



## BYLAW 08-24 - TRIBUNAL BOARDS

### Purpose

The purpose of Bylaw 08-24 is to establish Tribunal Boards in the Town of Okotoks (Town).

### Readings

This Bylaw is ready for three readings.

### Report, Analysis and Financial Implications

The Assessment Review Board (ARB) and Subdivision and Development Appeal Board (SDAB) are quasi-judicial boards as set out in the *Municipal Government Act (MGA)*. Although Council appoints members to these boards, they otherwise operate at an arms length from both Council and the Town.

It is a best practice to separate quasi-judicial boards from Council’s governance boards to provide a clear distinction of their impartiality and other differences such as:

- Tribunal board members must complete provincial training every three (3) years;
- Council members are not appointed to tribunal boards;
- Tribunal board members are remunerated for their time;
- Fees are required when submitting an appeal;
- Authorization to enter into Intermunicipal agreements to use regional members. The Town is currently a member of an ARB pool administered by Airdrie. The Town is establishing a regional agreement for SDAB members to be administered by the Town that would be an addition to this bylaw and permitted under the *MGA*. It potentially may provide Town members the ability to use their training and serve a wider region.

### Strategic Plan Goals

<input type="checkbox"/>	Responsibly Managed Growth
<input type="checkbox"/>	Strong Local Economy
<input checked="" type="checkbox"/>	Organizational Excellence

<input type="checkbox"/>	Demonstrated Environmental Leadership
<input type="checkbox"/>	Enhanced Culture & Community Health

### Public Hearing / Participation Strategy

n/a

### Alternatives for Consideration

n/a

**CAO Comments**

I support the creation of a unique bylaw for tribunals as they have different governance functions and require different governance mechanisms.

**Attachment(s)**

1. Draft Bylaw 08-24 Tribunal Board

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