



**TOWN OF OKOTOKS  
UNADOPTED MINUTES  
FOR THE REGULAR COUNCIL MEETING  
HELD MONDAY, MARCH 28, 2022  
AT THE OKOTOKS MUNICIPAL CENTRE  
COUNCIL CHAMBER**

**COUNCIL MEMBERS  
PRESENT**

Mayor Thorn (arrived at 1:12 p.m.)  
Deputy Mayor Actemichuk  
Councillor Hallmark  
Councillor Heemeryck  
Councillor Lang  
Councillor Robinson  
Councillor Swendseid

**ADMINISTRATION  
PRESENT**

Elaine Vincent, Chief Administrative Officer  
Patty Huber, Legislative Services Administrator

**1. CALL TO ORDER**

Deputy Mayor Actemichuk called the meeting to order at 1:01 p.m. and provided a traditional land acknowledgement.

**2. ADOPTION OF AGENDA**

MOTION 22.C.129

By Councillor Swendseid

That the agenda for the March 28, 2022 Regular Council Meeting be adopted as presented.

Carried Unanimously  
Mayor Thorn absent

### 3. IN CAMERA ITEMS

#### MOTION 22.C.130

By Councillor Robinson

That the meeting go In Camera as the matters to be discussed during this portion of the meeting are within one of the exceptions to disclosure in Division 2 of Part I of the *Freedom of Information and Protection of Privacy (FOIP) Act* at 1:02 p.m.

Carried Unanimously  
Mayor Thorn absent

#### 3.1 Memorandum of Understanding (*FOIP* s. 24(1)(a)(c), 25(1)(c))

Mayor Thorn arrived at the meeting at 1:12 p.m.

##### In Attendance

Mayor Thorn

Deputy Mayor Actemichuk

Councillors Hallmark, Heemeryck, Lang, Robinson, and Swendseid

Chief Administrative Officer Elaine Vincent

Chief Financial Officer Ralph Ettenauer

Community Growth, Investment & Sustainability Director Jeff Greene

Community Health & Safety Director Susan Laurin

Operations & Utilities Acting Director Christa Michailuck

Corporate Services Director Angela Whitney

Legislative & Policy Services Manager Cathy Duplessis

Senior Communications & Strategy Advisor Ben Morgan

Corporate Analyst Tom Kerr

IT Support Analyst Trevor Laboucane

Legislative Services Administrators Patty Huber and Janice Storch

#### 3.3 Chief Administrative Officer's Performance Objectives (*FOIP* s. 17(2)(e))

##### In Attendance

Mayor Thorn

Deputy Mayor Actemichuk

Councillors Hallmark, Heemeryck, Lang, Robinson, and Swendseid

Chief Administrative Officer Elaine Vincent

#### 3.2 Leaseholder Request (*FOIP* s. 16(1)(a), 24(1)(c)(g), 26 (1)(c))

##### In Attendance

Mayor Thorn

Deputy Mayor Actemichuk

Councillors Hallmark, Heemeryck, Lang, Robinson, and Swendseid

Chief Administrative Officer Elaine Vincent

Chief Financial Officer Ralph Ettenauer

Community Growth, Investment & Sustainability Director Jeff Greene  
Community Health & Safety Director Susan Laurin  
Operations & Utilities Acting Director Christa Michailuck  
Corporate Services Director Angela Whitney  
Legislative & Policy Services Manager Cathy Duplessis  
Senior Communications & Strategy Advisor Ben Morgan  
Corporate Analyst Tom Kerr  
IT Support Analyst Trevor Laboucane  
Caron & Partners LLP Lawyer Jennifer Sykes  
Legislative Services Administrators Patty Huber and Janice Storch

**MOTION 22.C.131**

By Councillor Heemeryck

That the meeting come out of In Camera at 3:04 p.m.

Carried Unanimously

Break at 3:05 p.m. Reconvene at 3:10 p.m.

**4. DELEGATIONS / QUESTION PERIOD BY THE PUBLIC**

**4.1 Racquet Centre**

Marcel Latouche was in attendance to provide information on a proposal for a Racquet Centre in Okotoks.

**5. MOTION(S) ARISING FROM IN CAMERA**

**MOTION 22.C.132**

By Councillor Swendseid

That support be provided to endorse the recommendations as discussed during In Camera report 3.1.

Carried Unanimously

**MOTION 22.C.133**

By Councillor Heemeryck

That Administration be directed to implement Option 1 for Request 1 as contained in In Camera report 3.2; and

That Administration be directed to implement Option 3B for Requests 2 and 3 as contained in In Camera report 3.2.

Carried Unanimously

**6. MINUTES OF PREVIOUS MEETING****6.1 Regular Council Meeting - March 14, 2022**

MOTION 22.C.134

By Councillor Lang

That the minutes of the Regular Council Meeting held March 14, 2022 be adopted as presented.

Carried Unanimously

**7. CHIEF ADMINISTRATIVE OFFICER'S REPORT**

Elaine Vincent, Chief Administrative Officer, reviewed the report containing information from Corporate Support; Community Growth, Investment & Sustainability; Community Health & Safety; and Corporate Services.

MOTION 22.C.135

By Councillor Actemichuk

That the Chief Administrative Officer's Report for March 28, 2022 be received as information.

Carried Unanimously

**8. BUSINESS****8.1 338 Avenue Interchange Functional Study**

Jeremy Huet, Community Development & Engineering Manager, reviewed the report containing the issue that an update on the 338 Avenue Interchange Functional Study is provided to Council for consideration.

MOTION 22.C.136

By Councillor Heemeryck

That the 338 Avenue Interchange Functional Study report be received as information.

Carried Unanimously

## 8.2 2021 Financial Operating Results with Variance Report

Ralph Ettenauer, Chief Financial Officer, reviewed the report containing the issue that the 2021 Financial Operating Results with Variance Report is provided to Council based on the recommendation of the Finance and Audit Committee.

### MOTION 22.C.137

By Councillor Heemeryck

That upon approval of the 2021 Audited Financial Statements, the \$1.13 Million surplus be transferred to Capital (100%) General Reserves, as recommended by the Finance and Audit Committee.

Carried Unanimously

### MOTION 22.C.138

By Councillor Hallmark

That the 2021 Operating Projects report including the \$2.120 Million of budget remaining be relinquished back, as recommended by the Finance and Audit Committee.

Carried Unanimously

### MOTION 22.C.139

By Councillor Robinson

That the 2021 Capital Completed and Continuing Projects report including a reduction of \$4.396 Million for a net total of \$19.430 Million of budget remaining which is tied to these capital projects in progress at year end be approved and that the amounts carried forward be added to the 2022 Capital budget, as recommended by the Finance and Audit Committee.

Carried Unanimously

## 8.3 Deer Fencing Pilot Project Update

Colin Gainer, Senior Planner, reviewed the report containing the issue that the pilot project to allow temporary deer deterrent features expires on April 12, 2022 and Council is asked to consider an extension to this date.

### MOTION 22.C.140

By Councillor Swendseid

That the temporary deer deterrent fencing pilot project be extended to April 12, 2023.

Carried Unanimously

#### 8.4 Outdoor Community Ice Rink Design Specifications and Budget Amendments for Project 279

Christa Michailuck, Operations & Utilities Acting Director, reviewed the report containing the issue that planning considerations and associated timelines, design specifications, and required budget amendments are brought forward to Council for consideration in the development of an outdoor community rink at the John Paul II school site.

##### MAIN MOTION

By Councillor Robinson

That Administration be directed to commence the formal planning and procurement processes to advance Project 279 within the current capital budget allocation of \$0.500M contingent on receipt of formal acceptance from Christ the Redeemer Catholic Schools and subject to revisions to the project to incorporate other partnership/sponsorship opportunities that do not exceed the Town's budget allocation of \$0.500M after those partnerships.

Mayor Thorn requested that the Deputy Mayor assume the Chair.

Deputy Mayor Actemichuk assumed the Chair at 4:55 p.m.

##### AMENDING

MOTION 22.C.141

By Mayor Thorn

That the motion be amended by adding "and that features for refrigeration and a dedicated toilet/change room facility not be on the table for consideration of additional design features".

Carried Unanimously

##### MAIN MOTION

AS AMENDED 22.C.142

By Councillor Robinson

That Administration be directed to commence the formal planning and procurement processes to advance Project 279 within the current capital budget allocation of \$0.500M contingent on receipt of formal acceptance from Christ the Redeemer Catholic Schools and subject to revisions to the project to incorporate other partnership/sponsorship opportunities that do not exceed the Town's budget allocation of \$0.500M after those partnerships, and that features for refrigeration and a dedicated toilet/change room facility not be on the table for consideration of additional design features.

Carried Unanimously

Mayor Thorn resumed the Chair at 5:00 p.m.

## 8.5 Park Naming and Renaming

Jeff Greene, Community Growth, Investment & Sustainability Director, reviewed the report containing the issue that Council approval is required to name and rename parks in the Town of Okotoks.

### MOTION 22.C.143

By Councillor Hallmark

That the following parks be named/renamed as recommended by the Governance and Priorities Committee:

- Riverfront Lands (Plan 891 1194 Block 13) be named "litopatopa Park";
- Dewdney Park (Plan 911 0293 Block 1) be renamed "Pisttoo Park";
- Riverside Community Park (1400 N. Railway Street) be renamed "Bill Robertson Park"; and
- The park located at 245 Mountainview Drive be named "Allen (Al) King Park".

Carried Unanimously

Recess at 5:08 p.m. Reconvene at 6:00 p.m.

## 4. DELEGATIONS / QUESTION PERIOD BY THE PUBLIC (RESUMED)

### 4.2 Awesome Kid Awards

Blakley and Paige Krause, Nicklas Radke-Nordean, and Kolten and Keegan Davis were in attendance to be recognized as "Giving Heroes".

## 9. BYLAWS

None

## 10. NOTICES OF MOTION

None

## 11. MOTIONS RE NOTICES

None

**12. CORRESPONDENCE FOR ACTION**

None

**13. COUNCILLOR INQUIRIES AND SUGGESTIONS**

Councillor Swendseid inquired when the Tower Hill and Suntree pathways will be repaved.

**14. COUNCIL REPRESENTATIVE REPORTS**

Mayor Thorn, Councillors Hallmark and Swendseid reported on their activities since the last Council meeting.

**17. RESPONSES TO COUNCILLOR INQUIRIES AND SUGGESTIONS**

17.1 Councillor Actemichuk - Garbage Accumulation

MOTION 22.C.144

By Councillor Actemichuk

That the Response to Councillor Inquiries and Suggestions be received as information.

Carried Unanimously

**18. CORRESPONDENCE FOR INFORMATION**

18.1 Rajan Sawhney, Minister of Transportation, Re: Foothills/Okotoks Area Water Project - January 31, 2022

18.2 Rajan Sawhney, Minister of Transportation, Re: Alberta Relief for Shortfalls for Transit Operators Program - March 16, 2022

18.3 Andy Rasimas, WiMac Tel Canada Inc., Removal of Telus Payphones - March 22, 2022

MOTION 22.C.145

By Councillor Lang

That correspondence items 18.1 to 18.3 be received as information.

Carried Unanimously



**19. BOARD AND COMMITTEE MINUTES**

- 19.1 Finance and Audit Committee - March 23, 2022
- 19.2 Governance and Priorities Committee - March 21, 2022
- 19.3 Municipal Planning Commission - March 17, 2022
- 19.4 United Way/Okotoks Partnership Committee - March 8, 2022

**MOTION 22.C.146**

By Councillor Robinson

That the minutes of the Finance and Audit Committee dated March 23, 2022; the Governance and Priorities Committee dated March 21, 2022; the Municipal Planning Commission dated March 17, 2022; and the United Way/Okotoks Partnership Committee dated March 8, 2022 be received as information.

Carried Unanimously

Break at 6:35 p.m. Reconvene at 7:00 p.m.

**15. STATUTORY / NON-STATUTORY HEARING(S)****15.1 Bylaw 11-22 - Land Use Bylaw Amendment**

Mayor Thorn opened the Public Hearing for Bylaw 11-22 – Land Use Bylaw Amendment at 7:01 p.m.

Colin Gainer, Senior Planner, reviewed the report containing the issue that the purpose of Bylaw 11-22 is to amend the Land Use Bylaw by redesignating approximately 7.89 hectares (19.50 ac) from Agriculture and Land Holdings District to Traditional Neighbourhood District, Neighbourhood Core District, and Recreation and Open Space District.

Mayor Thorn called for presentations in favour of the proposed bylaw.

Christina Lombardo, Urban Planner, Stantec, spoke in favour of the proposed bylaw.

Mayor Thorn called for questions from Council of Christina Lombardo regarding the proposed bylaw and there were none.

Mayor Thorn called for presentations in objection to the proposed bylaw and there were none.

Mayor Thorn called for questions from Council of Administration regarding the proposed bylaw and there were none.

Mayor Thorn called for Administration to provide a summary of submissions received after 12:00 p.m. on March 23, 2022 to 7:00 p.m. on March 28, 2022, and there were none.

Mayor Thorn called for a 15-minute break to provide an opportunity for members of the public to submit responses to new information that may have arisen from Administration's report.

Break at 7:12 p.m. Reconvene at 7:27 p.m.

Administration reported that no submissions were received during the 15-minute break.

MOTION 22.C.147

By Councillor Lang

That the Public Hearing for Bylaw 11-22 close at 7:28 p.m.

Carried Unanimously

## **16. BYLAWS / BUSINESS RELATING TO HEARING(S)**

16.1 Bylaw 11-22 - Land Use Bylaw Amendment

MOTION 22.C.148

By Councillor Actemichuk

That Bylaw 11-22 be read a second time.

Carried Unanimously

MOTION 22.C.149

By Councillor Swendseid

That Bylaw 11-22 be read a third time and passed.

Carried Unanimously

## **20. ADJOURNMENT**

MOTION 22.C.150

By Councillor Lang

That the March 28, 2022 Regular Council Meeting adjourn at 7:31 p.m.

Carried Unanimously