

**UNADOPTED MINUTES  
OF THE UNITED WAY/OKOTOKS PARTNERSHIP COMMITTEE  
HELD ON TUESDAY, JANUARY 10, 2023  
OKOTOKS CENTENNIAL ARENAS – PROVINCIAL ROOM**

**COMMITTEE MEMBERS PRESENT** Shari Hutchison, Chair  
Councillor Lang  
Amber Cherneski  
Sandra Clough  
Janet Gabriel  
Fiorentina Maione (arrived at 5:44 p.m.)  
Sandra Rever  
Matthew Sawatsky

**COMMITTEE MEMBERS ABSENT** Jakki Smolcic

**STAFF PRESENT** Sian Anderson, Community Wellness Specialist  
Jenn Besse, Recording Secretary

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**1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

Chair Hutchison called the meeting to order at 5:38 p.m. and provided a traditional land acknowledgement.

**2. ADOPTION OF AGENDA**

MOTION: By M. Sawatsky that the agenda for the January 10, 2023 United Way/Okotoks Partnership Committee Meeting be adopted as presented.

Carried Unanimously  
F. Maione Absent

**3. MINUTES OF PREVIOUS MEETING**

3.1 United Way/Okotoks Partnership Committee - November 8, 2022

MOTION: By A. Cherneski that the minutes of the United Way/Okotoks Partnership Committee Meeting held on November 8, 2022 be adopted as presented.

Carried Unanimously  
F. Maione Absent

F. Maione arrived at the meeting at 5:44 p.m.

## 4. BUSINESS

### 4.1 Campaign Discussion and Planning

J. Gabriel provided an update of the Coupon Book sales. The Committee discussed continuing for another year and possible events to sell them. There has been additional interest from current businesses on selling the books at their locations. J. Gabriel and M. Sawatsky to spearhead this year's coupon book with assistance from other Committee members as needed. Discussion was had on the number of books to print, the vendor, business sponsorship and possibly having a minimum coupon value. Committee members were asked to reach out to the businesses that are currently selling to arrange pick up of any remaining books and money for the next meeting.

The Committee discussed 2023 fundraising activities including a BBQ at Sobeys, the Tailgate Bailout and a campaign similar to the Day of Kindness that was held in October.

The United Way/Okotoks partnership is participating in the Cobs Bread (Okotoks) Dough Raiser Program. 10% of all purchases made will be donated directly back to the Committee. Please use Dough Raiser number 27735 when making purchases at the Okotoks location only.

### 4.2 Annual Calendar

The Committee amended the annual calendar.

MOTION: By Councillor Lang that business items 4.1 and 4.2 be received as information.

Carried Unanimously

### 4.3 Administrative Invoice(s)

MOTION: By M. Sawatsky that the invoice(s) for Administrative expenses totaling \$287.18 be paid.

Carried Unanimously

### 4.4 Thank You Gift for Retiring Board Member

MOTION: By J. Gabriel that a gift card up to the amount of \$75.00 be purchased for Shawna Lawson.

Carried Unanimously

**5. REPORTS**

5.1 Staff Liaison Report - S. Anderson

Community Wellness Specialist S. Anderson provided an update on the Family and Community Support Services funding presentations being held on January 17 & 18, 2023; the addition of a Social Planning Specialist to Community Wellness that will develop and implement programs policies and initiatives for the Affordable Housing Strategy; the Community Access Program has signed a 2-year contract with Town Taxi and new identification cards have been sent out; the Town has partnered with the Boys and Girls Club of the Foothills (formerly the Boys & Girls Club for a Youth Drop-in Program being held at the Southside Community Programs Centre for youth ages 11-15 years old weekdays starting January 16, 2023; the Leadership, Empowerment, Achieving a Difference (LEAD) is set to start in 2 weeks' time if there is enough interest; and work is being done to update the United Way funding application and reporting documents.

5.2 Treasurer Report - J. Gabriel

J. Gabriel reported on the account balances and the current fundraising totals.

5.3 Council Report - Councillor Lang

Councillor Lang reported on attending a presentation that put on by the Grade 7, 8 and 9 students at Westmount School on inclusive playground designs that the students came up with and the Healthy Okotoks Coalitions presentation to Council about the Community Garden and the Okotoks Food Banks Learning Garden. The Okotoks Food Bank grew over 2,000 lbs. of produce to give out to their clients in 2022.

MOTION: By J. Gabriel that items 5.1 to 5.3 be received as information.  
Carried Unanimously

**6. GENERAL DISCUSSION**

6.1 Round Table Discussion  
None

**7. CORRESPONDENCE**

7.1 Rowan House Society - Thank You

MOTION: By S. Rever that correspondence item 7.1 be received as information.  
Carried Unanimously

**8. NEXT MEETING**

The next meeting of the United Way/Okotoks Partnership Committee will be held February 14, 2023.

**9. ADJOURNMENT**

MOTION: By S. Hutchison that the January 10, 2023 United Way/Okotoks Partnership Committee Meeting adjourn at 7:21 p.m.

Carried Unanimously