



**TOWN OF OKOTOKS  
UNADOPTED MINUTES  
FOR THE SPECIAL COUNCIL MEETING  
HELD TUESDAY, DECEMBER 19, 2023  
AT THE OKOTOKS MUNICIPAL CENTRE  
COUNCIL CHAMBER AND VIDEOCONFERENCE**

**COUNCIL MEMBERS  
PRESENT**

Mayor Thorn  
Councillor Hallmark  
Councillor Heemeryck  
Councillor Lang  
Councillor Robinson  
Councillor Swendseid (via videoconference)

**COUNCIL MEMBERS  
ABSENT**

Councillor Actemichuk

**ADMINISTRATION  
PRESENT**

Acting Chief Administrative Officer Christa Michailuck  
Legislative Services Administrator Janice Storch

**1. CALL TO ORDER**

Mayor Thorn called the meeting to order at 2:09 p.m. and provided a traditional land acknowledgement.

**2. ADOPTION OF AGENDA**

MOTION 23.C.403

By Councillor Hallmark

That the December 19, 2023 agenda for the Special Council Meeting be adopted as presented.

Carried Unanimously

**3. BYLAWS**

3.1 Bylaw 36-23 - Natural Gas Franchise Fee

Chief Financial Officer Ralph Ettenauer reviewed the report containing the issue that the purpose of Bylaw 36-23 is to provide the natural gas franchise fee for 2024 as outlined in the terms of the Town's existing franchise agreement.

MOTION 23.C.404

By Councillor Heemeryck

That Bylaw 36-23 be read a third time and passed.

Carried

**4. ADJOURNMENT**

MOTION 23.C.405

By Councillor Lang

That the December 19, 2023 Special Council Meeting adjourn at 2:12 p.m.

Carried Unanimously