

**Minutes of the
Okotoks Public Library Board Meeting**

Thursday 23 May, 2024

Board members present:

Randy Angle

Oliver Hallmark

Barb Castell

Gloria Schwabe

Sarah MacDonald

Absent with regrets:

Kazem Mashkournia

Sara Maseko

Alexandra Owens

Absent:

Brad Cale

Staff present:

Sarah Gillie – Library Director

Sarah Lantry – Assistant Director

The meeting Chair (Randy Angle) called the meeting to order at 7:32pm.

Indigenous Lands Acknowledgement led by Randy Angle

Adoption of the agenda

The agenda was circulated prior to the meeting.

Motion: by Sarah MacDonald that the agenda be accepted as circulated.

Carried

Consent Agenda

The April 25, 2024, Board meeting minutes were circulated by email prior to the meeting.

Motion: by Barb Castell to accept the minutes and reports in the Consent Agenda as presented.

Carried

Library Backgrounder

Sarah Gillie gave a short background information talk on Bestsellers at OPL .

Update from Janette Messer, Special Projects Manager, Town of Okotoks reported by Sarah Gillie

Motion: by Oliver Hallmark to accept report as information.

Carried

Regular Agenda

Town of Okotoks Report - Oliver Hallmark

- Town received a grant for 3 new EV stations
- Changed scholarship awards policy to \$1000 for each high school, community service focused
- Talked about attending Southern Alberta Library Conference

Motion: by Sarah MacDonald to accept the Town of Okotoks report as information.

Carried

Foothills County Report - Barb Castell

- Barb was interviewed for the History of the Library book
- Millarville fair books available at front desk
- Spoke about the fair meeting and some interesting activities occurring
- Council set the mill rate based on the increase in property values

Motion: by Oliver Hallmark to accept the Foothills County report as information.

Carried

Marigold Library System Report – Nicole Kiefuik

- No update

Library Director's Report – Sarah Gillie

The Library Director's report was circulated prior to the meeting.

- Spoke about upcoming workshops at the library
- Provided the board an update on the front doors of the library

Motion: by Barb Castell to accept the Library Director's report as information.

Carried

Treasurer's Report – Sara Maseko

The Treasurer's report and the April Interim Financial Statements were circulated prior to the meeting.

Motion: by Oliver Hallmark to accept the Treasurer's report as information.

Carried

Plan of Service Committee Report – Gloria Schwabe

The Plan of Service Committee report was circulated prior to the meeting.

- Community engagement activities are in planning
- Staff engagement is underway

Motion: by Oliver Hallmark to accept the Plan of Service Committee report as information.

Carried

History of the Library Report – Sarah Gillie

The History of the Library Committee report was circulated prior to the meeting.

- Additional interviews have been conducted and are in the process of being edited and transcribed.

Motion: by Sarah MacDonald to accept the History of the Library Committee report as information.

Carried2

Advocacy and Fundraising Committee Report – Gloria Schwabe

The Advocacy and Fundraising Committee report was circulated prior to the meeting.

- Reading Dragon funding secured
- Friend of Library Foundation book sale May 31 to June 2
- Volunteers are still required for the Friends of the Library Casino in September

Motion: by Barb Castell to accept the Advocacy and Fundraising Committee report as information.

Carried

Policy Committee Report – Randy Angle

- Progress is being made, next meeting June 13th

Next Board meeting will be on Thursday, 27 June 2024 at 8:30pm.

Certified Correct:



Randy Angle
Vice Chair



Gloria Schwabe
Recording Secretary