



RATES AND FEES POLICY GP-F-2.9

Issue

A Rates and Fees Policy that outlines the philosophy and rationale for determination of the rates and fees for services provided by the Municipality is provided for Council approval.

Motion Proposed by Administration

That Rates and Fees Policy GP-F-2.9 be approved as presented, as recommended by the Governance and Priorities Committee.

Report, Analysis and Financial Implications

Annually the Rates, Fees, and Charges Bylaw is brought to Council for review and approval. Beginning in 2022, the Town’s municipal budget moved from an annual process to a four-year budget process. Administration recognizes the need to develop a rates and fees policy to provide the philosophy and rationale for determination of the rates and fees for the multitude of services provided by the Town for a four-year period.

Upon approval of this Rates and Fees Policy, the 2025 Rates, Fees, and Charges Bylaw would be amended to align with the four-year budget cycle, seeking approval from Council for the remaining two (2) years in the current budget cycle, 2025-2026.

Strategic Plan Goals

<input type="checkbox"/>	Responsibly Managed Growth	<input type="checkbox"/>	Demonstrated Environmental Leadership
<input type="checkbox"/>	Strong Local Economy	<input type="checkbox"/>	Enhanced Culture & Community Health
<input checked="" type="checkbox"/>	Organizational Excellence		

Equity/Diversity/Inclusivity Impacts and Strategy

One of the guiding principles in this policy includes “The Town is a healthy, safe, inclusive community where all people have access to municipal programs and services.” As well, several of the policy outcomes support equity, diversity, and inclusion.

Environmental Impacts

n/a

Public Participation Strategy

While there is not a specific public participation strategy for this specific policy, a variety of public participation initiatives help guide service levels which in turn influence rates and fees. Examples of such public participation initiatives include the 2024 budget survey, the public engagement strategy for development of the 2023 Recreation Parks and Leisure Master plan, and the Citizen Satisfaction Survey 2022.

Alternatives for Consideration

n/a

CAO Comments

This Policy is an important document to finalize Council's governance framework. It explains the fee philosophy based on the type of service and the level of subsidization, fee recovery that is appropriate. This document is important as the organization moves to implement the four-year budget cycle and reduce the work required on this on an annual basis.

Attachment(s)

1. Draft Rates and Fees Policy GP-F-2.9

Prepared by:
Christa Michailuck
Parks & Recreation Director
May 29, 2024