



## RCMP Municipal Policing Report

### Detachment Information

Name of Detachment

Okotoks

Name of Detachment Commander

Sgt. John Klassen

Quarter

Q4

Date of Report (yyyy-mm-dd)

2024-04-24

FTE Utilization Plan

2023/24

Select Type of Policing Report

Municipal Policing Report Under

Municipal Policing Report Over

PPSA

Coaldale

### Community Consultations

#### Consultation No. 1

Date (yyyy-mm-dd)

2024-01-09

Meeting Type

Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Community Relations

Notes /Comments (this field expands)

Sgt Klassen and Cpl Edwards met with Town of Okotoks Communications team to discuss trends and messaging to the public.

#### Consultation No. 2

Date (yyyy-mm-dd)

2024-01-10

Meeting Type

Meeting with Elected Officials

Topics Discussed (this field expands)

Community Relations, trends and topics of interest

Notes /Comments (this field expands)

Sgt. Klassen met with Town of Okotoks Director Whitney.

#### Consultation No. 3

Date (yyyy-mm-dd)

2024-01-16

Meeting Type

Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Victim Services Redesign infrastructure information session

Notes /Comments (this field expands)

None

#### Consultation No. 4

Date (yyyy-mm-dd)

2023-01-19

Meeting Type

Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Crime Reduction initiatives

Notes /Comments (this field expands)

Cst Stinson met with Okotoks Probation Officer about offenders released in the community.



### Consultation No. 5

Date (yyyy-mm-dd) Meeting Type  
2024-01-30 Meeting with Stakeholder(s)

Topics Discussed (this field expands)  
Community Relations

Notes /Comments (this field expands)  
Cpl Edwards met with Town of Okotoks Communications team to discuss treads and messaging to the public.

### Consultation No. 6

Date (yyyy-mm-dd) Meeting Type  
2024-01-31 Meeting with Stakeholder(s)

Topics Discussed (this field expands)  
Guarding resources.

Notes /Comments (this field expands)  
Sgt. Klassen and Cpl. Edwards and M.E. Dorin met with Commissionaires to discuss resourcing and hiring of additional guards.

### Consultation No. 7

Date (yyyy-mm-dd) Meeting Type  
2024-02-06 Meeting with Stakeholder(s)

Topics Discussed (this field expands)  
Guard resourcing, hiring and on-call

Notes /Comments (this field expands)  
Sgt. Klassen and Cpl. Edwards held guard meeting to discuss issues, concerns, resourcing and implementation of on-call scheduling.

### Consultation No. 8

Date (yyyy-mm-dd) Meeting Type  
2024-02-13 Meeting with Stakeholder(s)

Topics Discussed (this field expands)  
Community Relations

Notes /Comments (this field expands)  
Sgt Klassen and Cpl Edwards met with Town of Okotoks Communications team to discuss treads and messaging to the public.

### Consultation No. 9

Date (yyyy-mm-dd) Meeting Type  
2024-02-21 Community Connection

Topics Discussed (this field expands)  
Fraud Awareness

Notes /Comments (this field expands)  
Cpl Edwards completed a Fraud Awareness presentation at the Okotoks Seniors Club.



### Consultation No. 10

Date (yyyy-mm-dd) Meeting Type  
2024-02-26 Meeting with Elected Officials

Topics Discussed (this field expands)  
Community Safety Initiatives.

Notes /Comments (this field expands)  
Cpl. Edwards attended Mayor & Council on behalf of Detachment Commander.

### Consultation No. 11

Date (yyyy-mm-dd) Meeting Type  
2024-02-29 Meeting with Stakeholder(s)

Topics Discussed (this field expands)  
Community Relations

Notes /Comments (this field expands)  
Sgt Klassen and Cpl Edwards met with Town of Okotoks Communications team to discuss treads and messaging to the public.

### Consultation No. 12

Date (yyyy-mm-dd) Meeting Type  
2024-02-29 Meeting with Elected Officials

Topics Discussed (this field expands)  
Community Relations

Notes /Comments (this field expands)  
Sgt Klassen and Cpl Edwards met with Town of Okotoks Director to discuss future planning of policing.

### Consultation No. 13

Date (yyyy-mm-dd) Meeting Type  
2024-03-05 Meeting with Stakeholder(s)

Topics Discussed (this field expands)  
Community Relations

Notes /Comments (this field expands)  
Sgt Klassen and Cpl Edwards met with Town of Okotoks Communications team to discuss treads and messaging to the public.

### Consultation No. 14

Date (yyyy-mm-dd) Meeting Type  
2024-03-12 Meeting with Stakeholder(s)

Topics Discussed (this field expands)  
Community Relations

Notes /Comments (this field expands)  
Sgt. Klassen met with Town of Okotoks Communications director.

### Consultation No. 15

Date (yyyy-mm-dd) Meeting Type  
2024-03-13 Town Hall



Topics Discussed (this field expands)  
Policing Safety Initiatives

Notes /Comments (this field expands)  
Okotoks detachment in partnership with the Town of Okotoks held an online survey from March 13 to April 1 allowing the public to provide input about priority issues in the community respecting proactive police activities.

### Consultation No. 16

Date (yyyy-mm-dd) Meeting Type  
2024-03-14 Meeting with Elected Officials

Topics Discussed (this field expands)  
Policing initiatives and community connection

Notes /Comments (this field expands)  
Sgt. Klassen met with manager of municipal enforcement, Vikram Kulkarni.

### Consultation No. 17

Date (yyyy-mm-dd) Meeting Type  
2024-03-18 Community Connection

Topics Discussed (this field expands)  
Okotoks upcoming Town Hall

Notes /Comments (this field expands)  
Sgt. Klassen and Vikram Kulkarni broadcast live at local radio (The Eagle) station.

### Consultation No. 18

Date (yyyy-mm-dd) Meeting Type  
2024-03-18 Meeting with Elected Officials

Topics Discussed (this field expands)  
Community relations and policing initiatives and community trends.

Notes /Comments (this field expands)  
Sgt. Klassen met with Municipal Enforcement Manager Vikram Kulkarni and Acting Director Paula Bernat.

### Consultation No. 19

Date (yyyy-mm-dd) Meeting Type  
2024-03-19 Meeting with Stakeholder(s)

Topics Discussed (this field expands)  
Community relations and upcoming events

Notes /Comments (this field expands)  
Sgt. Klassen met with Town of Okotoks Communications, Samantha Gryba.

### Consultation No. 20

Date (yyyy-mm-dd) Meeting Type  
2024-03-20 Meeting with Stakeholder(s)

Topics Discussed (this field expands)  
Operations



Notes /Comments (this field expands)

Sgt. Klassen met with M.E. Supervisor Rhonda Dorin to discuss operations and any identifiable concerns/issues.

### Consultation No. 21

Date (yyyy-mm-dd)      Meeting Type  
2024-03-21              Town Hall

Topics Discussed (this field expands)  
Policing Safety Initiatives

Notes /Comments (this field expands)  
Okotoks detachment in partnership with the Town of Okotoks held a drop in style Town Hall at the Okotoks Rec Centre to allow the public to provide input about priority issues in the community respecting proactive police activities.

### Consultation No. 22

Date (yyyy-mm-dd)      Meeting Type  
2024-03-26              Meeting with Stakeholder(s)

Topics Discussed (this field expands)  
Janitorial Services and Parking lot assignments

Notes /Comments (this field expands)  
Sgt. Klassen and M.E. Supervisor Rhonda Dorin met with Nick Ginakos to discuss janitorial staff and duties as well as parking lot changes/assigned parking.



## Community Priorities

### Priority No. 1

Priority (this field expands)  
Visibility Presence

#### Current Status and Results (this field expands)

This Objective and its Initiatives did well this quarter. With a management change at the detachment, these Initiatives were pushed and well received by members. School visits remained high in the second half of the fiscal year. While they did not meet their target, Management is confident these were taken seriously by members and were well received within the schools and community. Foot patrols were used primarily at hockey games this quarter, but a great chance for visibility with a crowded arena. Youth night visits increased as they occur on both Friday and Saturday nights, helping make connections with young people in the community and be proactive to deter issues at the Okotoks Rec Centre. Community Events are always well received and one of members' favourite activities to participate in, with them being a positive interaction with the public. Overall the Management team has no concerns with this Objective.

### Priority No. 2

Priority (this field expands)  
Community Engagement

#### Current Status and Results (this field expands)

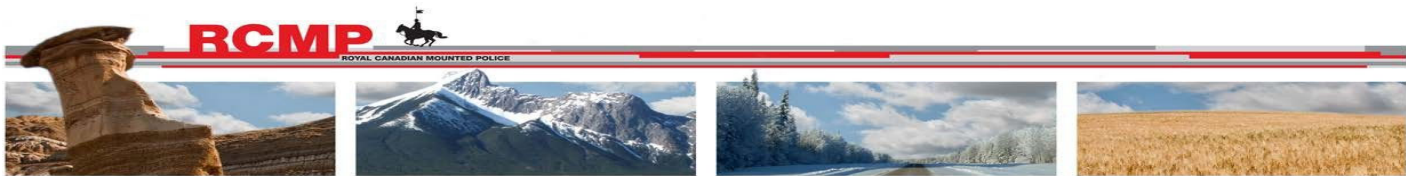
This Objective and its Initiatives performed very well this quarter. Operation Cold Start was a huge success in January 2024 and contributed to the Property Crime Prevention initiative. Media Releases and communication were a focus for the interim management team and completed nearly 6 media releases or safety messages each month. Business Visits continued to be frequent and well received in the downtown area of Okotoks. A strong effort by the detachment this quarter.

### Priority No. 3

Priority (this field expands)  
Crime Prevention

#### Current Status and Results (this field expands)

This Objective and its Initiatives continue to over achieve this quarter. A distracted driving op by members in February produced 16 tickets alone, even after the public was advised Police were focusing on it through the media. Overall Traffic Contacts by members remained consistent this quarter and over the fiscal year, allowing this Initiative to meet its target. School & Playground Zones had high numbers again this quarter as members focused on school and student safety. OM Checks continue to be high this quarter, as there were 15 Offenders residing in the detachment area. OM Checks remain to be an invaluable Initiative for members to hold Offenders accountable to their release conditions and intelligence gathering. A concerted effort by members on this Objective for the quarter and fiscal year.



## Crime Statistics<sup>1</sup>

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2023	2024	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Persons Crime	86	72	-16.00%	334	335	0.00%
Property Crime	161	133	-17.00%	793	736	-7.00%
Other Criminal Code	59	51	-14.00%	239	249	4.00%
<b>Total Criminal Code</b>	<b>306</b>	<b>256</b>	<b>-16.00%</b>	<b>1,366</b>	<b>1,320</b>	<b>-3.00%</b>
<b>Drugs Offences</b>	<b>4</b>	<b>6</b>	<b>50.00%</b>	<b>9</b>	<b>21</b>	<b>133.00%</b>
<b>Other Federal Acts</b>	<b>6</b>	<b>7</b>	<b>17.00%</b>	<b>19</b>	<b>29</b>	<b>53.00%</b>
<b>Other Provincial Acts</b>	<b>105</b>	<b>93</b>	<b>-11.00%</b>	<b>489</b>	<b>439</b>	<b>-10.00%</b>
<b>Municipal By-Laws</b>	<b>16</b>	<b>24</b>	<b>50.00%</b>	<b>215</b>	<b>144</b>	<b>-33.00%</b>
<b>Motor Vehicle Collisions</b>	<b>209</b>	<b>110</b>	<b>-47.00%</b>	<b>609</b>	<b>700</b>	<b>15.00%</b>
Provincial Code Traffic	357	307	-14.00%	1,714	1,227	-28.00%
Other Traffic	1	1	0.00%	14	4	-71.00%
Criminal Code Traffic	24	32	33.00%	102	92	-10.00%
<b>Total Traffic Offences</b>	<b>382</b>	<b>340</b>	<b>-11.00%</b>	<b>1,830</b>	<b>1,323</b>	<b>-28.00%</b>

<sup>1</sup>Data extracted from a live database (PROS) and is subject to change over time.

### Trend / Points of Interest (this field expands)

Comparing stats from the previous 2023 fourth quarter report during this time, shows a decrease in a majority of identified fields/categories.

Persons crimes, you will see a 16% decrease, being at a total of 72 investigations from 86 from the previous 2023 Q4 stats report.

Criminal code offenses are also showing a decrease from 306 investigations down to 256 investigations.

Drug offenses, you will see a considerable increase in drug related offenses, an increase of 50%, which is a result of increased traffic enforcement and proactive police work.

Motor vehicle collisions also reveal a decrease (down 47%) which is likely a result of a mild winter and improved road conditions.

Property crime has decreased from 161 incidents, down to 133, resulting in a 17% decrease.

When looking at the annual trends over the past 5 years, most identified categories show a decrease although there is a reflection indicating a 47% increase in persons crime which could potentially be a result of economic decline and financial strain. Seeing a decrease in a majority of stats from previous reports, can be attributed to members efforts in proactive policing initiatives, increased patrols, business visits and public interaction.



## Municipal Overview: Human Resources<sup>2</sup>

Staffing Category	Established Positions	Working	Special Leave <sup>3</sup>	Hard Vacancies <sup>4</sup>	Revised Plan at Q4	2023/24 FTE Utilization Plan
Police Officers	25	20	1	4	19	23
Detachment Support	8	4	2	2	8	8

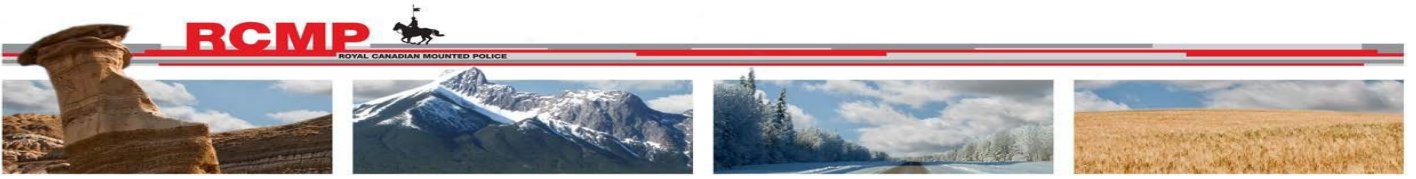
2. Data extracted on March 31, 2024 and is subject to change.

3. Once members are placed on "Special Leave" (eg. Maternity/paternity, medical >30 days, leave without pay, graduated return to work) they are not included in the FTE count and their pay is not charged directly to each location. However, any salary expenditures associated with these employees while on leave is included as an "indirect cost" and billed within the Divisional Administration rate, charged to all contracts.

4. Hard vacancies reflect positions that do not have an employee attached and need to be filled.

Comments (this field expands)  
 Police Officers: Of the 25 established positions, 20 officers are currently working with 1 on special leave. There is 1 member on long term medical leave, 2 members are in the process of transferring into vacant positions and 2 hard vacancies at this time. The Plan for Okotoks was based on 23 working officers. As of March 31st, the detachment was trending around 19 working officers, although this may adjust as HR transactions are finalized.





**Municipal Overview: Financial/O&M**

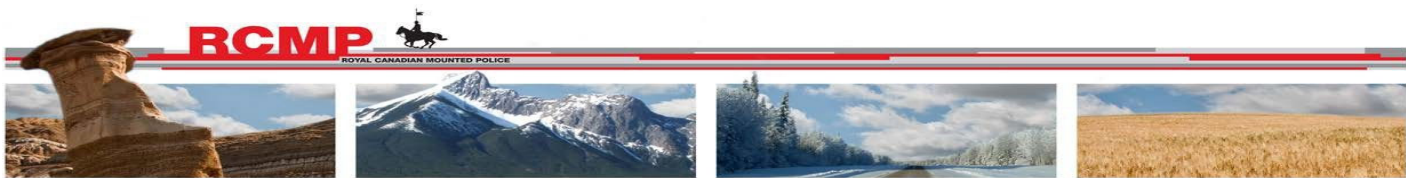
Municipal Overview	Year to Date Expenditures <sup>5</sup>	Revised Plan at Q4	2023/24 Financial Plan
<b>Direct Costs</b>			
Pay	2,266,238	2,266,238	2,824,000
Extra Duty Pay	129,398	140,000	134,000
Equipment	144,152	175,000	231,007
Training	23,345	40,000	95,920
Unit Operations and Maintenance	143,000	146,000	146,000
Commissionnaire (guarding)	19,775	35,000	35,000
Other	641		1,000
<b>Total Direct Costs at 100%</b>	<b>2,726,550</b>	<b>2,802,238</b>	<b>3,466,927</b>
<b>Indirect Costs</b>			
Total Indirect Costs at 100%	1,502,481	1,503,600	1,774,492
Total Costs Prior to Final Adjustments at 100%	4,235,230	4,312,037	5,241,419
<b>Total Costs After Final Adjustments (at applicable cost share)</b>	<b>3,834,268</b>	<b>3,903,394</b>	<b>4,747,277</b>

5. Includes expenditures up to March 31, 2024.

Comments (this field expands)  
 Your financial Forecast for 2023/24 was adjusted to better align with realized expenditures and FTE utilization. The financial figures as identified above include the original and revised forecast totals. They reflect information available as of March 31st, but additional adjustments are expected as financial and personnel transactions are finalized. Any variance will be captured in the Q1 reconciliation package.

We recently consulted with your office on a possible adjustment to your Q4 invoice, which will be distributed no later than May 2, 2024. For communities that requested or confirmed adjustments to invoicing amounts, please note that those changes will be included.

RCMP will continue to provide your community with monthly enhanced reporting to support ongoing forecast adjustments and potential invoice revisions, to ensure projections are as accurate as possible. This increased reporting will support ongoing management of policing budgets, while also enhancing transparency and engagement with our partners.



## Definitions

Municipal Overview: Human Resources	
<b>FTE Utilization</b>	A full-time equivalent (FTE) employee is defined by the number of months in a fiscal year that a position is filled. The FTE utilization level refers to the total months filled for all positions within the detachment/unit.
<b>2023/24 FTE Utilization Plan</b>	This reflects the number of working FTEs planned to be in place for the fiscal year.
<b>Revised Plan at Q4</b>	This reflects any adjustments to the planned number of working FTEs, which may vary as hard and soft vacancies fluctuate throughout the year.

Municipal Overview: Financial/O&M	
<b>Year-To-Date (YTD) Expenditures</b>	YTD expenditures reflect the actual expenditures within each category, as of the date of the report.
<b>Revised Plan at Q4</b>	This reflects any adjustments to the forecasted spending plan for the relevant category, which may vary as expenditures are realized throughout the year.
<b>2023/24 Financial Plan</b>	This reflects the target spending levels set for each category of expenditure, and the initial financial plan for the current fiscal year.
<b>Pay</b>	Includes salary costs and associated allowances for police officers and civilian support.
<b>Extra Duty Pay</b>	Includes direct overtime costs for police officers and (if applicable) Public Service Employees.
<b>Operating and Maintenance</b>	Reflects all unit operating costs, including items such as travel, fuel and vehicle repairs.
<b>Commissionnaire Guarding</b>	Reflects the costs of guarding prisoners within detachments.
<b>Equipment</b>	Include expenditures for operational and technology equipment, police vehicles and the fit-up of those vehicles.
<b>Other</b>	This includes all remaining expenditures including applicable training costs, secret expenditures and air services costs if applicable.
<b>Indirect Costs</b>	This reflects the indirect costs associated to employees, including benefits, Canada Pension Plan and Employment Insurance rates. Also included within indirect costs are the division administration charges associated to core administration costs, special leaves and health services costs.
<b>Direct Costs</b>	This reflects billable costs for municipalities with populations over 15K that are specific to each detachment. They include unit-controlled costs related to overtime, travel, fuel, etc., as well as divisionally-controlled costs such as member pay, police vehicles, training, and so on.
<b>Total Costs Prior to Final Adjustments</b>	Reflects total costs of all categories of expenditures prior to any adjustments at 100%
<b>Total Costs After Final Adjustments</b>	Reflects total costs of all categories of expenditures and any cost adjustments at the contract partner share.