



### COUNCIL ATTENDANCE REPORT

**Issue**

Council attendance at council and committee meetings will be reported to the public on an annual basis as outlined in Accountability and Transparency Policy GP-A-2.0.

**Motion Proposed by Administration**

That the 2023 Council Attendance Report be received as information.

**Report, Analysis and Financial Implications**

At the annual Organizational Meeting, Council Members are appointed to both internal and external/regional committees, commissions, and boards.

The *Municipal Government Act* s. 174(d) states:

A councillor is disqualified from council if the councillor is absent from all regular council meetings held during any period of 8 consecutive weeks, starting with the date that the first meeting is missed, unless subsection (2) applies;”

Committees Bylaw 13-21 states that Committee Members cannot be absent for more than three (3) consecutive meetings; Council has extended this expectation to apply to any external boards, committees, or commissions, but recognizes that each governing body has the right to set its own attendance expectations to which appointed members must adhere.

The attendance report is made available to the public on the Town’s website as prescribed by the Accountability and Transparency Policy.

**Strategic Plan Goals**

|                                     |                            |                          |                                       |
|-------------------------------------|----------------------------|--------------------------|---------------------------------------|
| <input type="checkbox"/>            | Responsibly Managed Growth | <input type="checkbox"/> | Demonstrated Environmental Leadership |
| <input type="checkbox"/>            | Strong Local Economy       | <input type="checkbox"/> | Enhanced Culture & Community Health   |
| <input checked="" type="checkbox"/> | Organizational Excellence  |                          |                                       |

**Equity/Diversity/Inclusivity Impacts and Strategy**

n/a

**Environmental Impacts**

n/a

**Public Participation Strategy**

n/a

**Alternatives for Consideration**

n/a

**CAO Comments**

This is a monitoring report to ensure compliance with policy.

**Attachment(s)**

1. 2023 Council Members' Attendance Report – Internal Committees
2. 2023 Council Members' Attendance Report – External Committees

Prepared by:  
Legislative Services  
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