

**UNADOPTED MINUTES
OF THE GOVERNANCE AND PRIORITIES COMMITTEE
OF THE TOWN OF OKOTOKS
HELD ON MONDAY, JANUARY 16, 2023
AT THE OKOTOKS MUNICIPAL CENTRE COUNCIL CHAMBER**

**COMMITTEE MEMBERS
PRESENT**

Deputy Mayor Lang, Chair
Mayor Thorn (absent from 6:20 to 6:22 p.m.)
Councillor Hallmark (absent from 6:23 to 6:26 p.m.)
Councillor Heemeryck
Councillor Lang
Councillor Robinson

COUNCIL MEMBER ABSENT

Councillor Actemichuk

ADMINISTRATION PRESENT

Elaine Vincent, Chief Administrative Officer
Patty Huber, Legislative Services Administrator

1. CALL TO ORDER

Chair Lang called the meeting to order at 5:35 p.m.

6. CLOSED SESSION ITEMS

MOTION: By Councillor Robinson that the meeting go in Closed Session as the matters to be discussed during this portion of the meeting are within one of the exceptions to disclosure in Division 2 of Part I of the *Freedom of Information and Protection of Privacy (FOIP) Act* at 5:36 p.m.

Carried Unanimously

- 6.1 Committee Review (*FOIP* s. 24(1)(a)(d)(g))
- 6.2 Agenda Priorities (*FOIP* s. 24(1)(a)(d)(g))

In Attendance

Chair Lang
Mayor Thorn (absent from 6:20 to 6:22 p.m.)
Councillor Hallmark (absent from 6:23 to 6:26 p.m.)
Councillors Heemeryck, Robinson, and Swendseid
Chief Administrative Officer Elaine Vincent
Chief Financial Officer Ralph Ettenauer
Community Growth, Investment & Sustainability Director Jeff Greene
Corporate Services Director Angela Whitney
Legislative & Policy Services Manager Cathy Duplessis
Community Growth & Investment Manager Chris Sargent
Senior Planner Colin Gainer (arrived at 5:45 p.m.)
Legislative Services Administrators Patty Huber and Janice Storch

MOTION: By Councillor Hallmark that the meeting come out of Closed Session at 7:10 p.m.

Carried Unanimously

Break at 7:11 p.m. Reconvene at 7:16 p.m.

1. CALL TO ORDER (RESUMED)

Chair Lang provided a traditional land acknowledgement.

2. ADOPTION OF AGENDA

MOTION: By Councillor Robinson that the agenda for the January 16, 2023 Governance and Priorities Committee meeting be adopted as presented.

Carried Unanimously

3. APPROVAL OF MINUTES

3.1 Governance and Priorities Committee - November 21, 2022

MOTION: By Councillor Swendseid that the minutes of the Governance and Priorities Committee Meeting held November 21, 2022 be adopted as presented.

Carried Unanimously

4. BUSINESS

4.1 Governance Policy Framework Review

Legislative & Policy Services Manager Cathy Duplessis reviewed the report containing the issue that the first set of Council Governance policies including Governing Principles GP A 1.0, Accountability and Transparency GP A 2.0, Decision making GP A 2.1, Whistleblower GP A 2.2, Council's Roles and Responsibilities GP B 2.0, and Mayor and Deputy Mayor's Role GP B 2.1 are brought forward for discussion and review.

MOTION: By Councillor Swendseid that a recommendation be forwarded to Council that Governing Principles Policy GP-A-1.0 be amended as presented in the redlined version and with comments from Committee discussion; and Whistleblower Policy GP-A-2.2 be rewritten as discussed and brought back to a Governance and Priorities Committee meeting prior to June 2023.

Carried Unanimously

4.2 Review of Consent Agenda within the Procedure Bylaw

Legislative & Policy Services Manager Cathy Duplessis reviewed the report containing the issue that a resolution was made at the February 22, 2022 Governance and Priorities Committee meeting that the consent agenda process, as a new process for 2022, be reviewed within the first three months of 2023.

MOTION: By Councillor Hallmark that the consent agenda process within the Procedure Bylaw remain as is.

Carried Unanimously

7. MOTION(S) ARISING FROM CLOSED SESSION

MOTION: By Councillor Robinson that Administration be directed to bring forward the necessary bylaw amendments and process changes as discussed in Closed Session item 6.1 for consideration by Council no later than September 2023.

Carried

5. NEW BUSINESS

None

8. NEXT MEETING

The next meeting of the Governance and Priorities Committee is Tuesday, February 21, 2023 at 5:30 p.m.

9. ADJOURNMENT

MOTION: By Mayor Thorn that the Governance and Priorities Committee meeting of January 16, 2023 adjourn at 7:55 p.m.

Carried Unanimously