



**TOWN OF OKOTOKS
UNADOPTED MINUTES
FOR THE REGULAR COUNCIL MEETING
HELD MONDAY, APRIL 8, 2024
AT THE OKOTOKS MUNICIPAL CENTRE
COUNCIL CHAMBER**

**COUNCIL MEMBERS
PRESENT**

Mayor Thorn
Councillor Hallmark
Councillor Heemeryck
Councillor Lang
Councillor Robinson
Councillor Swendseid

**ADMINISTRATION
PRESENT**

Chief Administrative Officer Elaine Vincent
Legislative Services Administrator Janice Storch

1. CALL TO ORDER

Mayor Thorn called the meeting to order at 2:15 p.m. and provided a traditional land acknowledgement.

2. ADOPTION OF AGENDA

MOTION 24.C.121

By Councillor Hallmark

That the agenda for the April 8, 2024 Regular Council Meeting be adopted as presented.

Carried Unanimously

3. CLOSED SESSION

MOTION 24.C.122

By Councillor Lang

That the meeting go into Closed Session as the matters to be discussed during this portion of the meeting are within one of the exceptions to disclosure in Division 2 of Part I of the *Freedom of Information and Protection of Privacy (FOIP) Act* at 2:16 p.m.

Carried Unanimously

3.1 Intergovernmental Relations (*FOIP* s. 21(1), 23(1), 24(1)(a)(c)(d)(g), 25(1))

In Attendance

Mayor Thorn

Councillors Hallmark, Heemeryck, Lang, Robinson, and Swendseid

Chief Administrative Officer Elaine Vincent

Corporate Services Acting Director Paula Bernat

Chief Financial Officer Ralph Ettenauer

Community Growth, Investment & Sustainability Director Jeff Greene

Operations & Utilities Director Jeremy Huet

Parks & Recreation Director Christa Michailuck

Legislative & Policy Services Manager Cathy Duplessis

Communications & Governmental Relations Strategic Advisor Ben Morgan

Special Projects, Events & Library Liaison Janette Messer

IT Support Analyst Trevor Laboucane

Legislative Services Administrators Patty Huber and Janice Storch

3.2 Intergovernmental Relations (*FOIP* s. 21(1), 23(1), 24(1), 25(1))

3.3 Delegation of Authority (*FOIP* s. 24(1)(a), 25(1))

In Attendance

Mayor Thorn

Councillors Hallmark, Heemeryck, Lang, Robinson, and Swendseid

Chief Administrative Officer Elaine Vincent

Corporate Services Acting Director Paula Bernat

Chief Financial Officer Ralph Ettenauer

Community Growth, Investment & Sustainability Director Jeff Greene

Operations & Utilities Director Jeremy Huet

Parks & Recreation Director Christa Michailuck

Legislative & Policy Services Manager Cathy Duplessis

Communications & Governmental Relations Strategic Advisor Ben Morgan
IT Support Analyst Trevor Laboucane
Legislative Services Administrators Patty Huber and Janice Storch

MOTION 24.C.123

By Councillor Robinson

That the meeting come out of Closed Session at 2:46 p.m.

Carried Unanimously

Break at 2:47 p.m. Reconvene at 3:00 p.m.

4. DELEGATIONS

4.2 PUBLIC DELEGATIONS

None

5. MOTION(S) ARISING FROM CLOSED SESSION

MOTION 24.C.124

By Councillor Robinson

That endorsement of Closed Session item 3.1 be forwarded to the Intermunicipal Committee for implementation and approval be provided for the related draft Agreement as presented.

Carried Unanimously

MOTION 24.C.125

By Councillor Lang

That Closed Session item 3.3 be approved as presented.

Carried Unanimously

6. CONSENT AGENDA

6.1 MINUTES OF PREVIOUS MEETING

6.1.1 Regular Council Meeting - March 25, 2024

6.2 BUSINESS ITEMS FOR INFORMATION / FROM COMMITTEE

6.2.1 2025 and 2026 Marigold Library System Requisition

6.3 FIRST READING BYLAWS

6.3.1 Bylaw 14-24 - North Okotoks Area Structure Plan

6.4 RESPONSES TO COUNCILLOR INQUIRIES AND SUGGESTIONS

6.4.1 Mayor Thorn - Urban Hen License Fee

6.4.2 Councillor Lang - Wayfinding Signs

6.4.3 Councillor Robinson - Online Broadcasting

6.4.4 Councillor Swendseid - Resident Front Lawn Sign

6.5 CORRESPONDENCE FOR INFORMATION

6.5.1 Honourable Ric McIver, Minister of Municipal Affairs, Re: Ministerial Order - March 21, 2024

6.6 BOARD AND COMMITTEE MINUTES

6.6.1 United Way / Okotoks Partnership Committee - March 12, 2024

6.7 DISCLOSURE OF CLOSED SESSION ITEMS

6.7.1 Disclosed Item as of April 8, 2024

MOTION 24.C.126

By Councillor Swendseid

That the minutes under 6.1.1 be adopted as presented; Bylaw 14-24 – North Okotoks Area Structure Plan be read a first time; and the remaining items be received as information.

Carried Unanimously

7. BUSINESS ITEMS FOR ACTION

7.1 Family and Community Support Services Committee Chair Presentation

Community Wellness Team Leader Sian Anderson introduced Family and Community Support Services Committee Chair Brandon Bailey who was in attendance to present the annual summary report of Committee activities.

MOTION 24.C.127

By Councillor Swendseid

That the Family and Community Support Services Committee Chair Presentation be accepted as presented.

Carried Unanimously

7.2 Corporate Progress Report

Corporate Planning Specialist Bernice Gordon reviewed the report containing the issue that the Corporate Progress Report for July 1 to December 31, 2023 is provided to Council for approval and use as the basis for Corporate Business Planning updates for 2024 to 2027.

MOTION 24.C.128

By Councillor Robinson

That the Corporate Progress Report be accepted as presented; and Administration be directed to use the Corporate Progress Report as the basis for continued work on initiatives during 2024 as well as Corporate Business Planning updates for 2024 to 2027.

Carried Unanimously

7.3 Rescind Election Signage Policy CMD-P-3.9

Legislative & Policy Services Manager Cathy Duplessis reviewed the report containing the issue that Election Signage Policy CMD-P-3.9 requires rescinding.

MOTION 24.C.129

By Councillor Lang

That Election Signage Policy CMD-P-3.9 be rescinded.

Carried Unanimously

8. **BYLAWS**

8.1 Bylaw 02-24 - Land Use Redesignation

Senior Planner Colin Gainer reviewed the report containing the issue that the purpose of Bylaw 02-24 is to amend Land Use Bylaw 17-21 by redesignating approximately 9.58 hectares (23.67 acres) of NW 20-20-29 W4M from Agricultural and Land Holdings District to Traditional Neighbourhood District and Neighbourhood Core District.

MOTION 24.C.130

By Councillor Heemeryck

That Bylaw 02-24 be read a second time.

Carried Unanimously

8.2 Bylaw 16-24 - Chief Administrative Officer's Bylaw

Legislative & Policy Services Manager Cathy Duplessis reviewed the report containing the issue that the purpose of Bylaw 16-24 is to update the Chief Administrative Officer Bylaw by adding provisions to protect the delegation of authority for the sale or purchase of land.

MOTION 24.C.131

By Councillor Lang

That Bylaw 16-24 be read a first time.

Carried Unanimously

MOTION 24.C.132

By Councillor Hallmark

That Bylaw 16-24 be read a second time.

Carried Unanimously

MOTION 24.C.133

By Councillor Lang

That authorization be given to read Bylaw 16-24 a third time.

Carried Unanimously

MOTION 24.C.134

By Councillor Swendseid

That Bylaw 16-24 be read a third time and passed.

Carried Unanimously

9. NOTICES OF MOTION

None

10. MOTIONS RE NOTICES

None

11. CORRESPONDENCE FOR ACTION

None

12. COUNCILLOR INQUIRIES AND SUGGESTIONS

Councillor Swendseid provided an inquiry regarding the anticipated deployment of Bird e-scooters and requested information regarding the future of the program in the community.

Community Growth, Investment & Sustainability Director Jeff Greene provided a response that there is no service change with respect to the e-scooter program for 2024. Bird was delayed in the deployment of the e-scooters this year due to operational issues and weather, but all e-scooters have now been delivered and are ready for use.

13. COUNCIL REPRESENTATIVE REPORTS

Councillor Robinson reported on his activities since the last Council meeting.

14. PUBLIC HEARING(S)

None

15. BYLAWS / BUSINESS RELATING TO HEARING(S)

None

Break at 4:01 p.m. Reconvene at 6:00 p.m.

4. DELEGATIONS (RESUMED)**4.1 REQUESTED DELEGATIONS****4.1.1 Sport Recognition**

Players and coaches from the Okotoks U18 AA Oilers were in attendance to be recognized for winning the South Central Alberta Hockey League championship game.

16. ADJOURNMENT

MOTION 24.C.135

By Councillor Lang

That the April 8, 2024 Regular Council Meeting adjourn at 6:12 p.m.

Carried Unanimously