



## FIRE SERVICES MASTER PLAN AND COMMUNITY RISK ASSESSMENT

### Issue

Representatives from Behr Integrated Solutions will be in attendance to present the Town of Okotoks Fire Services Master Plan and Community Risk Assessment to Council for information.

### Motion Proposed by Administration

That the Town of Okotoks Fire Services Master Plan and Community Risk Assessment be accepted as presented; and

That Administration be directed to develop a 5 year fire services implementation plan that considers risks, opportunities and affordability for the consideration of Council in the 2026 budget cycle and further prepare any high risk items for consideration in the 2025 budget cycle.

### Report, Analysis and Financial Implications

In the 2023 Budget Council approved funding for the Town’s first Fire Master Plan (FMP) and Community Risk Assessment to be conducted as a third-party review.

Behr Integrated Solutions were selected as subject matter experts to undertake the review and develop the two (2) documents leading to 31 recommendations presented in the FMP. The recommendations comprise requirements for governance and administration as indicated on the attached Appendix 1 to this report.

The FMP is presented in its entirety for information by Behr Integrated Solutions. An implementation plan of the recommendations will be presented to Council as part of the forthcoming budget planning cycle.

The implementation plan will form part of the annual performance report with performance metrics reported.

### Strategic Plan Goals

<input checked="" type="checkbox"/>	Responsibly Managed Growth	<input type="checkbox"/>	Demonstrated Environmental Leadership
<input type="checkbox"/>	Strong Local Economy	<input type="checkbox"/>	Enhanced Culture & Community Health
<input checked="" type="checkbox"/>	Organizational Excellence		

### Equity/Diversity/Inclusivity Impacts and Strategy

n/a

### Environmental Impacts

n/a

## **Governing Policies/Bylaws/Legislation or Agreements**

n/a

## **Community Engagement Strategy**

n/a

## **Alternatives for Consideration**

n/a

## **CAO Comments**

The Fire Master Plan provides a high-level assessment of the resource requirements needed to ensure the provision of effective fire services to the community. The first phase of the process was to conduct a community risk assessment and then consider mitigation strategies in alignment with national fire prevention policy to provide a guide to advance the department. While I appreciate the report from the perspective of the risk assessment and fire expertise, the balancing considerations of community growth rates, health and safety, quality management plans, councils governing service levels and affordability were not weighted in the recommendations. As such, Administration will require some time to develop an affordable implementation plan that considers risk, service levels and actual performance. The first priority from a Council perspective should be Item 11, which will formally establish approved community levels of service and then an appropriate implementation plan to achieve this level of service. This need for a service level policy review is why Administration is recommending time to complete a full implementation plan for 2026. Council current service level for fire service is: following occupational health and safety provincial firefighting guidelines, respond to an incident location inside the municipal boundaries within 10 minutes, 90% of the time.

## **Attachment(s)**

1. Appendix 1 - Summary of Recommendations Governance and Administration
2. Town of Okotoks Fire Services Master Plan
3. Town of Okotoks Community Risk Assessment

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