

NOTICE OF INTENT TO DESIGNATE

Issue

Authorization is requested to provide the Notice of Intent, which is required to designate 38 Elma Street West, the Lineham/Mitchell Residence as a municipal heritage resource, to the property owner.

Motion Proposed by Administration

That the Notice of Intention to Designate 38 Elma Street West as a municipal historic resource be provided to the property owner and the corresponding bylaw brought to the October 28, 2024 Regular Council Meeting for consideration.

Report, Analysis and Financial Implications

Administration seeks approval from Council to formally provide Mr. Rose, property owner, with a Notice of Intent to designate 38 Elma Street West as a municipal historic resource. The Bylaw to designate the property would come to the October 28, 2024 Regular Council meeting for consideration.

Homeowner, Mr. Shawn Rose, approached Administration in the spring of 2024 to inquire about the Municipal Heritage Designation Program (MHDP) and whether his home would qualify. Mr. Rose's property at 38 Elma Street West had been identified on the Town of Okotoks' Places of Interest list. Administration met with Mr. Rose on March 12, 2024 to discuss this program. Following this initial meeting Mr. Rose agreed to continue to explore the process of designating the home. Administration then organized an information meeting between Mr. Rose and Fraser Shaw, Heritage Conservation Adviser, Southern Region for the Province of Alberta to learn more about their funding program. Following that meeting, and with Mr. Rose's approval, Administration engaged heritage consultant JM Gartly Design to complete a Statement of Significance for the property. This was completed in July 2024 and further supported the heritage value of the home.

The property of interest is the Lineham/Mitchell Residence, built around 1900 during the early settlement and railway period of Okotoks (1892 - 1903). It holds symbolic significance due to its association with this foundational era and its location on a subdivision registered by Town pioneer and former Mayor, John Lineham (Symbolic Value). Additionally, the residence is valued for its architectural style as a well-preserved two-storey gabled-front design with a steeply pitched roof and a decorative wrap-around verandah, characteristic of early Okotoks homes (Style Value). The Lineham/Mitchell Residence is part of the original town site and fronts a street named for Lineham's daughter, Elma. Lineham's daughter Charlotte Mitchell (1859-1918) and her four children moved to Okotoks in 1906 following the death of her husband William. She was the home's primary resident, living in the house until her death in 1918 at age 59.

In November 2018 Council adopted the MHDP to preserve and protect heritage resources important to the Town of Okotoks. The MHDP aligns with policy objectives in the Municipal Development Plan, which states that: “We will implement standards to conserve and protect heritage resources. Generating and encouraging heritage awareness and education will cultivate an understanding of the importance of knowing where we’ve come from.” (p. xv)

Strategic Plan Goals

<input checked="" type="checkbox"/>	Responsibly Managed Growth	<input type="checkbox"/>	Demonstrated Environmental Leadership
<input type="checkbox"/>	Strong Local Economy	<input checked="" type="checkbox"/>	Enhanced Culture & Community Health
<input type="checkbox"/>	Organizational Excellence		

Equity/Diversity/Inclusivity Impacts and Strategy

n/a

Environmental Impacts

n/a

Governing Policies/Bylaws/Legislation or Agreements

n/a

Community Engagement Strategy

n/a

Alternatives for Consideration

n/a

CAO Comments

I support the request to designate this property as a municipal heritage resource.

Attachment(s)

1. DRAFT Notice of Intent to Designate
2. Statement of Significance – 38 Elma Street West

Prepared by:
 Allan Boss
 Culture, Heritage & Events Team Leader
 August 07, 2024