

**UNADOPTED MINUTES  
OF THE GOVERNANCE AND PRIORITIES COMMITTEE  
OF THE TOWN OF OKOTOKS  
HELD ON MONDAY, MARCH 18, 2024  
AT THE OKOTOKS MUNICIPAL CENTRE COUNCIL CHAMBER**

**COMMITTEE MEMBERS  
PRESENT**

Deputy Mayor Robinson, Chair  
Mayor Thorn  
Councillor Hallmark  
Councillor Lang  
Councillor Swendseid

**COMMITTEE MEMBERS  
ABSENT**

Councillor Actemichuk  
Councillor Heemeryck

**ADMINISTRATION PRESENT**

Chief Administrative Officer Elaine Vincent  
Legislative Services Administrator Janice Storch

**1. CALL TO ORDER**

Chair Robinson called the meeting to order at 5:02 p.m. and provided a traditional land acknowledgement.

**2. ADOPTION OF AGENDA**

MOTION: By Councillor Lang that the agenda for the March 18, 2024 Governance and Priorities Committee Meeting be adopted as presented.

Carried Unanimously

**3. APPROVAL OF MINUTES**

3.1 Governance and Priorities Committee - January 15, 2024

MOTION: By Councillor Hallmark that the minutes of the Governance and Priorities Committee Meeting held January 15, 2024 be adopted as presented.

Carried Unanimously

## 4. BUSINESS

### 4.1 Water Shortage and Drought Monitoring

Operations & Utilities Director Jeremy Huet, Water Services Manager Davey Robertson, and Communications Advisor Stephanie Barnes reviewed the report containing the issue that an update regarding amendments to the Water Shortage Response Plan, a draft Water Bylaw, and a new monitoring tool are provided to the Governance and Priorities Committee for discussion and recommendation to Council.

Break at 6:27 p.m. Reconvene at 6:33 p.m.

MOTION: By Councillor Hallmark that the Water Shortage Response Plan be provided to Council for information.

Carried Unanimously

MOTION: By Councillor Swendseid that a recommendation be forwarded to Council to approve Draft Water Bylaw 15-24 with amendments as discussed.

Carried Unanimously

MOTION: By Councillor Swendseid that the drought monitoring tool be approved with amendments as discussed and added on a monthly basis to the Council agenda from April to October annually.

Carried Unanimously

Break at 6:45 p.m. Reconvene at 7:16 p.m.

#### 4.2 Options for Mayor's Youth Engagement

Legislative & Policy Services Manager Cathy Duplessis reviewed the report containing the issue that a number of options are provided to the Governance and Priorities Committee for consideration regarding youth engagement opportunities.

MOTION: By Mayor Thorn that Administration provide recommendations for an ownership linkage to youth in combination with the Council Connector program at the April Governance and Priorities Committee Meeting.

Carried Unanimously

#### 5. **NEW BUSINESS**

None

#### 6. **CLOSED SESSION ITEMS**

MOTION: By Councillor Swendseid that the meeting go into Closed Session as the matters to be discussed during this portion of the meeting are within one of the exceptions to disclosure in Division 2 of Part I of the *Freedom of Information and Protection of Privacy (FOIP) Act* at 7:50 p.m.

Carried Unanimously

##### 6.1 Asset Naming (*FOIP* s. 24(1)(a)(b)(g))

##### In Attendance

Chair Robinson

Mayor Thorn

Councillors, Hallmark, Lang, and Swendseid

Chief Administrative Officer Elaine Vincent

Operations & Utilities Director Jeremy Huet

Parks & Recreation Director Christa Michailuck

Legislative & Policy Services Manager Cathy Duplessis

Communications & Governmental Relations Strategic Advisor Ben Morgan

Legislative Services Administrators Patty Huber and Janice Storch

MOTION: By Councillor Lang that the meeting come out of Closed Session at 8:02 p.m.

Carried Unanimously

**7. MOTION(S) ARISING FROM CLOSED SESSION**

MOTION: By Councillor Hallmark that Closed Session report 6.1 be received as information.

Carried Unanimously

**8. NEXT MEETING**

The next meeting of the Governance and Priorities Committee is Monday, April 15, 2024 at 4:30 p.m.

**9. ADJOURNMENT**

MOTION: By Councillor Lang that the Governance and Priorities Committee Meeting of March 18, 2024 adjourn at 8:05 p.m.

Carried Unanimously