



CHIEF ADMINISTRATIVE OFFICER APPROVALS

Information Release

Policies CMD-R-4.3 Flag Protocol and CMD-R-4.4 Proclamations and Lighting of the Municipal Centre delegate authority to the Chief Administrative Officer (CAO) to approve requests.

For Council's information, the following requests have been approved by the CAO or were previously approved on a recurring basis.

Proclamations, raising and lowering of flags, and lighting of the Municipal Centre events are published on the Town's website.

Requesting Organization	Type of Request and Date		
	Proclamation	Lighting of the Municipal Centre	Flag Raising
National Doctors' Day	March 30 (Attachment 1)	n/a	n/a
Birth of a Nation Day	April 9 (Attachment 2)	n/a	n/a
National Volunteer Week	April 14-20 (Attachment 3)	n/a	n/a
Lights on Afterschool Alberta Day - School Age Care Directors Association of Alberta	April 19 (Attachment 4)	Yellow/blue – April 19	

Attachment(s):

1. National Doctors' Day Proclamation
2. Birth of a Nation Day Proclamation
3. National Volunteer Week Proclamation
4. School Age Care Directors Association of Alberta Proclamation

Prepared by:
Legislative Services
March 08, 2024