

**UNADOPTED MINUTES
OF THE UNITED WAY/OKOTOKS PARTNERSHIP COMMITTEE
HELD ON TUESDAY, APRIL 13, 2021
VIA VIDEO CONFERENCE**

**COMMITTEE MEMBERS
PRESENT**

Shawna Lawson, Chair
Councillor Christophers
Amber Cherneski
Barry Desrosiers
Janet Gabriel
Shari Hutchison
Chantel Larson
Sarah Ulloa

**COMMITTEE MEMBERS
ABSENT**

Ryley Hatchard
Jenna Lambiris

STAFF PRESENT

Sian Anderson, Community Wellness Specialist
Jenn Besse, Recording Secretary

1. VIDEO CONFERENCING MEETING INFORMATION

2. CALL TO ORDER

Chair Lawson called the meeting to order at 5:35 p.m.

3. ADOPTION OF AGENDA

MOTION: By Councillor Christophers that the agenda for the April 13, 2021 United Way/Okotoks Partnership Committee Meeting be adopted as presented.

Carried Unanimously

4. MINUTES OF PREVIOUS MEETING

4.1 United Way/Okotoks Partnership Committee - March 9, 2021

MOTION: By B. Desrosiers that the minutes of the United Way/Okotoks Partnership Committee Meeting held March 9, 2021 be adopted as presented.

Carried Unanimously

5. BUSINESS

5.1 Community Investment - Review of 2020 Final Funding Report - McMan Calgary & Area

MOTION: By S. Ulloa that the Community Investment 2020 Final Funding Report for McMan Calgary & Area be received as information.
Carried Unanimously

5.2 Community Investment Overview

S. Anderson, Community Wellness Specialist, provided an overview of the Community Investment process for the Committee. The Community Investment Sub-Committee will receive an electronic package of 2021 funding applications to review. Funding application information will be sent out to the Sub-Committee early next week.

5.3 Campaign Discussion and Planning

S. Lawson provided information on the Dough Fundraiser with Cobs Bread. Customers use number 27735 at the Okotoks location and 27736 at the Shawnessy location to have 10% of the proceeds from their purchase be returned to the United Way/Okotoks Partnership. A cheque will be issued at the end of the year.

The Committee participated in a brainstorming session for workplace campaigns, awareness, and fundraising.

C. Larson provided information on coupon books and will bring additional details to the next meeting.

S. Ulloa is reaching out to the Dairy Queen owners to see if there is interest in partnering for a fundraising campaign.

5.4 Annual Calendar

MOTION: By J. Gabriel that business items 5.2 to 5.4 be received as information.
Carried Unanimously

5.5 Administrative Invoice(s)

MOTION: By S. Ulloa that the invoice(s) for Administrative expenses totaling \$225.22 be paid.
Carried Unanimously

6. REPORTS

6.1 Staff Liaison Report - S. Anderson

S. Anderson, Community Wellness Specialist, provided information on #okotoksstrongertogether programs (Community Champions, Kindness Currency, Gift It Forward, and Kindness Days on the third Friday of each month), National Volunteer Week, Leadership Awards, the Healthy Okotoks Coalition's Community Garden, and the development of a new community garden initiative.

6.2 Treasurer Report - J. Lambiris

On behalf of J. Lambiris, J. Besse, Recording Secretary, reported on the account balances including a review of income, and the balance for Community Investment.

6.3 Council Report - Councillor Christophers None

MOTION: By S. Ulloa that items 6.1 and 6.2 be received as information.
Carried Unanimously

7. GENERAL DISCUSSION

7.1 Round Table Discussion

The Committee discussed a thank you gift for outgoing Committee Member K. Flood. S. Lawson will purchase the gift card.

MOTION: By S. Ulloa that a gift card to Hub Town Brewing up to the amount of \$50.00 be purchased for Kelly Flood.
Carried Unanimously

8. CORRESPONDENCE

None

9. NEXT MEETING

The next meeting of the United Way/Okotoks Partnership Committee is May 11, 2021.

10. ADJOURNMENT

MOTION: By S. Ulloa that the April 13, 2021 United Way/Okotoks Partnership Committee Meeting adjourn at 7:31 p.m.

Carried Unanimously