

**Minutes of the
Okotoks Public Library Board Meeting
Thursday November 23, 2023**

Board members present:

Kazem Mashkournia
Randy Angle
Oliver Hallmark
Barb Castell
Sara Maseko
Barb Castell via Zoom
Brad Cale
Gloria Schwabe via Zoom

Absent with regrets:

Sarah MacDonald
Alexandra Owens

Staff present:

Sarah Gillie – Library Director, acting as Recording Secretary

Guests present:

Janette Messer, Special Projects Manager, Town of Okotoks

The Acting Chair, Randy Angle, called the meeting to order at 7:00 pm.

Indigenous Lands Acknowledgement led by Randy Angle

Adoption of the agenda

The agenda was circulated prior to the meeting.

Motion: by Kazem Mashkournia that the agenda be accepted as circulated.

Carried

Minutes of October 26, 2023

The October 26, 2023, Board meeting minutes were circulated by email prior to the meeting.

Motion: by Oliver Hallmark to accept the minutes as circulated.

Carried

Election of Board Chair, Vice-Chair and Treasurer.

Motion: by Sara Maseko that nominations be opened for the position of Chair of the Town of Okotoks Library Board for the period ending 31st October 2024.

Randy Angle nominated Kazem Mashkournia for the position of Chair. Kazem Mashkournia accepted the nomination.

There were no other nominations.

Motion: by Brad Cale that nominations be closed.

Carried

Kazem Mashkournia was elected by acclamation as Chair of the Town of Okotoks Library Board.

He then presided over the rest of the meeting.

Motion: by Sara Maseko that nominations be opened for the position of Vice-Chair of the Town of Okotoks Library Board for the period ending 31st October 2024.

Carried

Kazem Mashkournia nominated Randy Angle for the position of Vice-Chair. Randy Angle accepted the nomination.

There were no other nominations.

Motion: by Brad Cale that nominations be closed.

Carried

Randy Angle was elected by acclamation as Vice-Chair of the Town of Okotoks Library Board.

Motion: by Kazem Mashkournia that nominations be opened for the position of Treasurer of the Town of Okotoks Library Board for the period ending 31st October 2024.

Kazem Mashkournia nominated Sara Maseko for the position of Treasurer. Sara Maseko accepted the nomination.

There were no other nominations.

Motion: by Brad Cale that nominations be closed.

Carried

Sara Maseko was elected by acclamation to the position of Treasurer of the Town of Okotoks Library Board.

Library Backgrounder

Sarah Gillie gave a short background information talk on library staff and their responsibilities.

Motion: by Brad that the Library Backgrounder be accepted as information.

Carried

Update from Janette Messer, Special Projects Manager, Town of Okotoks

Motion: by Randy Angle to accept Janette Messer's report as information.

Carried

Town of Okotoks Report - Oliver Hallmark

Motion: by Sara Maseko to accept the Town of Okotoks report as information.

Carried

Library Director's Report – Sarah Gillie

The Library Director's report was circulated prior to the meeting.

Motion: by Randy Angle to accept the Library Director's Report as information.

Carried

Treasurer's Report – Kazem Mashkournia

The Treasurer's report and the October Interim Financial Statements were circulated prior to the meeting.

Motion: by Sara Maseko that the Treasurer's Report be accepted as information.

Carried

Advocacy and Fundraising Committee Report – Alexandra Owens

The Advocacy and Fundraising Committee report was circulated prior to the meeting.

Motion: by Oliver Hallmark to accept the Advocacy and Fundraising Committee Report as information.

Carried

Policy Committee Report – Randy Angle

The Policy Committee report was circulated prior to the meeting.

- It was noted that the policies being updated were those of highest priority for the operation of the Library. There are still some lower priority policies that need updating.

Motion: by Oliver Hallmark to accept the Policy Committee Report as information.

Carried

Foothills County Report – Barb Castell

Motion: by Sara Maseko to accept the Foothills Country Report as information.

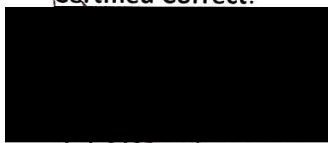
Carried

Motion: by Sara Maseko to adjourn the meeting at 7:56 pm.

Carried

Next Board meeting will be on Thursday, January 25, 2024 at 7:00pm.

Certified Correct:



[name] *Kazem Mashkournia*
Board Chair



[name] *Sarah Gillie*
Recording Secretary