



**August 20, 2024**

Shawn Rose  
38 Elma Street West  
Okotoks, AB T1S 1J1

Dear Shawn Rose:

**Re: Municipal Historic Resource Designation Notice of Intent – 38 Elma Street West**

Please be advised that the Town of Okotoks hereby provides Notice of Intent to designate your property, the Lineham/Mitchell Residence, located at 38 Elma Street West (Plan 45631, Block E, Lots 6 & 8) as a municipal historic resource. The Notice of Intent requires a 60-day waiting period before the report and bylaw can be considered by Council.

Please find enclosed the Statement of Significance for the Lineham/Mitchell Residence at 38 Elma Street West upon which Council has based this Notice of Intent.

Consideration of your property as a municipal historic resource under the [Municipal Heritage Designation Program](#) (MDHP) and pursuant to the *Historic Resources Act* will be given at the October 28, 2024 Regular Council Meeting. Once you receive this Notice of Intent, you cannot alter the heritage elements of the site for the next 60 days without Council's permission.

Following the October 28, 2024 Council meeting, should the bylaw be passed, the Town will register your property with the Province of Alberta and it will be eligible for their programs and listed on the [Alberta Register of Historic Places](#). The Town will also provide your property with a plaque acknowledging the heritage status of the building.

**Office of the Mayor**

P.O. Box 20, Station Main  
5 Elizabeth St. Okotoks, AB, T1S 1K1

☎ 403-938-8904

✉ [tthorn@okotoks.ca](mailto:tthorn@okotoks.ca)

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Yours is only the second private property on the Town's growing list of municipal historic properties. Thank you for participating in this program and your dedication to preserving the Town's history. Should you have any questions or need further information, please contact Allan Boss, Culture, Heritage & Events Team Leader, [aboss@okotoks.ca](mailto:aboss@okotoks.ca) or 403-519-3614.

Sincerely,

Tanya Thorn, BA, ICD.D (she/her)  
Blackfoot Name: Óóhkotok Aakíí  
Mayor

Encl: Statement of Significance – 38 Elma Street West