

BYLAW 10-22

A BYLAW OF THE TOWN OF OKOTOKS IN THE PROVINCE OF ALBERTA TO AMEND COMMITTEES BYLAW 13-21

WHEREAS under the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, Council passed Bylaw 13-21 for the purpose of establishing Council Committees within the Town of Okotoks,

WHEREAS Council deems it desirable to amend Bylaw 13-21;

NOW THEREFORE the Council of the Town of Okotoks enacts that Bylaw 13-21 is amended as follows:

1. That SCHEDULE 5 is repealed and replaced with the following SCHEDULE 5 as follows:

Schedule 5 – Governance and Priorities Committee (GPC)

Purpose

The purpose of the GPC is to enhance the organizational governance framework in order to ensure that roles and responsibilities of Council, the CAO, and Administration can be differentiated, explained, and understood by all stakeholders.

Membership

All members of Town Council.

Terms

Four (4) years

Authority

The GPC will:

- a. Provide an opportunity for Council to lead the governance processes;
- b. Develop a comprehensive governance and policy framework to support Council;
- c. Ensure Council's intentions, directions, and expected outcomes are captured in their governance and policy framework;
- d. Review Council's governance and policy collection and make recommendations and enhancements;
- e. Identify priorities for updating Council's governance and policy framework and suggested timing;
- f. Review Council's Committee structure and recommend changes to Committee mandates and roles;
- g. Determine naming in alignment with the Naming Roadways, Parks, Neighbourhoods and Facilities Policy GP-B-2.4;

- h. Only consider agenda matters which are not addressed or fully addressed by current Town policy.

All governance issues being placed before Council must first be considered by the Governance and Priorities Committee ensuring that the Committee is advisory to Council.

Matters of information only will not be added to the agenda of the Governance and Priorities Committee.

The Committee is not intended to replicate the meetings of Council but rather shall provide a more informal forum for the discussion of governance matters.

Term

Ongoing

Meeting Frequency

Meetings are held a minimum of eight (8) times per year or at the call of the Chair.

Funding

As authorized by Town Council during the annual budget cycle.

This Bylaw shall come into full force and effect upon third and final reading, and Bylaw 13-21 and any amendments thereto are hereby amended.

READ A FIRST TIME this 11th day of, April 2022.

READ A SECOND TIME this 11th day of April, 2022.

READ A THIRD TIME AND PASSED this day of , 2022.

Mayor

Chief Administrative Officer