

**UNADOPTED MINUTES
OF THE GOVERNANCE AND PRIORITIES COMMITTEE
OF THE TOWN OF OKOTOKS
HELD ON MONDAY, APRIL 18, 2022
AT THE OKOTOKS MUNICIPAL CENTRE COUNCIL CHAMBER
AND VIDEOCONFERENCE**

**COMMITTEE MEMBERS
PRESENT**

Councillor Actemichuk, Chair
Mayor Thorn
Councillor Hallmark
Councillor Heemeryck
Councillor Lang
Councillor Robinson (via videoconference)

**COMMITTEE MEMBERS
ABSENT**

Councillor Swendseid

ADMINISTRATION PRESENT

Elaine Vincent, Chief Administrative Officer
Janice Storch, Legislative Services Administrator

1. CALL TO ORDER

Chair Actemichuk called the meeting to order at 5:30 p.m. and provided a traditional land acknowledgement.

2. ADOPTION OF AGENDA

MOTION: By Mayor Thorn that the agenda for the April 18, 2022 Governance and Priorities Committee meeting be adopted as presented.

Carried Unanimously

3. APPROVAL OF MINUTES

3.1 Governance and Priorities Committee - March 21, 2022

MOTION: By Councillor Hallmark that the minutes of the Governance and Priorities Committee Meeting held March 21, 2022 be adopted as presented.

Carried Unanimously

4. BUSINESS

4.1 Meeting Start Times

Elaine Vincent, Chief Administrative Officer, reviewed the report containing the issue that consideration be given to an earlier start time for Regular Council Meetings, separate public hearing dates once per month, and discontinuing inclusion of the Chief Administrative Officer's Report regarding administrative activities in the Regular Council Meeting agenda packages.

MOTION: By Mayor Thorn that the new Procedure Bylaw coming forward not include the Chief Administrative Officer's Report on Schedule "A" Council Agenda; and that a Chief Administrative Officer's Report on Council Strategic Initiatives be brought forward quarterly.
Carried Unanimously

MOTION: By Councillor Lang that in the last quarter of 2024 consideration be given to earlier Regular Council Meeting start times starting for the new Council in the 2025 - 2029 term.
Carried

5. NEW BUSINESS

None

6. IN CAMERA ITEMS

MOTION: By Councillor Heemeryck that the meeting go In Camera as the matters to be discussed during this portion of the meeting are within one of the exceptions to disclosure in Division 2 of Part I of the *Freedom of Information and Protection of Privacy (FOIP) Act* at 6:09 p.m.
Carried Unanimously

6.1 Land Strategy (*FOIP* s. 16(1)(c), 24(1)(c)(g), and 25(1)(c))

6.2 Strategic Planning (*FOIP* s. 24(1)(g) and 29(1)(b))

In Attendance

Chair Actemichuk

Mayor Thorn

Councillors Hallmark, Heemeryck, Lang, and Robinson

Chief Administrative Officer Elaine Vincent

Community Growth, Investment, & Sustainability Director Jeff Greene

Operations & Utilities Director Horacio Galanti

Community Health & Safety Director Susan Laurin

Corporate Services Acting Director Paula Bernat
Transportation, Fleet & Facilities Manager Jared Pitcher
Community Engagement Manager Kirk Thurbide
Senior Communications & Strategy Advisor Ben Morgan
Corporate Planning Specialist Bernice Gordon
Legislative Services Administrators Patty Huber and Janice Storch

MOTION: By Councillor Lang that the meeting come out of In Camera at 7:45 p.m.

Carried Unanimously

MOTION: By Councillor Heemeryck that Option #2 within In camera report 6.2 be endorsed as presented.

Carried Unanimously

7. NEXT MEETING

The next meeting of the Governance and Priorities Committee is Monday, May 16, 2022 at 5:30 p.m.

8. ADJOURNMENT

MOTION: By Councillor Lang that the Governance and Priorities Committee meeting of April 18, 2022 adjourn at 7:46 p.m.

Carried Unanimously