

**UNADOPTED MINUTES
OF THE UNITED WAY/OKOTOKS PARTNERSHIP COMMITTEE
HELD ON TUESDAY, MAY 14, 2024
OKOTOKS CENTENNIAL ARENAS – PROVINCIAL ROOM**

COMMITTEE MEMBERS PRESENT Councillor Hallmark, Chair
Sandra Clough
Ankur Gupta
Michael King
Valeria Rusnak
Jakki Smolic
Carl Thiele

COMMITTEE MEMBERS ABSENT Shari Hutchison
Dick Nichols

STAFF PRESENT Community Wellness Specialist Magan Braun
Community and Social Development Administrator
Bethany Pizani

1. CALL TO ORDER

Councillor Hallmark called the meeting to order 5:35 p.m. and provided a traditional land acknowledgement.

2. ADOPTION OF AGENDA

MOTION: By V. Rusnak that the agenda for the May 14, 2024 United Way/Okotoks Partnership Committee Meeting be adopted as presented.

Carried Unanimously

3. MINUTES OF PREVIOUS MEETING

3.1 United Way/Okotoks Partnership Community Investment Sub-Committee Minutes - April 25, 2024

MOTION: By M. King that the minutes of the United Way/Okotoks Partnership Community Investment Sub-Committee held April 25, 2024 be adopted as presented.

Carried Unanimously

3.2 United Way/Okotoks Partnership Committee - April 9, 2024

MOTION: By C. Thiele that the minutes of the United Way/Okotoks Partnership Committee Meeting held April 9, 2024 be adopted as presented.

Carried Unanimously

4. BUSINESS

4.1 2024 Funding Process

Community Wellness Specialist Magan Braun provided an overview of the 2024 funding process. The Committee discussed the process and provided feedback and suggestions for improving the application process for the next funding session.

4.2 Campaign Discussion and Planning

4.2.1 Talent Show

Councillor Hallmark provided an update on the current talent show plans that the sub-committee is working on. The project is still in its very early stages, and the sub-committee will have more information to share at the next meeting.

4.2.2 Event Ideas

The Committee has decided to host a speaker series event in September. Committee member M. King will reach out to a potential speaker and provide potential dates at the next meeting.

4.3 Annual Calendar

The Committee reviewed the United Way/Okotoks Partnership annual calendar.

4.4 Round Table Discussion

None

MOTION: By J. Smolic that business items 4.1 to 4.4 be received as information.

Carried Unanimously

4.5 Administrative Invoice(s)

MOTION: By V. Rusnak that the invoice(s) for Administrative expenses totaling \$681.73

Carried Unanimously

4.6 Campaign Invoice(s)

None

5. REPORTS

5.1 Staff Liaison Report

Community Wellness Specialist Magan Braun provided an update on several topics. These included new staff team name, titles, the upcoming Seniors Celebration event, seniors speaker series, the youth magazine, the Accessibility Audit Committee, and relaunch of the block party trailer at the parade on June 15, 2024. The Social Policy Framework is in development and a Social Needs Assessment/Strategy is planned for later this year. Priorities identified in the assessment will help inform future United Way funding areas. .

5.2 Treasurer Report

United Way/Okotoks Partnership Treasurer Sandra Clough reported on current account balances.

5.3 Council Report

Councillor Hallmark provided an update to the committee on the Scholarship Awards Policy, Bill 20, the North Okotoks Area Structure Plan, and the upcoming Tipi Camp & Indigenous Artisan Market.

MOTION: By C. Thiele that items 5.1 to 5.3 be received as information.

Carried Unanimously

6. **CORRESPONDENCE**

None

7. **NEXT MEETING**

The next meeting of the United Way/Okotoks Partnership Committee will be held June 11, 2024.

7. **ADJOURNMENT**

MOTION: By V. Rusnak that the May 14, 2024 United Way/Okotoks Partnership Committee Meeting adjourn at 6:29 p.m.

Carried Unanimously