

**UNADOPTED MINUTES
OF THE TOWN OF OKOTOKS
FAMILY AND COMMUNITY SUPPORT SERVICES COMMITTEE
HELD ON WEDNESDAY, DECEMBER 6, 2023
IN THE OKOTOKS MUNICIPAL CENTRE
COUNCIL CHAMBER**

COMMITTEE MEMBERS PRESENT Councillor Heemeryk, Chair
Peter Burrell
Rachel Molcak
Dan Proctor
Dongsheng Song
Dhriti Thiru

COMMITTEE MEMBERS ABSENT Brandon Bailey
Angela Barber
Jenna Vervoort

STAFF PRESENT Sian Anderson, Community Wellness Team Lead
Nikki Hamilton, Community Wellness Administrator
Bethany Pizani, Community Wellness Administrator

1. CALL TO ORDER

Chair Heemreryk called the meeting to order 7:00 p.m. and provided a traditional land acknowledgement.

2. ADOPTION OF AGENDA

MOTION: By R. Molcak that the agenda for the December 6, 2023 Family and Community Support Services Committee Meeting be adopted as presented.

Carried Unanimously

3. MINUTES OF PREVIOUS MEETING

3.1 Family and Community Support Services Committee - November 1, 2023

MOTION: By D. Thiru that the minutes of the Family and Community Support Services Committee meeting held November 1, 2023 be adopted as presented.

Carried Unanimously

4. CLOSED SESSION

None

5. MOTION(S) ARISING FROM CLOSED SESSION

None

6. BUSINESS**6.1 Family and Community Support Services 2023/2024 Annual Meeting Schedule**

Community Wellness Team Lead S. Anderson reviewed the 2023/2024 Annual Meeting Calendar

6.2 Family and Community Support Services 2024 Funding Decision Making Process**6.2.1 2024 Regional FCSS Funding Application Form**

Community Wellness Team Lead S. Anderson reviewed the Family and Community Support Services funding application form process.

6.2.2 2024 Funding Application Review Guide

Community Wellness Team Lead S. Anderson reviewed the Funding Application Review Guide. The Funding Application Review Guide and Application Packages will be ready for distribution the week of December 18, 2023.

6.2.3 Outcomes Measure Bank

Community Wellness Team Lead S. Anderson reviewed the Outcome Measures Priority Bank.

6.3 Round Table Discussion

None

MOTION: By P. Burrell that business items 6. 1 and 6.2 be received as information.

Carried Unanimously

7. REPORTS

7.1 Council Update - Councillor Heemeryck

Councillor Heemeryck reported on Council activities including the finalized budget and tax rate for 2024, and protective gear that will be purchased for fire and RCMP.

7.2 Community Wellness Team Leader - S. Anderson

Community Wellness Team Lead S. Anderson gave updates on staffing, the Housing Needs Assessment that is now underway, the Social Needs Assessment starting early 2024 and shared stats regarding youth compliance in the Okotoks Recreation Centre as tracked through Okotoks Municipal Enforcement. S. Anderson discussed the Trauma Informed Learning for service providers offered on December 14 and 15, 2023.

7.3 Youth Representative - D. Thiru

D. Thiru shared events and initiatives happening in her school and community as the semester ends and holiday season approaches.

7.4 Youth Representative - J. Vervoort None

MOTION: By R. Molcak that items 7.1 to 7.4 be received as information.

Carried Unanimously

8. CORRESPONDENCE FOR INFORMATION

8.1 Family and Community Support Services Association of Alberta Annual Report 2023

8.2 Communication from MLA R.J. Sigurdson

8.3 Family and Community Support Services Association of Alberta Program Consultant Information

8.4 Family and Community Support Services Association of Alberta Board Meeting Highlights from October 13, 2023

MOTION: By D. Song that items 8.1 to 8.4 be received as information.

Carried Unanimously

9. NEXT MEETING

The next meeting of the Family and Community Support Services Committee is January 16, 2024 at 5:30pm

10. ADJOURNMENT

MOTION: By D. Thiru that the December 6, 2023 Family and Community Support Services Committee Meeting adjourn at 8:18 p.m.

Carried Unanimously