic that the August 13, 2024 United Way/Okotoks Partnership Committee Meeting adjourn at 6:28 p.m.  
Carried Unanimously