



**TOWN OF OKOTOKS  
UNADOPTED MINUTES  
FOR THE REGULAR COUNCIL MEETING  
HELD MONDAY, JUNE 13, 2022  
AT THE MUNICIPAL CENTRE  
COUNCIL CHAMBER**

**COUNCIL MEMBERS  
PRESENT**

Mayor Thorn  
Councillor Actemichuk  
Councillor Hallmark  
Councillor Heemeryck  
Councillor Lang  
Councillor Robinson  
Councillor Swendseid

**ADMINISTRATION  
PRESENT**

Elaine Vincent, Chief Administrative Officer  
Patty Huber, Legislative Services Administrator

**1. CALL TO ORDER**

Mayor Thorn called the meeting to order at 2:07 p.m. and provided a traditional land acknowledgement.

**2. ADOPTION OF AGENDA**

MOTION 22.C.247

By Councillor Actemichuk

That the agenda for the June 13, 2022 Regular Council Meeting be adopted as presented.

Carried Unanimously

### 3. CLOSED SESSION

#### MOTION 22.C.248

By Councillor Hallmark

That the meeting go into Closed Session as the matters to be discussed during this portion of the meeting are within one of the exceptions to disclosure in Division 2 of Part I of the *Freedom of Information and Protection of Privacy (FOIP) Act* at 2:09 p.m.

Carried Unanimously

- 3.1 Committee Citizen Member Appointments (*FOIP* s.17(4)(d)(f) and 17(5)(f)(i))
- 3.2 Organizational Status Report (*FOIP* s.24(1)(a) (d))
- 3.3 Operational Models (*FOIP* s.24(1)(a)(g))

#### In Attendance

Mayor Thorn

Councillors Actemichuk, Hallmark, Heemeryck, Lang, Robinson, and Swendseid

Chief Administrative Officer Elaine Vincent

Chief Financial Officer Ralph Ettenauer

Operations & Utilities Director Horacio Galanti

Community Growth, Investment & Sustainability Director Jeff Greene

Community Health & Safety Director Susan Laurin

Corporate Services Director Angela Whitney

Senior Communications & Strategy Advisor Ben Morgan

Corporate Analyst Tom Kerr

Legislative & Policy Services Manager Cathy Duplessis

IT Support Analyst Trevor Laboucane

Legislative Services Administrator Patty Huber

Client Representative Yvonne Johnson

#### MOTION 22.C.249

By Councillor Hallmark

That the meeting come out of Closed Session at 3:17 p.m.

Carried Unanimously

Break at 3:18 p.m. Reconvene at 3:29 p.m.

**4. DELEGATIONS (3:00 P.M.) OR (6:00 P.M. by prior arrangement)****4.1 REQUESTED DELEGATIONS**

None

**4.2 PUBLIC DELEGATIONS**

None

**5. MOTION(S) ARISING FROM CLOSED SESSION****MOTION 22.C.250**

By Councillor Swendseid

That Dhriti Thiru and Abigail Hemsley-Jardine be appointed to the Family and Community Support Services Committee for one-year terms ending June 30, 2023.

Carried Unanimously

**6. CONSENT AGENDA****6.1 MINUTES OF PREVIOUS MEETING - May 24, 2022****6.2 BUSINESS ITEMS FOR INFORMATION****6.2.1 Okotoks RCMP Municipal Detachment Quarterly Update****6.3 FIRST READING BYLAWS**

None

**6.4 RESPONSES TO COUNCILLOR INQUIRIES AND SUGGESTIONS**

None

**6.5 CORRESPONDENCE FOR INFORMATION**

6.5.1 Sheila Gilmour, Mayor, Town of Fox Creek, Re: Further support for the RCMP - April 13, 2022

6.5.2 Laura Taylor, Deputy CEO, Marigold Library System - May 2, 2022

6.5.3 Rebecca Goodenough, Manager, Historic Places Research and Designation, Historic Resources Management Branch, Re: Removal of Resigtered Historic Resources Designation Stockton Block (Okotoks Town Hall) - May 5, 2022

6.5.4 Honourable Ric McIver, Minister of Municipal Affairs, Re: Funding Allocations - May 16, 2022

6.5.5 Dwight Kilpatrick, Town of Redcliff Mayor, Re: Rising Utility Fees - May 16, 2022

6.5.6 Debora Dueck, Town of Toefield Mayor, Re: Provincial Police Force - May 25, 2022

6.5.7 Debora Dueck, Town of Toefield Mayor, Re: Alberta Utility Fees - May 26, 2022

- 6.5.8 Honourable Jason Copping, Minister of Health, Re: Letter to Calgary Metropolitan Region regarding Emergency Medical Services - June 1, 2022
- 6.6 BOARD AND COMMITTEE MINUTES
  - 6.6.1 Intermunicipal Committee - May 31, 2022
  - 6.6.2 Municipal Planning Commission - May 19, 2022
- 6.7 DISCLOSURE OF CLOSED SESSION ITEMS
  - None

MOTION 22.C.251

By Councillor Lang

That items 6.2.1, 6.5.3, and 6.5.4 be exempt from the Consent Agenda and added to Business Items for Action; the minutes under 6.1 be adopted as presented; and the remaining items be received for information.

Carried Unanimously

## 7. BUSINESS ITEMS FOR ACTION

### 7.1 Okotoks RCMP Municipal Detachment Quarterly Update

Zane Semaniuk, Okotoks RCMP Detachment Staff Sergeant, provided responses to questions from Council regarding the Okotoks RCMP Municipal Detachment January to March 2022 Quarterly Update report.

MOTION 22.C.252

By Councillor Actemichuk

That the RCMP Quarterly report be received for information.

Carried Unanimously

### 7.2 Rebecca Goodenough, Manager, Historic Places Research and Designation, Historic Resources Management Branch, Re: Removal of Registered Historic Resources Designation Stockton Block (Okotoks Town Hall) - May 5, 2022

Susan Laurin, Community & Protective Services Director, provided responses to questions from Council regarding the Removal of Registered Historic Resources Designation Stockton Block letter.

MOTION 22.C.253

By Councillor Swendseid

That item 7.2 be received for information.

Carried Unanimously

7.3 Honourable Ric McIver, Minister of Municipal Affairs, Re: Funding Allocations - May 16, 2022

Elaine Vincent, Chief Administrative Officer, provided responses to questions from Council regarding the Funding Allocations letter.

MOTION 22.C.254

By Councillor Robinson

That item 7.3 be received for information.

Carried Unanimously

**8. BYLAWS**

None

**9. NOTICES OF MOTION**

None

**10. MOTIONS RE NOTICES**

None

**11. CORRESPONDENCE FOR ACTION**

11.1 Sudeep Bhargava, Calgary Crime Stoppers Association President, Re: Sponsorship Request - May 30, 2022

MOTION 22.C.255

By Councillor Robinson

That item 11.1 be received for information.

Carried Unanimously

11.2 Cathy Couey, Fund Development and Communications Officer, High River Health Care Foundation, Re: Donation Request - May 31, 2022

MOTION 22.C.256

By Councillor Swendseid

That consideration of item 11.2 be deferred to the September 12, 2022 Regular Council Meeting.

Carried

11.3 William Gardner, Okotoks Dawgs Baseball, Proclamation Request - June 6, 2022

MOTION 22.C.257

By Councillor Lang

That June 24, 2022 be proclaimed Okotoks Dawgs One-Millionth Fan Day in the Town of Okotoks.

Carried Unanimously

**12. COUNCILLOR INQUIRIES AND SUGGESTIONS**

Councillor Actemichuk provided information regarding misuse of Bird e-scooters and inquired where the Town's liability falls.

Elaine Vincent, Chief Administrative Officer, provided a response that the individuals who are using the e-scooters are liable for their actions. The Town's role is to educate residents on appropriate public behaviours and encourage them to report recklessness when witnessed.

Councillor Actemichuk provided information from businesses along Elizabeth and McRae Street that were unaware of the Okotoks Pride Street Festival held recently and inquired who is responsible for notifying businesses of events.

Elaine Vincent, Chief Administrative Officer, provided a response that processes are in place to notify the community of special event road closures. The Okotoks Pride group, with assistance from the Town, organized the event for the first time this year and there were learnings that will be taken forward to improve communications in future years.

Councillor Heemeryck provided information from residents whose homes back onto Cimarron Park regarding the park undergoing excavation and inquired if there is a process to notify homeowners of changes to green spaces in close proximity to them.

Elaine Vincent, Chief Administrative Officer, provided a response that the Okotoks Mountain Biking group initiated the excavation project with permission from the Town. A review of how the Town communicates third party initiatives to the community will be undertaken.

Councillor Hallmark provided information from business owners along McRae Street regarding the heightened risk of tripping due to the deterioration of the cobblestone walkways and inquired if these areas are scheduled for repair.

Elaine Vincent, Chief Administrative Officer, provided a response that in the short-term, residents can provide the location(s) where cobblestone is raised more than approximately 1.5" to the Town and repairs will be made to individual bricks. Longer term planning for the downtown includes replacement of the cobblestone in 2023/24.

### **13. COUNCIL REPRESENTATIVE REPORTS**

Mayor Thorn, Councillors Actemichuk, Hallmark, Lang, Robinson, and Swendseid reported on their activities since the last Council meeting.

Break at 4:21 p.m. Reconvene at 7:15 p.m.

### **14. PUBLIC HEARING(S) - 7:00 P.M.**

#### **14.1 Public Hearing for Bylaw 14-22 - Land Use Bylaw Amendment**

Mayor Thorn opened the Public Hearing for Bylaw 14-22 – Land Use Bylaw Amendment at 7:16 p.m.

Colin Gainer, Senior Planner, reviewed the report containing the issue that the purpose of Bylaw 14-22 is to amend Land Use Bylaw 17-21 by addressing regulatory and interpretation gaps identified over the months following adoption of the Bylaw.

Mayor Thorn called for presentations in favour of the proposed bylaw and there were none.

Mayor Thorn called for presentations in objection to the proposed bylaw and there were none.

Mayor Thorn called for Administration to provide a summary of submissions received after 12:00 p.m. on June 8, 2022 to 7:00 p.m. on June 13, 2022 and there were none.

Mayor Thorn called for a 15-minute break to provide an opportunity for members of the public to submit responses to new information that may have arisen from Administration's report.

Break at 7:36 p.m. Reconvene at 7:51 p.m.

Mayor Thorn called for Administration to provide a summary of submissions received during the 15-minute break and there were none.

**MOTION 22.C.258**

By Councillor Actemichuk

That the Public Hearing for Bylaw 14-22 close at 7:52 p.m.

Carried Unanimously

**15. BYLAWS / BUSINESS RELATING TO HEARING(S)****15.1 Bylaw 14-22 - Land Use Bylaw Amendment**

MOTION 22.C.259

By Councillor Heemeryck

That Bylaw 14-22 be read a second time.

Carried Unanimously

MOTION 22.C.260

By Councillor Robinson

That Bylaw 14-22 be read a third time and passed.

Carried Unanimously

**16. ADJOURNMENT**

MOTION 22.C.261

By Councillor Lang

That the June 13, 2022 Regular Council Meeting adjourn at 7:54 p.m.

Carried Unanimously