



**TOWN OF OKOTOKS
UNADOPTED MINUTES
FOR THE REGULAR COUNCIL MEETING
HELD MONDAY, JULY 19, 2021
AT THE OKOTOKS MUNICIPAL CENTRE
COUNCIL CHAMBER**

**COUNCIL MEMBERS
PRESENT**

Deputy Mayor Christophers
Councillor Heemeryck (via teleconference)
Councillor Rockley (via teleconference)(arrived at 3:04 p.m.)
Councillor Sands (via teleconference)(until 7:40 p.m.)
Councillor Thorn
Councillor Watrin

**ADMINISTRATION
PRESENT**

Elaine Vincent, Chief Administrative Officer
Janice Storch, Legislative Services Administrator

1. CALL TO ORDER

Deputy Mayor Christophers called the meeting to order at 2:04 p.m.

A tribute was provided and a moment of silence observed in honour of the passing of Mayor Robertson.

A traditional land acknowledgement was provided.

2. ADOPTION OF AGENDA

The agenda was amended by deleting In Camera item 3.2 and renumbering the subsequent In Camera items.

MOTION 21.C.310

By Councillor Thorn

That the agenda for the July 19, 2021 Regular Council Meeting be adopted as amended.

Carried Unanimously
Councillor Rockley absent

3. IN CAMERA ITEMS

MOTION 21.C.311

By Councillor Sands

That the meeting go In Camera as the matters to be discussed during this portion of the meeting are within one of the exceptions to disclosure in Division 2 of Part I of the *Freedom of Information and Protection of Privacy (FOIP) Act* at 2:10 p.m.

Carried Unanimously
Councillor Rockley absent

3.1 Legal Opinion (*FOIP* s. 23(1)(a) and 24(1)(a)(g))

In Attendance

Deputy Mayor Christophers

Councillors Heemeryck, Sands, Thorn, and Watrin

Chief Administrative Officer Elaine Vincent

Chief Financial Officer Ralph Ettenauer

Director of Community Growth, Investment & Sustainability Jeff Greene

Director of Community Health & Safety Susan Laurin

Acting Director of Operations & Utilities Christa Michailuck

Director of Corporate Services Angela Whitney

Legislative & Policy Services Manager Cathy Duplessis

Community Growth & Investment Manager Colleen Thome

Caron & Partners LLP Associate Jennifer Sykes

Senior Planner Colin Gainer

IT Support Analysts Ambrose Hu and Trevor Laboucane

Legislative Services Administrators Patty Huber and Janice Storch

3.2 Land Acquisition (*FOIP* s. 24(1)(a)(g))

3.3 Land Use Options (*FOIP* s. 24(1)(a)(g))

In Attendance

Deputy Mayor Christophers

Councillors Heemeryck, Sands, Thorn, and Watrin

Chief Administrative Officer Elaine Vincent

Chief Financial Officer Ralph Ettenauer

Director of Community Growth, Investment & Sustainability Jeff Greene

Director of Community Health & Safety Susan Laurin

Acting Director of Operations & Utilities Christa Michailuck

Director of Corporate Services Angela Whitney

Legislative & Policy Services Manager Cathy Duplessis

Community Growth & Investment Manager Colleen Thome

Senior Planner Colin Gainer

IT Support Analysts Ambrose Hu and Trevor Laboucane

Legislative Services Administrators Patty Huber and Janice Storch

MOTION 21.C.312

By Councillor Watrin

That the meeting come out of In Camera at 3:03 p.m.

Carried Unanimously
Councillor Rockley absent

Councillor Rockley arrived at the meeting at 3:04 p.m.

Break at 3:05 p.m. Reconvene at 3:11 p.m.

5. MOTION(S) ARISING FROM IN CAMERA**MOTION 21.C.313**

By Councillor Sands

That Administration be authorized to proceed with an independent property appraisal, subdivision of the 0.89 acres currently severed from the parent title, and acquisition of the 0.89 acre portion of the NE1/4 25-20-1-5 contained within In Camera report 3.2.

Carried Unanimously

MOTION 21.C.314

By Councillor Thorn

That Administration be authorized to purchase the lands identified and for the price specified within In Camera report 3.3. Source of Funds: Reserves and/or Grants

Carried Unanimously

4. DELEGATIONS / QUESTION PERIOD BY THE PUBLIC

None

6. MINUTES OF PREVIOUS MEETING

6.1 Regular Council Meeting - June 28, 2021

MOTION 21.C.315

By Councillor Rockley

That the minutes of the Regular Council Meeting held June 28, 2021 be adopted as presented.

Carried Unanimously

7. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Elaine Vincent, Chief Administrative Officer, reviewed the report containing information from Corporate Support; Community Growth, Investment & Sustainability; Corporate Services; and Operations & Utilities.

MOTION 21.C.316

By Councillor Watrin

That the Chief Administrative Officer's Report for July 19, 2021 be received as information.

Carried Unanimously

8. BUSINESS

8.1 2021 Second Quarter Community Growth and Investment: Economic Development Update

Economic Development Specialists, Josh Welz and Lorie Watson, reviewed the report containing the issue that the 2021 Second Quarter Community Growth and Investment: Economic Development Quarterly Update is provided to Council for information.

MOTION 21.C.317

By Councillor Rockley

That the 2021 Second Quarter Community Growth and Investment: Economic Development Quarterly Update be received as information.

Carried Unanimously

9. BYLAWS

9.1 Bylaw 18-21 - Borrowing Bylaw

Ralph Ettenauer, Chief Financial Officer, reviewed the report containing the issue that the purpose of Bylaw 18-21 is to authorize the incurring of indebtedness to finance upgrades to the Waste Water Treatment Plant Phase 2 project within the Town of Okotoks for \$7.000 Million.

MOTION 21.C.318

By Councillor Sands

That Bylaw 18-21 be read a second time.

Carried Unanimously

MOTION 21.C.319

By Councillor Thorn

That Bylaw 18-21 be read a third time and passed.

Carried Unanimously

9.2 Bylaw 26-21 - Fees, Rates, and Charges Bylaw Amendment

Colleen Thome, Community Growth & Investment Manager, reviewed the report containing the issue that the purpose of Bylaw 26-21 is to amend the fees for Site Licensing and Planning Services fees in Fees, Rates and Charges Bylaw 09-21.

MOTION 21.C.320

By Councillor Watrin

That Bylaw 26-21 be read a first time.

Carried Unanimously

MOTION 21.C.321

By Councillor Rockley

That Bylaw 26-21 be read a second time.

Carried Unanimously

MOTION 21.C.322

By Councillor Sands

That authorization be given to read Bylaw 26-21 a third time.

Carried Unanimously

MOTION 21.C.323

By Councillor Thorn

That Bylaw 26-21 be read a third time and passed.

Carried Unanimously

9.4 Water Utilities Bylaws - 23-21, 24-21, and 25-21

9.4.1 Bylaw 23-21 - Water Bylaw

Ben Marsh, Utilities Technologist, reviewed the report containing the issue that the purpose of Bylaw 23-21 is to provide for and regulate a Water Utility within the Town of Okotoks.

MOTION 21.C.324

By Councillor Sands

That Bylaw 23-21 be read a first time.

Carried Unanimously

MOTION 21.C.325

By Councillor Thorn

That Bylaw 23-21 be read a second time.

Carried Unanimously

MOTION 21.C.326

By Councillor Rockley

That authorization be given to read Bylaw 23-21 a third time.

Carried Unanimously

MOTION 21.C.327

By Councillor Watrin

That Bylaw 23-21 be read a third time and passed.

Carried Unanimously

9.4.2 Bylaw 24-21 - Storm Drainage

Ben Marsh, Utilities Technologist, reviewed the report containing the issue that the purpose of Bylaw 24-21 is to regulate Storm Sewers and Storm Drainage within the Town of Okotoks.

MOTION 21.C.328

By Councillor Rockley

That Bylaw 24-21 be read a first time.

Carried Unanimously

MOTION 21.C.329

By Councillor Thorn

That Bylaw 24-21 be read a second time.

Carried Unanimously

MOTION 21.C.330

By Councillor Sands

That third reading of Bylaw 24-21 be postponed and Administration be directed to bring back amendments to the Bylaw to incorporate provisions regarding the placement of eavestrough, downspouts, piping, surface drains or other means of storm drainage which may result in the drainage causing harm from one residential property to another, under section 5. Directing Storm Drainage.

Carried Unanimously

Break at 4:17 p.m. Reconvene at 4:26 p.m.

9.4.3 Bylaw 25-21 - Sanitary Sewer

Ben Marsh, Utilities Technologist, reviewed the report containing the issue that the purpose of Bylaw 25-21 is to provide for a Sanitary Sewer Service in and for the Town of Okotoks.

MOTION 21.C.331

By Councillor Sands

That Bylaw 25-21 be read a first time.

Carried Unanimously

MOTION 21.C.332

By Councillor Watrin

That Bylaw 25-21 be read a second time.

Carried Unanimously

MOTION 21.C.333

By Councillor Thorn

That authorization be given to read Bylaw 25-21 a third time.

Carried Unanimously

MOTION 21.C.334

By Councillor Rockley

That Bylaw 25-21 be read a third time and passed.

Carried Unanimously

9.3 Bylaw 28-21 - Deer and Wildlife Feeding and Attractants

Sam Burnett, Senior Peace Officer, reviewed the report containing the issue that the purpose of Bylaw 28-21 is to provide for a means to regulate intentional and unintentional feeding of deer and other wildlife from private property.

MOTION 21.C.335

By Councillor Rockley

That Bylaw 28-21 be read a first time.

Carried Unanimously

MOTION 21.C.336

By Councillor Thorn

That Bylaw 28-21 be read a second time.

Carried Unanimously

MOTION 21.C.337

By Councillor Watrin

That authorization be given to read Bylaw 28-21 a third time.

Carried Unanimously

MOTION 21.C.338

By Councillor Heemeryck

That Bylaw 28-21 be read a third time and passed.

Carried Unanimously

9.5 Bylaw 27-21 - LUB Amendment

Colin Gainer, Senior Planner, reviewed the report containing the issue that the purpose of Bylaw 27-21 is to amend Land Use Bylaw 17-21 to address interpretation and clarification matters, increase the authority of the Development Officer, and increase flexibility of objects within side yard setbacks.

MOTION 21.C.339

By Councillor Thorn

That Bylaw 27-21 be read a first time.

Carried Unanimously

10. NOTICES OF MOTION

None

11. MOTIONS RE NOTICES

None

12. CORRESPONDENCE FOR ACTION**12.1 Town of Ponoka, Re: Request for Letter of Support - June 24, 2021****MOTION 21.C.340**

By Councillor Thorn

That Correspondence for Action item 12.1 be received as information.

Carried Unanimously

12.2 Lisa Houle, Government of Alberta, Re: WD Community Revitalization Fund Application Deadline - July 5, 2021**MOTION 21.C.341**

By Councillor Thorn

That Correspondence for Action item 12.2 be received as information.

Carried Unanimously

13. COUNCILLOR INQUIRIES AND SUGGESTIONS

Councillor Thorn requested information regarding what the local impact to Victim Services may be with the changes to provincial funding.

Councillor Thorn requested an update on the risks and liabilities with full or partial removal of the netting around the perimeter of the ice in the Pason Green Arena.

14. COUNCIL REPRESENTATIVE REPORTS

Deputy Mayor Christophers, Councillors Rockley, and Thorn reported on their activities since the last Council meeting.

17. RESPONSES TO COUNCILLOR INQUIRIES AND SUGGESTIONS**17.1 Councillor Thorn - Pathway Speed Limits**

MOTION 21.C.342

By Councillor Thorn

That the response to Councillor Inquiries and Suggestions be received as information.

Carried Unanimously

18. CORRESPONDENCE FOR INFORMATION

18.1 Okotoks Public Library, Re: Financial Statements for the Year Ended December 31, 2020 - May 31, 2021

18.2 Gordon MacLeod, Mayor Town of Fairview, Re: Support for RCMP - June 7, 2021

MOTION 21.C.343

By Councillor Watrin

That Correspondence for Information items 18.1 and 18.2 be received as information.

Carried Unanimously

19. BOARD AND COMMITTEE MINUTES

None

Break at 5:03 p.m. Reconvene at 7:05 p.m.

15. STATUTORY / NON-STATUTORY HEARING(S)

15.1 Public Hearing for Bylaws 19-21 and 20-21

Deputy Mayor Christophers opened the Public Hearing for Bylaw 19-21 – Land Use Bylaw Amendment for Wind Walk and Bylaw 20-21 – Rescind Wind Walk Area Structure Plan at 7:06 p.m.

Colin Gainer, Senior Planner, reviewed the report containing the issue that: the purpose of Bylaw 19-21 is to amend Land Use Bylaw 17-21 by revising Land Use Maps 2.1, 2.16, and 2.18 to redesignate approximately 7.88 hectares (27.34 acres) of the NW ¼ 16-20-29-W4M from Recreation & Open Space District, Traditional Neighbourhood District, and Neighbourhood Core District to Agriculture and Land Holdings District; and the purpose of Bylaw 20-21 is to rescind the Wind Walk Area Structure Plan Bylaw 18-17.

Council asked questions of Administration and the questions were answered.

Scott Exner, representing FTI Consulting Canada, was called upon by Deputy Mayor Christophers to make his presentation.

Council asked questions of Scott Exner and the questions were answered.

Travis Lysak, representing ATB Financial, was called upon by Deputy Mayor Christophers to make his presentation.

Drew Atkins, Alberta Foothills Properties Ltd, was called upon by Deputy Mayor Christophers to make his presentation.

Council asked questions of Drew Atkins and the questions were answered.

Council asked Administration to provide a summary of submissions received after 12:00 p.m. on July 14, 2021 to 7:00 p.m. on July 19, 2021.

Administration provided a response that no submissions were received during that time period regarding Bylaws 19-21 and 20-21.

Deputy Mayor Christophers called for a 15-minute break to provide an opportunity for members of the public to submit responses to new information that may have arisen from Administration's report.

Councillor Sands left the meeting at 7:40 p.m.

Break at 7:48 p.m. Reconvene at 8:03 p.m.

Administration reported that no submissions were received during the 15-minute break.

Council asked questions of Administration and the questions were answered.

MOTION 21.C.344

By Councillor Heemeryck

That the Public Hearing for Bylaws 19-21 and 20-21 close at 8:20 p.m.

Carried Unanimously
Councillor Sands absent

16. BYLAWS / BUSINESS RELATING TO HEARING(S)

16.1 Bylaw 19-21 – Land Use Bylaw Amendment for Wind Walk

MOTION 21.C.345

By Councillor Thorn

That Bylaw 19-21 be read a second time.

Carried Unanimously
Councillor Sands absent

MOTION 21.C.346

By Councillor Thorn

That third reading of Bylaw 19-21 be postponed and Administration directed to bring back legal advice on the Town's land use authority under the receivership order.

Carried Unanimously
Councillor Sands absent

16.2 Bylaw 20-21 - Rescind Wind Walk Area Structure Plan

MOTION 21.C.347

By Councillor Rockley

That Bylaw 20-21 be read a second time.

Carried Unanimously
Councillor Sands absent

MOTION 21.C.348

By Councillor Thorn

That third reading of Bylaw 20-21 be postponed and Administration be directed to bring back legal advice on the Town's land use authority under the receivership order.

Carried Unanimously
Councillor Sands absent

20. ADJOURNMENT

MOTION 21.C.349

By Councillor Thorn

That the July 19, 2021 Regular Council Meeting adjourn at 8:30 p.m.

Carried Unanimously
Councillor Sands absent