

CHIEF ADMINISTRATIVE OFFICER'S REPORT

CAO – CORPORATE SUPPORT

Public Participation Events

<i>Event</i>	<i>Date</i>
<u>Pump Track Information Session and Survey</u> - The Town is excited to announce that plans to construct a pump track at Bill Robertson Park (formerly Riverside Community Park), 1400 North Railway Street, are underway! Construction is expected to begin this summer and be complete for the 2023 season.	Info Session: April 9 1-2pm Survey: April 9-22
Additional details can be found at www.okotoks.ca in the Municipal Government / Public Participation Section	

COMMUNITY GROWTH, INVESTMENT, & SUSTAINABILITY

Temporary Outdoor Patio, Fitness Area & Retail Space Program

The Temporary Outdoor Patio, Fitness Area & Retail Space Program commenced on April 1, 2022 for the Spring/Summer Season. This program will allow businesses, provided they comply with the applicable guidelines and process, to set up temporary patios from April 1 – October 31, 2022. It was extended through the winter due to the omicron wave in fall 2021, however, moving forward it will run on a spring/summer basis annually.

Although this program was initiated in response to COVID-19 health regulations, it also builds on the objectives of a more dynamic, vibrant and inviting downtown outlined in the Downtown Urban Design Master Plan (DUDMP). This program is Town-wide meaning businesses in other commercial areas are also welcome to utilize it to expand into outdoor areas in alignment with the regulations which builds on the policies of the Municipal Development Plan (MDP) for more people-friendly and unique commercial spaces. Businesses are encouraged to apply on the Town website through a process that is free of charge, but ensures minimal impacts to adjacent properties and other planning and safety considerations.

If businesses wish to utilize their new patio spaces through the winter and keep it up permanently year round, they will be required to obtain a development permit, rather than go through this program for temporary patios.

Affordable Housing Update

The Town/Brenda Strafford/Westwinds affordable housing project in D'Arcy is progressing. Detailed grading and servicing plans were prepared in concert with building requirements over winter. The site requires the importation of fill to ensure the proper servicing to the site. Site works tendering should be available on the Town's Public Tenders Web page in the next few weeks. The plan of subdivision is being prepared concurrently. This will result in the creation of two parcels and four building sites. The 1.0 acre market housing site will be sold to a private sector builder in order to create an effective interface with housing in the area and to offset some of the Town's costs in supporting affordable housing. A full update on all affordable housing initiatives is scheduled for the April 25, 2022 council meeting.

COMMUNITY HEALTH & SAFETY

Hub Town Brewing Company Ukraine Fundraiser Detour Request

Administration is working with Hub Town Brewing Company to help facilitate a minor detour in the downtown for a Ukraine fundraiser taking place at their location on Friday, April 15, 2022.

This CAO approved detour will affect traffic traveling east along Elizabeth Street between 12:00 noon and 11:00 pm. The roadway directly north of Hub Town will be closed to accommodate a stage for live performances and approved food trucks as well as anyone attending the fundraiser. This is the same area that was used to expand the movies last summer. Traffic will be diverted onto Elk Street and then east or west on Elma Street. All of the appropriate processes will be in place including event permits and road signs.

Summer Events Addition

As Administration starts planning the major events in the community an Okotoks business, Okotoks Market Square, has agreed to partner with the Town. This partnership will see an expanded market component to Buskersfest, Taste of Okotoks and Chilifest events which will provide local market vendors priority participation. It is anticipated that this year's in-person events will be very popular with the community and with good weather attract many thousands of residents and visitors into the downtown.

EMS Service Level Data

Below are the monthly Fire Services responses to EMS calls for March 2022.

Okotoks Fire March 2022

Medical Responses:

43

Total Incidents in March 2022:

90

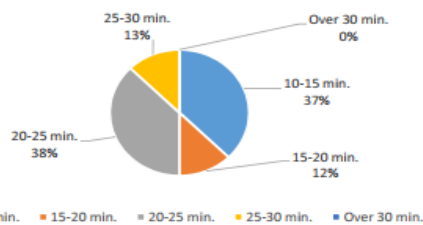
Medical Responses; EMS Arrived AFTER Fire: 17

Date	Number	Dispatch Number	Dispatch Type	Dispatched	FIRE On Scene	FIRE Response Time	EMS On Scene	EMS Response Time	Wait Time for EMS
2022-03-27	22-0241	220300992	62D - Medical First Response DELTA	14:20:46	14:30:25	0:09:39	14:33:38	0:12:52	0:03:13
2022-03-13	22-0199	220300441	62B - Medical First Response - BRAVO	7:52:57	7:58:03	0:05:06	8:22:33	0:29:36	0:24:30
2022-03-14	22-0205	220300494	62C - Medical First Response - CHARLIE	5:43:04	5:51:37	0:08:33	5:54:32	0:11:28	0:02:55
2022-03-22	22-0225	220300800	62C - Medical First Response - CHARLIE	15:02:53	15:08:26	0:05:33	15:29:32	0:26:39	0:21:06
2022-03-07	22-0178	220300220	62D - Medical First Response DELTA	12:55:15	13:00:14	0:04:59	13:12:46	0:17:31	0:12:32
2022-03-10	22-0188	220300334	62D - Medical First Response DELTA	11:13:18	11:19:13	0:05:55	11:45:23	0:32:05	0:26:10
2022-03-23	22-0227	220300835	62D - Medical First Response DELTA	13:43:09	13:48:07	0:04:58	14:11:29	0:28:20	0:23:22
2022-03-27	22-0245	220301012	62D - Medical First Response DELTA	21:12:29	21:17:57	0:05:28	21:29:07	0:16:38	0:11:10
2022-03-28	22-0246	220301021	62D - Medical First Response DELTA	1:25:27	1:31:27	0:06:00	1:34:00	0:08:33	0:02:33
2022-03-29	22-0249	220301057	62D - Medical First Response DELTA	7:34:53	7:38:46	0:03:53	7:54:59	0:20:06	0:16:13
2022-03-12	22-0195	220300413	63C - Medical Co-Response CHARLIE	18:37:44	18:42:56	0:05:12	18:44:39	0:06:55	0:01:43
2022-03-06	22-0177	220300186	63D - Medical Co-Response DELTA	18:16:29	18:26:56	0:10:27	18:26:58	0:10:29	0:00:02
2022-03-08	22-0181	220300251	63D - Medical Co-Response DELTA	9:14:48	9:18:56	0:04:08	9:19:08	0:04:20	0:00:12
2022-03-21	22-0222	220300763	63D - Medical Co-Response DELTA	18:44:15	18:45:31	0:01:16	18:48:56	0:04:41	0:03:25
2022-03-23	22-0230	220300861	63D - Medical Co-Response DELTA	23:55:22	0:00:56	0:05:34	0:00:58	0:05:36	0:00:02
2022-03-27	22-0243	220301001	63D - Medical Co-Response DELTA	16:58:23	17:02:51	0:04:28	17:03:25	0:05:02	0:00:34
2022-03-09	22-0185	220300314	63E - Medical Co-Response ECHO	22:03:16	22:07:00	0:03:44	22:17:26	0:14:10	0:10:26
				AVERAGES		0:05:35		0:15:00	0:09:25

Wait Times	No. of Incidents	Percent
10-15 min.	3	38%
15-20 min.	1	13%
20-25 min.	3	38%
25-30 min.	1	13%
Over 30 min.	0	0%
	8	100%

For reference only:
Under 10 min. 9

March 2022 Medical Responses
Fire Wait Time for EMS - Percentages



Total Wait Time 2:40:08

	Nov.21	Dec.21	Jan.22	Feb.22	Mar.22
Total Wait Time	2:14:01	2:38:32	4:42:14	1:50:56	2:40:08

CORPORATE SERVICES

National Day of Mourning

Attach 1.

The Workers' Compensation Board (WCB) designates April 28 as a National Day of Mourning on an annual basis to remember workers killed, injured or disabled at work and to honour them by committing to work together to prevent workplace injuries. As part of the recognition of the day, WCB requests that municipalities across the province join in marking this day by declaring proclamations, lowering flags to half-mast, displaying poster, etc. In 2013 Council passed a motion to proclaim the National Day of Mourning on April 28 in the Town of Okotoks on an annual basis and that the proclamation be posted on the Town's website, and that flags be lowered to half-mast. A proclamation has been signed by Mayor Thorn and will be posted at www.okotoks.ca, and arrangements have been made to lower the flags to half-mast.

Prepared by:
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Chief Administrative Officer
April 07, 2022