

ANNUAL RETURNS FOR SOCIETY AND NON-PROFIT COMPANY - Proof of Filing

Alberta Amendment Date: 2024/07/02

FRIENDS OF CHAMPION PARK SOCIETY
2200-10155 102 ST NW
EDMONTON, ALBERTA
T5J4G8

Service Request Number: 42612177
Corporate Access Number: 5020716543
Business Number:
Legal Entity Name: FRIENDS OF CHAMPION PARK SOCIETY
Legal Entity Type: Alberta Society
Legal Entity Status: Active
Registration Date: 2017/08/28

This confirms the Annual Return for 2023 has been filed as of 2024/07/02.

Officer / Director / Branch

Status: Active
Relationship to Legal Entity: Treasurer
Individual / Legal Entity Type: Individual
Appointment Date: 2019/08/28
Last Name / Legal Entity Name: TAYLOR
First Name: ROGER
Street / Box Number: 249051-200 COUNTRY MEADOWS PL
City: FOOTHILLS
Province: ALBERTA
Postal Code: T1S4W3

Status: Active
Relationship to Legal Entity: Chair
Individual / Legal Entity Type: Individual
Last Name / Legal Entity Name: ALGER
First Name: ALAN
Street / Box Number: PO BOX 5605

City: HIGH RIVER
Province: ALBERTA
Postal Code: T1V1M7
Status: Active
Relationship to Legal Entity: Secretary
Individual / Legal Entity Type: Individual
Last Name / Legal Entity Name: MCHUGH
First Name: R. D.
Street / Box Number: PO BOX 5605
City: HIGH RIVER
Province: ALBERTA
Postal Code: T1V1M7
Status: Active
Relationship to Legal Entity: Chair
Individual / Legal Entity Type: Individual
Appointment Date: 2022/03/04
Last Name / Legal Entity Name: HANG
First Name: GORD
Street / Box Number: PO BOX 20
City: OKOTOKS
Province: ALBERTA
Postal Code: T1S4W3

Attachment

| Attachment Type | Microfilm Bar Code | Date Recorded |
|-----------------------------------|--------------------|---------------|
| Annual Return/Financial Statement | 10000607135456151 | 2024/07/02 |

REGISTERED ADDRESS

Street: 2200-10155 102 ST NW
City: EDMONTON
Province: ALBERTA
Postal Code: T5J4G8
Email Address: CORPORATEPARALEGALS@BROWNLEELAW.COM

Registration Authorized By: R. D. MCHUGH
SECRETARY

The Registrar of Corporations certifies that the information contained in this proof of filing is an accurate reproduction of the data contained in the specified service request in the official public records of Corporate Registry.



SOCIETY ANNUAL RETURN

IMPORTANT INFORMATION

- This form will be rejected if not properly completed.
- An annual return and required attachments must be filed each year with the Registrar of Corporations. Failure to do so will result in the cancellation of your Society's registration

NOTE:

If there has been a change in the address as listed, a Notice of Change of Address (REG 3016) must be completed and filed with the Registrar of Corporations within 15 days of the date of the change.

1. SOCIETY NAME **FRIENDS OF CHAMPION PARK SOCIETY**

2. ADDRESS OF REGISTERED OFFICE OF THE SOCIETY
00455 **2200-10155 102 ST NW
EDMONTON, ALBERTA
T5J4G8**

2B. SOCIETY E-MAIL ADDRESS

IFEDCHUK@BROWNLEELAW.COM

3. CORPORATE ACCESS NUMBER **5020716543**

3B. BUSINESS NUMBER

4. THE SOCIETY'S DATE OF INCORPORATION IS 2017 AUG 28
Year Month Day

5. THIS RETURN COVERS THE YEAR ENDING 2023 AUG 31, WITH THE INFORMATION PROVIDED
EFFECTIVE AS OF THAT DATE. Year Month Day

THE FOLLOWING ATTACHMENT MUST ACCOMPANY THIS RETURN:

A listing of all officers and directors with the name (last name, followed by given name), complete mailing address including postal code, and position held by each.

NOTICE OF INTENT TO DISSOLVE/STRIKE OFF

RE: BUSINESS CORPORATIONS ACT, SECTION 213

The 2023 annual return for the above society is now due. The 2022 annual return is one year past due and the 2021 annual return is two years past due. **Please file the 2021 annual return by the end of January 2024.** In accordance with legislation, failure to do so will result in the dissolution of this society.

2021 Filed July 27, 2023
2022 Filed May 1, 2024

Please ensure that this return is dated and signed by a director or authorized officer of the society.

| | | |
|---------------------------|---------------|---|
| DATE JUNE 25/24 | SIGNATURE | TELEPHONE NO. Bus. 403 899-9345 Res. 587 888 0515 |
|---------------------------|---------------|---|

| | | |
|---|---|---|
| Complete this form (no fee required) and return it to: | Drop off your documents at: | For Information Call: |
| Alberta Registries PO BOX 1007 STN MAIN EDMONTON AB T5J 4W6 | OR Alberta Registries Corporate Registry John E. Brownlee Building 10365 - 97 Street Edmonton, Alberta | Edmonton (780) 427-2311 All other areas call 310-0000 and ask for 427-2311 |

This information is being collected for the purposes of corporate registry records in accordance with the Societies Act. Questions about the collection of this information can be directed to the Freedom of Information and Protection of Privacy Coordinator for Alberta Registries, Research and Program Support, Box 3140, Edmonton, Alberta T5J 2G7, (780) 427-7013.

FRIENDS OF CHAMPION PARK SOCIETY
AUGUST 31, 2023 – REGISTER OF DIRECTORS

| Full Name | Address | Date Appointed or Elected | Date Ceased to Hold Office |
|-----------------|---|---------------------------|----------------------------|
| Alan Alger | PO Box 5605 High River, AB T1V 1M7 | November 18, 2020 | |
| B. J. Ersson | PO Box 5566 High River, AB T1V 1M6 | January 30, 2019 | December 31, 2023 |
| Gord Lang | Box 20 Okotoks, AB T1S 1K1 | November 20, 2021 | |
| Mike Westren | 240 Parkwood Close SE Calgary, AB T2J 3V6 | March 9, 2018 | October 31, 2023 |
| Oliver Hallmark | Box 20 Okotoks, AB T1S 1K1 | November 20, 2021 | |
| R.D. McHugh | PO Box 5605 High River, AB T1V 1M7 | October 26, 2017 | |
| Roger Taylor | 24901 - 200 Country Meadows Pl. E. Foothills, AB T1S 4W3 | April 18, 2018 | December 31, 2024 |
| | | | |
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FRIENDS OF CHAMPION PARK SOCIETY

AUGUST 31, 2023 – REGISTER OF OFFICERS

| Full Name | Address | Office | Date Appointed or Elected | Date Ceased to Hold Office |
|--------------|---|-----------|---------------------------|----------------------------|
| Alan Alger | PO Box 5605 High River, AB T1V 1M7 | Co-Chair | November 18, 2020 | |
| Gord Lang | Box 20 Okotoks, AB T1S 1K1 | Co-Chair | November 20, 2021 | |
| Roger Taylor | 24901 - 200 Country Meadows Pl. E. Foothills, AB T1S 4W3 | Treasurer | April 18, 2018 | |
| R.D. McHugh | PO Box 5605 High River, AB T1V 1M7 | Secretary | April 16, 2021 | |
| | | | | |
| | | | | |



SCASE & PARTNER

CHARTERED PROFESSIONAL ACCOUNTANTS

May 6, 2024

Friends of Champion Park Society
C/O Director of Community Services
309 Macleod Trail S., Box 5605,
High River, Alberta
T1V 1M5

Dear Board of Directors:

This letter outlines the nature of our involvement for the Agreed-Upon Procedure Engagement of accompanying statements of revenue and expenditure for the year of January 1, 2023 to December 31, 2023 for the Friends of Champion Park Society. As agreed, we will perform the following procedures in respect of audit of the above statements:

- Examining the expenses incurred with the invoices, receipts, agreements for the year as stated above.
- Examining the funds received with the receipts of the concerned entities, Town of Okotoks & County of Foothills funding agreement and supporting documents.
- Enquiry of management for the controls and processes, to ensure that all the transactions covered by the above stated year has been recorded.

Our Responsibilities

Our work will be limited to specified audit procedure procedures and audit of these expenses and receipts. Our audit will be limited to the above statements only and we will issue our opinion in regard to the accuracy of these expenses as per specified audit procedures.

Form of Report

Our report will be worded as follows:

INDEPENDENT AUDITOR'S REPORT

To the Members of Friends of Champion Park Society:

We have audited the accompanying statement of revenue and expenditures of the Friends of Champion Park Society for the year January 1, 2023 to December 31, 2023 under an agreed-upon procedure

engagement using specified audit procedures. This statement has been prepared by management using accounting standards for not-for-profit organizations and as required by the stakeholders.

In our opinion, the accompanying statement of revenue and expenditure presents fairly, in all material respects the financial position of the Friends of Champion Park Society for the year January 1, 2022 to December 31, 2022.

Management's Responsibility for the Statement

Management is responsible for the preparation of the statement of revenue and expenditures in accordance with such internal control as management determines is necessary to enable the preparation of a statement that is free from material misstatement, whether due to fraud or error. The statement includes specific information related to the funding of the Society.

Auditor's Responsibility

Our responsibility is to express an opinion on the statement based on evidence we have obtained. We conducted our audit in accordance with specified audit procedures. The standard requires that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, if any, as well as evaluating the overall presentation of the statement of revenue and expenditures.

We believe that the audit evidence we obtained is sufficient and appropriate to provide a basis for our audit opinion.

In our opinion, the financial information in the accompanying statement of revenue and expenditure for the year January 1, 2023 to December 31, 2023 is prepared, in all material respects, in compliance with specified audit procedures.

Basis of Accounting and Restriction on Distribution and Use.

Without modifying our opinion, we draw attention to the summary of accounting policies for the statement of revenue and expenditures which describes the basis of accounting. As a result, the statement of revenue and expenditure may not be suitable for another purpose. Our report is intended solely for the stakeholders and members of Friends of Champion Park Society and should be limited in its distribution to the stakeholders and members of the Friends of Champion Park Society.

Calgary, Alberta

Calgary, Alberta

Date _____

Chartered Professional Accountants

Management's Responsibilities

It is understood and agreed that:

- a. Friends of Champion Park Society will provide us with accurate and complete information necessary to perform the specified audit procedures.
- b. The responsibility for the accuracy and completeness of the representations in the statements remains with Friends of Champion Park Society;
- c. Friends of Champion Park Society will attach our specified audit procedures report when distributing the statements of revenue and expenditure; and
- d. The statements of revenue and expenditure may lack disclosure, or otherwise not be in accordance with, Canadian guidelines for special audits, and may not be appropriate for general purpose use.

Confidentiality

One of the underlying principles of the profession is a duty of confidentiality with respect to client affairs. Each professional accountant must preserve the secrecy of all confidential information that becomes known during the practice of the profession. Accordingly, we will not provide any third party with confidential information concerning the affairs of Friends of Champion Park Society unless:

- a. We have been specifically authorized with prior consent;
- b. We have been ordered or expressly authorized by law or by the Code of Professional Conduct/Code of Ethics of CPA Alberta; or
- c. The information requested is (or enters) public domain.

Use of Information

It is acknowledged that we will have access to all personal information in your custody that we require to complete our engagement. Our services are provided on the basis that:

- a. You represent to us that management has obtained any required consents for collection, use and disclosure to us of personal information required under applicable privacy legislation; and
- b. We will hold all personal information in compliance with our Privacy Statement.

Use and Distribution of Our Communication

The report of the results of specified procedures on the statements of revenue and expenditure solely for the use of those to whom our report is specifically addressed by us. We make no representations of any kind to any third party in respect of this statement, and we accept no responsibility for their use by any third party.

Working Papers

The working papers, files, other materials, reports, and work created, developed, or performed by us during the course of the engagement are the property of our firm, constitute confidential information and will be retained by us in accordance with our firm's policies and procedures.

Governing Legislation

This engagement letter is subject to, and governed by, the laws of the Province of Alberta. The Province of Alberta will have exclusive jurisdiction in relation to any claim, dispute or difference concerning this engagement letter and any matter arising from it. Each party irrevocably waives any right it may have to object to any action being brought in those courts, to claim that the action has been brought in an inappropriate forum or to claim that those courts do not have jurisdiction.

Dispute Resolution

You agree that:

- a. Any dispute that may arise regarding the meaning, performance or enforcement of this engagement will, prior to resorting to litigation, be submitted to mediation; and
- b. You will engage in the mediation process in good faith once a written request to mediate has been given by any party to the engagement.

Any mediation initiated as a result of this engagement shall be administered within the Province of Alberta according to its mediation rules, and any ensuing litigation shall be conducted within such province, according to provincial law. The results of any such mediation shall be binding only upon the agreement of each party to be bound. The costs of any mediation proceeding shall be shared equally by the participating parties.

Indemnity

Friends of Champion Park Society hereby agree to indemnify, defend (by counsel retained and instructed by us) and hold harmless our firm (and its partners, agents, or employees) from and against any and all losses, costs (including solicitors' fees), damages, expenses, claims, demands, or liabilities arising out of (or in consequence of):

- a. The breach by Friends of Champion Park Society, or its directors, officers, agents, or employees, of any of the covenants made by your company herein, including, without restricting the generality of the foregoing, the misuse of, or the unauthorized dissemination of, our engagement report or the financial statements in reference to which the engagement report is issued, or any other work product made available to you by our firm.
- b. The services performed by us pursuant to this engagement, unless, and to the extent that, such losses, costs, damages, and expenses are found by a court of competent jurisdiction to have been due to the negligence of our firm. In the event that the matter is settled out of court, we will mutually agree on the extent of the indemnification to be provided by your society.

Optional paragraph:

We will use all reasonable efforts to complete the engagement as described in this letter within the agreed upon time frames.

However, we shall not be liable for failures or delays in performance that arise from causes beyond our control, including the untimely performance by Friends of Champion Park Society of its obligations.

Billing

Our fees and costs will be billed on completion of the audit and are payable upon receipt. Invoices unpaid 30 days past the billing date may be deemed delinquent and are subject to an interest charge of 2% per month. We reserve the right to suspend our services or to withdraw from this engagement in the event that any of our invoices are deemed delinquent. In the event that any collection action is required to collect unpaid balances due to us, you agree to reimburse us for our costs of collection, including lawyers' fees.

Termination

Management acknowledges and understands that failure to fulfill its obligations as set out in this engagement letter will result, upon written notice, in the termination of the engagement.

Either party may terminate this agreement for any reason upon providing written notice to the other party. If early termination takes place, Friends of Champion Park Society shall be responsible for all time and expenses incurred up to the termination date.

Conclusion

This engagement letter includes the relevant terms that will govern the engagement for which it has been prepared. The terms of this letter supersede any prior oral or written representations or commitments by or between the parties. Any material changes or additions to the terms set forth in this letter will only become effective if evidenced by a written amendment to this letter, signed by all of the parties.

If you have any questions about the contents of this letter, please raise them with us. If the services outlined are in accordance with your requirements, and if the above terms are acceptable to you, please sign the copy of this letter in the space provided and return it to us.

We appreciate the opportunity to be of service to your company.

Yours truly



Signed

Scase & Partner
Chartered Professional Accountants

The services and terms set out above are as agreed.



Per: X

Friends of Champion Park Society

CO-CHAIR CO-CHAIR

Title

FRIENDS OF CHAMPION PARK SOCIETY

C/O Director of Community Services

309 Macleod Trail S, Box 5605

High River, Alberta, T1V 1M5

May 13, 2024

Scase & Partner Chartered Professional Accountants
Suite 32, 2333 18 Ave NE
Calgary, Alberta
T2E 8T6

Dear Sirs:

In connection with your audit of the Statement of Revenue and Expenditures of the Friends of Champion Park Society ("the Society") for the year January 1, 2023 to December 31, 2023, we hereby confirm that to the best of our knowledge and belief:

1. We responsible for the fair presentation of the Statement of Revenue and Expenditures of the Society prepared in compliance with specified audit procedures and Canadian standards for not-for-profit organizations.
2. We understand that the engagement is a specified audit and was performed as an Agreed-Upon Procedure Engagement.
3. We understand that your audit was made in accordance with Canadian generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as you considered necessary in the circumstances for the purpose of expressing an opinion on the Statement of Revenue and Expenditures. We also understand that such a specified audit using agreed-upon procedure would not necessarily disclose irregularities, should there be any.
4. We have made available to you all:
 - financial records and related data
 - minutes of the meetings of directors.
5. The Statement of Revenue and Expenditures of the Society:
 - (a) present on a fair and consistent basis all revenues and all known expenditures of the Society at for the year ended;
 - (b) fairly reflect and summarize on a consistent basis the results of all transactions entered into by the Society during the year.

There have been no exchanges of goods or services with any related party for which appropriate accounting recognition and the Statement of Revenue and Expendituress disclosure has not been given.
6. There are no direct or contingent liabilities, unusual contractual obligations nor any substantial commitments, other than in the ordinary course of business, which would materially affect the Statement of Revenue and Expenditures of the Society, except as disclosed in the notes.

7. We are not aware of any illegal or possibly illegal acts for which we have not disclosed to you all the facts related thereto.
8. We are aware of the environmental laws and regulations that impact on our Society and we are in compliance. There are no known environmental liabilities that have not been accrued for or disclosed in the Statement of Revenue and Expenditures and Notes.
9. There are no outstanding legal actions or possible claims which have not been provided for or disclosed in the Statement of Revenue and Expenditures and Notes.
10. The minutes of the Society are a complete record of all meetings and resolutions of directors throughout the year and to the present date.
11. There have been no irregularities involving management or consultants/contractors who have significant roles in the system of internal control.
12. No events or transactions other than those disclosed in the Statement of Revenue and Expenditures and Notes have occurred subsequent to the balance sheet date that would require adjustment to, or disclosure in, the Statement of Revenue and Expenditures and Notes.

Yours sincerely,

Friends of Champion Park Society

Per:



Title:

CO-CHAIR

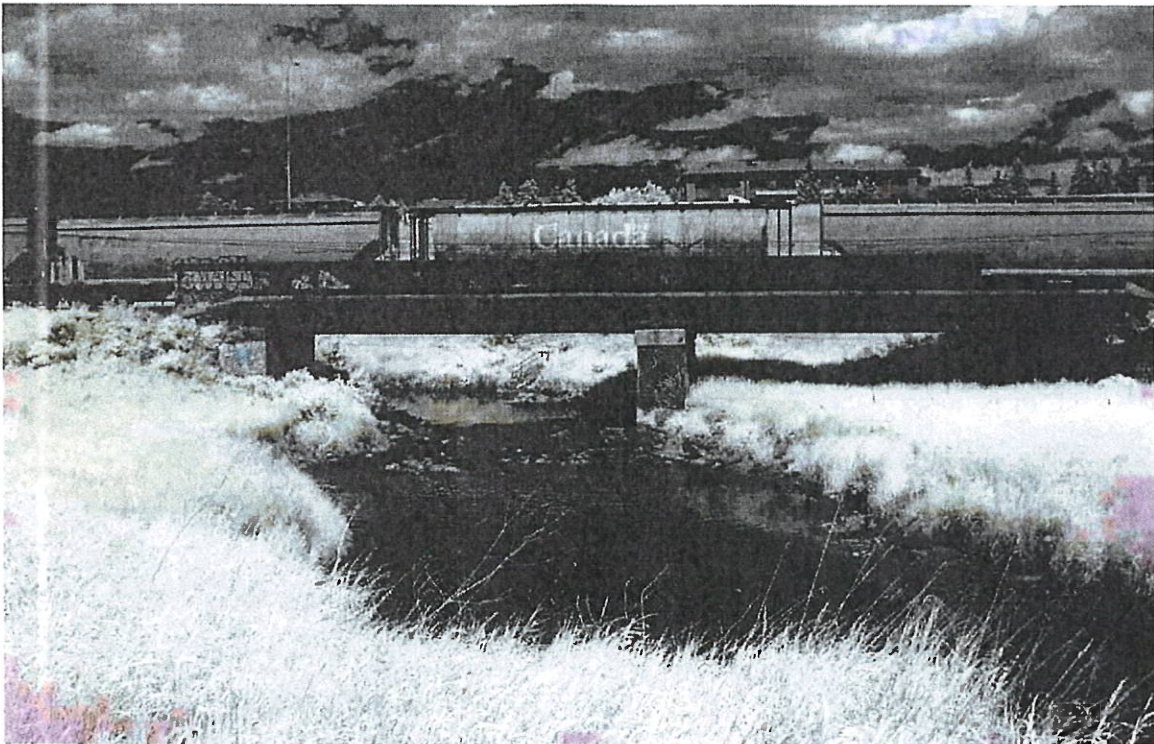


CO-CHAIR



SCASE & PARTNER

CHARTERED PROFESSIONAL ACCOUNTANTS



Friends of Champion Park Society Year January 1 to December 31, 2023

Suite 32, 2333 18th Avenue NE, Calgary Alberta. T2E 8T6
Ph: 403-735-0735 Fax: 403-735-2377
www.scasc.ca



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FRIENDS OF CHAMPION PARK SOCIETY

STATEMENT OF REVENUE AND EXPENDITURES

DECEMBER 31, 2023

FRIENDS OF CHAMPION PARK SOCIETY

DECEMBER 31, 2023

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SCASE & PARTNER

CHARTERED PROFESSIONAL ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To the Members of Friends of Champion Park Society:

We have audited the accompanying statement of revenue and expenditures of the Friends of Champion Park Society for the year January 1, 2023 to December 31, 2023 under an agreed-upon procedure engagement using specified audit procedures.

In our opinion, the accompanying statement of revenue and expenditures presents fairly, in all material respects the financial position of the Friends of Champion Park Society for the year January 1, 2023 to December 31, 2023.

Management's Responsibility for the Statement

Management is responsible for the preparation of the statement of revenue and expenditures in accordance with such internal control as management determines is necessary to enable the preparation of a statement that is free from material misstatement, whether due to fraud or error. The statement includes specific information related to the funding of the Society.

Auditor's Responsibility

Our responsibility is to express an opinion on the statement based on evidence we have obtained. We conducted our audit in accordance with specified audit procedures. The CPA Canada Handbook - Accounting require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, if any, as well as evaluating the overall presentation of the statement of revenue and expenditures.

We believe that the audit evidence we obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis of Accounting and Restriction on Distribution and Use.

Without modifying our opinion, we draw attention to the summary of accounting policies for the statement of revenue and expenditures which describes the basis of accounting. As a result, the statement of revenue and expenditure may not be suitable for another purpose. Our report is intended solely for the stakeholders and members of Friends of Champion Park Society and should be limited in its distribution to the stakeholders and members of the Friends of Champion Park Society.

Calgary, Alberta
May 13, 2024



Chartered Professional Accountants

FRIENDS OF CHAMPION PARK SOCIETY

STATEMENT OF REVENUE AND EXPENDITURES FOR THE YEAR JANUARY 1 TO DECEMBER 31

| | 2023 | 2022 | |
|--|---------------|---------------|---------------|
| Budget-Unaudited | | | |
| REVENUE | | | |
| Receipts from stakeholders | \$ 283,988 | \$ 243,098 | \$ 231,931 |
| Summer job grants | 2,678 | - | 2,685 |
| Rent and others | 1,500 | 1,225 | 6,750 |
| | 288,166 | 244,323 | 241,366 |
| EXPENDITURE | | | |
| Property management and staffing | 85,482 | 92,724 | 82,850 |
| Repairs and maintenance | 56,000 | 61,332 | 17,682 |
| General maintenance | 30,427 | 25,875 | 25,971 |
| Utilities | 26,475 | 24,209 | 20,966 |
| Professional fees | 3,900 | 11,298 | 8,078 |
| Insurance | 8,293 | 10,184 | 9,470 |
| Office, transport and volunteer | 6,000 | 7,298 | 51 |
| Railway Maintenance | 66,000 | 6,152 | 72,044 |
| Travel expenses | 1,800 | 2,425 | 1,700 |
| Telephone and internet | 2,039 | 1,960 | 1,913 |
| Security | 1,750 | 866 | 641 |
| | 288,166 | 244,323 | 241,366 |
| EXCESS OF REVENUE OVER EXPENDITURES | \$ NIL | \$ NIL | \$ NIL |

APPROVED ON BEHALF OF THE BOARD:

Director

Director

FRIENDS OF CHAMPION PARK SOCIETY

NOTES TO THE STATEMENT OF REVENUE AND EXPENDITURES

AS AT DECEMBER 31, 2023

INCORPORATION AND NATURE OF OPERATIONS

Friends of Champion Park Society (the "Society") was incorporated on August 28, 2017 under the Societies Act of Alberta by the County of Foothills and the Town of Okotoks. The Society's aim is to maintain, preserve and operate the Champion Park for the benefit of residents of the County of Foothills, the Town of Okotoks and surrounding areas. The two stakeholders, the County of Foothills and the Town of Okotoks hold equal interests in the Society and all assets are owned by the two stakeholders. The organization is not taxable under Section 149(1)(i) of the Income Tax Act.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND NOTES TO STATEMENT

This statement of revenue and expenditures has been prepared by management in compliance with accounting standards for not for profit organizations and as required by the stakeholders. The statement has, in management's opinion, been properly prepared within the framework of the accounting policies summarized as follows:

- (a) The Society follows the accrual basis of accounting for revenue and expenses.
- (b) The Society has entered into an agreement with AbiCo Property Solutions Inc. to provide limited administrative, security and ground maintenance services. Under the terms of service in this agreement, the Society may renew the contract for up to five (5) additional one (1) year periods, subject to the issuing a notice of intention to do so to AbiCo Property Inc. no later than one hundred (120) days before the last day of the existing term.

The existing term of the current agreement is for the current year January 1, 2023 to December 31, 2023 and this agreement with AbiCo Property Solutions Inc. was entered into prior to the current year ended.

- (c) The land and other assets of Champion Park are owned equally by the County of Foothills and Town of Okotoks.
- (d) All the expenses related to the Society are equally funded by the County of Foothills and Town of Okotoks.

2. COMMITMENTS

The Society's contract with AbiCo Property Solutions Inc. is based on:

- (a) For 2023 tax year base fee was \$5,654 per month plus GST.
- (b) Reimbursement for utilities and supplies as prescribed in the budget.
- (c) Mileage for AbiCo Property Solutions Inc.'s vehicles used in the provision of the services at a per kilometre rate in accordance with current Canada Revenue Agency guidelines.