

**UNADOPTED MINUTES  
OF THE UNITED WAY/OKOTOKS PARTNERSHIP COMMITTEE  
HELD ON TUESDAY, FEBRUARY 13, 2024  
OKOTOKS CENTENNIAL ARENAS – PROVINCIAL ROOM**

**COMMITTEE MEMBERS PRESENT**      Shari Hutchison, Chair  
Councillor Hallmark  
Sandra Clough  
Ankur Gupta  
Michael King  
Valeria Rusnak

**COMMITTEE MEMBERS ABSENT**      Jakki Smolcic

**STAFF PRESENT**      Sian Anderson, Community Wellness Team Leader  
Bethany Pizani, Community Wellness Administrator

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**1. CALL TO ORDER**

Chair Hutchison called the meeting to order at 5:34 p.m. and provided a traditional land acknowledgement.

**2. ADOPTION OF AGENDA**

MOTION: By V. Rusnak that the agenda for the February 13, 2024 United Way/Okotoks Partnership Committee Meeting be adopted as presented.

Carried Unanimously

**3. MINUTES OF PREVIOUS MEETING**

3.1 United Way/Okotoks Partnership Committee - January 9, 2024

MOTION: By V. Rusnak that the minutes of the United Way/Okotoks Partnership Committee Meeting held January 9, 2024 be adopted as presented.

Carried Unanimously

## 4. BUSINESS

### 4.1 Community Investment

Funding Application Open: Friday, March 1, 2024

Funding Application Deadline: Friday, March 29, 2024

Presentation Date: Thursday, April 25, 2024 – Town of Okotoks Council Chambers  
- #5 Elizabeth Street.

### 4.2 Review 2024 Funding Focus

The funding focus will be kept as "Building a stronger community together".

### 4.3 Review Funding Application

Community Wellness Team Leader Sian Anderson reviewed the funding application with the Committee.

### 4.4 Overview of funding process and reports

Community Wellness Team Leader Sian Anderson provided an overview of the funding and reporting process with the Committee.

### 4.5 Identify Community Investment Sub-committee Members

Community Wellness Administrator Bethany Pizani will send an information email to Committee Members inviting them to sit on the Sub-committee.

### 4.6 Campaign Discussion and Planning

Councillor Hallmark suggested hosting an all age's talent show to fundraise for United Way / Okotoks Partnership which will take place around February 2025.

Committee brainstormed ideas for more speaker series events throughout the year to increase awareness of United Way / Okotoks Partnership.

### 4.7 Annual Calendar

The Committee discussed and reviewed the annual calendar.

#### 4.8 Round Table Discussion

Committee discussed recognition ideas for previous United Way / Okotoks Partnership Committee members.

MOTION: By Councillor Hallmark that business items 4.1 to 4.8 be received as information.

Carried Unanimously

#### 4.9 Administrative Invoice(s)

MOTION: By A. Gupta that the invoice(s) for Administrative expenses totaling \$83.32 be paid.

Carried Unanimously

#### 4.10 Campaign Invoice(s)

MOTION: By M. King that the invoice(s) for Campaign expenses totaling \$125.83 be paid.

Carried Unanimously

## 5. REPORTS

### 5.1 Staff Liaison Report

Community Wellness Team Leader Sian Anderson provided an update on the Social Needs Strategy, Family Community Support Services funding, National Volunteer Week, and the upcoming speaker series being hosted at the Library for seniors.

### 5.2 Treasurer Report

United Way / Okotoks Partnership Treasurer Sandra Clough reported on current account balances.

### 5.3 Council Report

Councillor Hallmark provided an overview of the Social Strategy workshop.

MOTION: By V. Rusnak that items 5.1 to 5.3 be received as information.

Carried Unanimously

## **6. CORRESPONDENCE**

None

## **7. NEXT MEETING**

The next meeting of the United Way/Okotoks Partnership Committee will be held March 12, 2024.

## **8. ADJOURNMENT**

MOTION: By V. Rusnak that the February 13, 2024 United Way/Okotoks Partnership Committee Meeting adjourn at 7:02 p.m.

Carried Unanimously