



**TOWN OF OKOTOKS
UNADOPTED MINUTES
FOR THE REGULAR COUNCIL MEETING
HELD MONDAY, JANUARY 9, 2023
AT THE OKOTOKS MUNICIPAL CENTRE
COUNCIL CHAMBER**

**COUNCIL MEMBERS
PRESENT**

Mayor Thorn
Councillor Actemichuk (absent from 2:11 to 2:53 p.m.
and 3:12 to 3:14 p.m.)
Councillor Hallmark (absent from 2:51 to 2:53 p.m.)
Councillor Heemeryck
Councillor Lang
Councillor Robinson
Councillor Swendseid

**ADMINISTRATION
PRESENT**

Elaine Vincent, Chief Administrative Officer
Patty Huber, Legislative Services Administrator

1. CALL TO ORDER

Mayor Thorn called the meeting to order at 2:05 p.m. and provided a traditional land acknowledgement.

2. ADOPTION OF AGENDA

MOTION 23.C.001

By Councillor Lang

That the agenda for the January 9, 2023 Regular Council Meeting be adopted as presented.

Carried Unanimously

3. CLOSED SESSION

MOTION 23.C.002

By Councillor Robinson

That the meeting go into Closed Session as the matters to be discussed during this portion of the meeting are within one of the exceptions to disclosure in Division 2 of Part I of the *Freedom of Information and Protection of Privacy (FOIP) Act* at 2:08 p.m.

Carried Unanimously

Councillor Actemichuk declared a pecuniary interest as she is employed by a business discussed in the Lease Options report and excused herself from the meeting at 2:11 p.m.

3.1 Lease Options (*FOIP* s. 16(1)(a), 24(1)(c)(g), 26(1)(c))

In Attendance

Mayor Thorn

Councillor Hallmark (absent from 2:51 to 2:53 p.m.)

Councillors Heemeryck, Lang, Robinson, and Swendseid

Chief Administrative Officer Elaine Vincent

Chief Financial Officer Ralph Ettenauer

Community Growth, Investment & Sustainability Director Jeff Greene

Operations & Utilities Acting Director Paul Lyons

Community Health & Safety Acting Director Janette Messer

Corporate Services Director Angela Whitney

Legislative & Policy Services Manager Cathy Duplessis

Community Growth & Investment Manager Chris Sargent

Economic Development Specialist Josh Welz

IT Support Analyst Spencer Tarrant

Legislative Services Administrators Patty Huber and Janice Storch

MOTION 23.C.003

By Councillor Lang

That the meeting come out of Closed Session at 2:52 p.m.

Carried Unanimously

Councillors Actemichuk and Hallmark absent for the vote

Councillors Actemichuk and Hallmark returned to the meeting at 2:53 p.m.

Break at 2:54 p.m. Reconvene at 3:01 p.m.

4. DELEGATIONS

4.1 REQUESTED DELEGATIONS

4.1.1 Healthy Okotoks Coalition

Healthy Okotoks Coalition Vice Chair Zach Levacque and Chair Kim Pomaes were in attendance to provide an update to Council on the 2022 Community Garden Program and associated initiatives.

4.2 PUBLIC DELEGATIONS

None

5. MOTION(S) ARISING FROM CLOSED SESSION

Councillor Actemichuk declared a pecuniary interest as she is employed by a business discussed in the Closed Session and excused herself from the meeting at 3:12 p.m.

MOTION 22.C.004

By Councillor Robinson

That Administration proceed with a municipal purpose option as discussed for the future use of the vacant unit at 113, 7 Riverside Drive West; and that Administration present Council with a proposed municipal purpose by the end of April 2023.

Carried Unanimously
Councillor Actemichuk absent for the vote

Councillor Actemichuk returned to the meeting at 3:14 p.m.

6. CONSENT AGENDA

- 6.1 MINUTES OF PREVIOUS MEETING - December 12, 2022
- 6.2 BUSINESS ITEMS FOR INFORMATION / FROM COMMITTEE
 - 6.2.1 Okotoks RCMP Municipal Detachment Quarterly Update
 - 6.2.2 Council Attendance Report
- 6.3 FIRST READING BYLAWS
 - None
- 6.4 RESPONSES TO COUNCILLOR INQUIRIES AND SUGGESTIONS
 - 6.4.1 Councillor Robinson - Website Search Function
- 6.5 CORRESPONDENCE FOR INFORMATION
 - 6.5.1 Marigold Library Systems, Marigold Report - November 2022
 - 6.5.2 Honourable Danielle Smith, Premier of Alberta, Re: Response to Correspondence - November 25, 2022
 - 6.5.3 Ted Mills, Westwinds Communities Chairperson, Re: Westwinds Communities 2023 Requisition - December 8, 2022
 - 6.5.4 Honourable Sonya Savage, Minister of Environment and Protected Areas, Re: Response to Correspondence - December 8, 2022
 - 6.5.5 Honourable Travis Toews, Minister of Finance, Re: Budget 2023 Process - December 21, 2022
 - 6.5.6 Calgary Metropolitan Region Board Letter to Honourable Rebecca Schulz and Honourable Travis Toews, Re: Update on CMRB's Work and Provincial Funding - December 22, 2022
 - 6.5.7 Foothills Regional Services Commission, Re: 2021 Financial Statements - December 29, 2022

- 6.6 BOARD AND COMMITTEE MINUTES
 - 6.6.1 Family and Community Support Services Committee Minutes - December 7, 2022
 - 6.6.2 Intermunicipal Committee Minutes - December 8, 2022
 - 6.6.3 Municipal Planning Commission - December 15, 2022
 - 6.6.4 Okotoks Public Library Board - October 27, 2022
 - 6.6.5 United Way/Okotoks Partnership Committee - November 8, 2022
- 6.7 DISCLOSURE OF CLOSED SESSION ITEMS
 - None

MOTION 23.C.005

By Councillor Lang

That items 6.5.7 and 6.2.1 be exempt from the Consent Agenda and added to Business Items for Action; the minutes under 6.1 be adopted as presented; and the remaining items be received as information.

Carried Unanimously

7. BUSINESS ITEMS FOR ACTION

7.1 Joint Planning Area 3 Context Study - Terms of Reference

Planner Michelle Grenwich reviewed the report containing the issue that the policies in Section 3.1.9 of the Calgary Metropolitan Region Board Growth Plan require the Town of Okotoks and Foothills County to prepare a Terms of Reference to guide the preparation of a Context Study for Joint Planning Area 3.

MOTION 23.C.006

By Councillor Robinson

That the Terms of Reference to guide the preparation of a Context Study for Joint Planning Area 3 as required by the Calgary Metropolitan Region Board Growth Plan be approved as presented.

Carried Unanimously

7.2 Foothills Regional Services Commission Re: 2021 Financial Statements

Council discussed the Foothills Regional Services Commission 2021 Financial Statements.

MOTION 23.C.007

By Councillor Robinson

That the Foothills Regional Services Commission 2021 Financial Statements be received as information.

Carried Unanimously

7.3 Okotoks RCMP Municipal Detachment Quarterly Update

Council submitted questions regarding the Okotoks RCMP Municipal Detachment Quarterly Update report for response.

MOTION 23.C.008

By Councillor Swendseid

That the Okotoks RCMP Municipal Detachment Quarterly Update be received as information.

Carried Unanimously

8. BYLAWS

8.1 Bylaw 01-23 - Supplementary Assessments

Chief Financial Officer Ralph Ettenauer reviewed the report containing the issue that the purpose of Bylaw 01-23 is to authorize supplementary assessments.

MOTION 23.C.009

By Councillor Lang

That Bylaw 01-23 be read a first time.

Carried Unanimously

MOTION 23.C.010

By Councillor Heemeryck

That Bylaw 01-23 be read a second time.

Carried Unanimously

MOTION 23.C.011

By Councillor Heemeryck

That authorization be given to read Bylaw 01-23 a third time.

Carried Unanimously

MOTION 23.C.012

By Councillor Actemichuk

That Bylaw 01-23 be read a third time and passed.

Carried Unanimously

8.2 Bylaw 03-23 - Borrowing Line of Credit

Chief Financial Officer Ralph Ettenauer reviewed the report containing the issue that the purpose of Bylaw 03-23 is to authorize a borrowing line of credit of up to \$6.500M to finance operating expenditures for the 2023 taxation year.

MOTION 23.C.013

By Councillor Lang

That Bylaw 03-23 be read a first time.

Carried Unanimously

MOTION 23.C.014

By Councillor Actemichuk

That Bylaw 03-23 be read a second time.

Carried Unanimously

MOTION 23.C.015

By Councillor Robinson

That authorization be given to read Bylaw 03-23 a third time.

Carried Unanimously

MOTION 23.C.016

By Councillor Hallmark

That Bylaw 03-23 be read a third time and passed.

Carried Unanimously

9. NOTICES OF MOTION

None

10. MOTIONS RE NOTICES

None

11. CORRESPONDENCE FOR ACTION

None

12. COUNCILLOR INQUIRIES AND SUGGESTIONS

Councillor Swendseid inquired if Wednesday's free public skating on the full ice surface at the Okotoks Recreation Centre will return.

Councillor Swendseid inquired what the maintenance schedule is for cracked pedestrian sidewalks.

Mayor Thorn received feedback regarding the length of the fireworks display on New Year's Eve and inquired what the service level is for these celebrations. Chief Administrative Officer Elaine Vincent provided a response that Administration recently reviewed this issue and determined the level of service going forward would be two tiered: Canada Day and New Year's Eve fireworks will be 7.5 minutes long; and Light Up fireworks will be 15 minutes long. Fireworks at the Light Up 2022 event were oversubscribed (longer than 15 minutes), making the New Year's display seem quite short in comparison.

Councillor Heemeryck requested a breakdown of the "Investing in Canada Infrastructure Program" grant and when the Town last applied for it. Chief Administrative Officer Elaine Vincent provided a response that the federal government recently announced successful grant applications and the Town of Okotoks was not included. However, Administration is hopeful in successfully receiving funding for swimming pool adjustments through a different grant.

Councillor Actemichuk inquired regarding the cost of the firework displays. Chief Administrative Officer Elaine Vincent provided a response that it is difficult to give a monetary value and is why the Town has chosen to express the fireworks as a service level versus a cost. A pyrotechnician resident volunteer's their time to conduct the displays and costs are shared with the Okotoks Dawgs for the Canada Day fireworks.

13. COUNCIL REPRESENTATIVE REPORTS

Mayor Thorn and Councillor Swendseid reported on their activities since the last Council meeting.

Break at 4:08 p.m. Reconvene at 7:00 p.m.

14. PUBLIC HEARING

14.1 Public Hearing for Bylaw 19-22 - Municipal Development Plan Amendment

Mayor Thorn opened the Public Hearing for Bylaw 19-22 - Municipal Development Plan Amendment at 7:01 p.m.

Planner Lauren Gagatek reviewed the report containing the issue that the purpose of Bylaw 19-22 is to amend Bylaw 02-21 - Municipal Development Plan in order to revise the maps relating to the future development of the lands legally described as NW 16-20-29-W4 and a portion of the NE 16-20-29-W4, and to correct an error related to the future land use mapping in the downtown.

Mayor Thorn called for presentations in favour of the proposed bylaw and there were none.

Mayor Thorn called for presentations in objection to the proposed bylaw.

Bruce Meyer came forward to express objection to the proposed bylaw and further stated that he previously submitted a letter that will be read into the record.

Council asked questions of Administration and the questions were answered.

Mayor Thorn called for Administration to provide a summary of submissions in favour and in opposition to Bylaw 19-22 received after 12:00 noon on January 4, 2023 to 7:00 p.m. on January 9, 2023.

Administration reported that three (3) submissions were received in opposition of the proposed bylaw from The Estate of Edna E. Meyer and Bruce Meyer, The Estate of Edna E. Meyer and Don Meyer, and FTI Consulting and the submissions were read into the record.

Mayor Thorn called for a 15-minute break to provide an opportunity for members of the public to submit responses to new information that may have arisen from Administration's report.

Break at 7:27 p.m. Reconvene at 7:42 p.m.

Administration reported that there were no submissions received during the 15-minute break.

Mayor Thorn called for further questions of clarification from public members and Council and the questions were answered.

MOTION 23.C.017

By Councillor Heemeryck

That the Public Hearing for Bylaw 19-22 Municipal Development Plan Amendment close at 8:08 p.m.

Carried Unanimously

15. BYLAWS / BUSINESS RELATING TO HEARING(S)

15.1 Bylaw 19-22 - Municipal Development Plan Amendment

MOTION

By Councillor Robinson

That Bylaw 19-22 be read a second time.

AMENDING

MOTION 23.C.018

By Councillor Heemeryck

That Bylaw 19-22 be amended by deleting the illustrative maps titled "Figure 1 - Future land use map showing industrial land use in error" and "Figure 2 - Future land use map showing corrected downtown land use" in section 1. (d.); and amending the wording in section 1. (e.) to read, "Deleting Map D.10 - Area Structure Plan Sequence in its entirety and replacing it with the following map to amend the area pertaining to the NW 16-20-29-W4 to include it within the Phase 1 Future Non-Residential ASP encompassing land south of Highway 7/2A and east of Highway 783:".

Carried Unanimously

MOTION 23.C.019

By Councillor Actemichuk

That Bylaw 19-22 be read a second time as amended.

Carried Unanimously

MOTION 23.C.020

By Councillor Heemeryck

That Bylaw 19-22 be read a third time and passed.

Carried Unanimously

16. ADJOURNMENT

MOTION 23.C.021

By Councillor Lang

That the January 9, 2023 Regular Council Meeting adjourn at 8:18 p.m.

Carried Unanimously