



**TOWN OF OKOTOKS
UNADOPTED MINUTES
FOR THE REGULAR COUNCIL MEETING
HELD MONDAY, AUGUST 17, 2020
VIA VIDEOCONFERENCE**

COUNCIL PRESENT

Mayor Robertson
Councillor Christophers
Councillor Heemeryck
Councillor Rockley
Councillor Sands (absent from 7:43 to 7:46 p.m.)
Councillor Thorn (absent from 4:58 to 5:04 p.m.)
Councillor Watrin

STAFF PRESENT

Elaine Vincent, Chief Administrative Officer
Patty Huber, Legislative Services Administrator

1. CALL TO ORDER

Mayor Robertson called the meeting to order and provided a traditional land acknowledgement at 1:05 p.m.

2. ADOPTION OF AGENDA

MOTION 20.C.310

By Councillor Watrin

That the agenda for the August 17, 2020 Regular Council Meeting be adopted as presented.

Carried Unanimously

3. IN CAMERA ITEMS

MOTION 20.C.311

By Councillor Christophers

That the meeting go In Camera as the matters to be discussed during this portion of the meeting are within one of the exceptions to disclosure in Division 2 of Part I of the *Freedom of Information and Protection of Privacy (FOIP) Act* at 1:07 p.m.

Carried Unanimously

- 3.1 Arrears Listings (*FOIP* s. 17(1))
- 3.2 Water Update (*FOIP* s. 24(1)(a)(c)(g))
- 3.3 Land Lease/Sale (*FOIP* s. 24(1)(a)(c))
- 3.4 Public Engagement (*FOIP* s. 24(1)(a))

In Attendance

Mayor Robertson

Councillors Christophers, Heemeryck, Rockley, Sands, Thorn, and Watrin

Chief Administrative Officer Elaine Vincent

Finance & Systems Director Ralph Ettenauer

Development Services Director Jeff Greene

Community Services Director Susan Laurin

Infrastructure & Operations Director Chris Radford

Protective Services Director Kelly Stienwand

Corporate & Strategic Services Director Nancy Weigel

Corporate Strategist Christa Michailuck

Legislative & Policy Services Manager Cathy Duplessis

Information & Business Solutions Manager Charlene Nagy-Gyorgy

Network Specialist Jay Olson

Applied Electronics Consultant Rob Judd

Legislative Services Administrators Patty Huber and Janice Storch

MOTION 20.C.312

By Councillor Watrin

That the meeting come out of In Camera at 3:16 p.m.

Carried Unanimously

Break at 3:17 p.m. Reconvene at 3:28 p.m.

4. DELEGATIONS / QUESTION PERIOD BY THE PUBLIC

- 4.1 Laurie Hodson, Okotoks resident, submitted a letter regarding past correspondence which was read into the record.

5. MOTION(S) ARISING FROM IN CAMERA

MOTION 20.C.313

By Councillor Sands

That endorsement of the land location as contained in In Camera report 3.3, Land Lease/Sale, be provided.

Carried Unanimously

6. MINUTES OF PREVIOUS MEETING

6.1 Regular Council Meeting - July 13, 2020

MOTION 20.C.314

By Councillor Watrin

That the minutes of the Regular Council Meeting held July 13, 2020 be adopted as presented.

Carried Unanimously

6.2 Special Council Meeting - July 27, 2020

MOTION 20.C.315

By Councillor Thorn

That the minutes of the Special Council Meeting held July 27, 2020 be adopted as presented.

Carried Unanimously

7. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Elaine Vincent, Chief Administrative Officer, reviewed the report containing information from Corporate Support, Community Services, Corporate & Strategic Services, Development Services, Finance & Systems Services, Infrastructure & Operations, and Protective Services.

MOTION 20.C.316

By Councillor Rockley

That the Chief Administrative Officer's Report for August 17, 2020 be received as information.

Carried Unanimously

8. BUSINESS

8.1 Affordable Housing Strategy Update

Charles Boechler, Chair of the Affordable Housing Task Force, reviewed the report containing the issue that an Affordable Housing Strategy update is provided to Council for information. Lisa Moffat, Principal, Resilience Planning, was in attendance and responded to questions from Council.

MOTION 20.C.317

By Councillor Rockley

That the Affordable Housing Strategy Update be received as information.

Carried Unanimously

8.2 Tax Recovery Public Auction Reserve Bids

Ralph Ettenauer, Finance & Systems Director, reviewed the report containing the issue that the Tax Recovery Public Auction Reserve Bids report is provided to Council for approval.

MOTION 20.C.318

By Councillor Sands

That the reserve bids for properties being offered for sale at public auction be set as follows:

Legal	Roll Number	Reserve Bid
Plan 731655 Block 34 Lots 14	0006820	\$332,000.00
Plan 8010296 Block 1 Lot 22	0016170	\$349,000.00
Plan 0810207 Unit 7	0092506	\$786,000.00
Plan 0614104 Unit 3	0084420	\$740,000.00
Plan 0410489 Unit 61	0066443	\$175,000.00
430 Heritage Crescent	0034303	\$59,000.00
101 Heritage Drive	0034267	\$36,000.00

Carried Unanimously

8.3 Median Closures and Access Closures on Highways 2 and 2A

Jeff Green, Development Services Director, reviewed the report containing the issue that details regarding Foothills County's request to Alberta Transportation for closures on Highway 2 including median closures on 338 and 370 Avenue and a full closure at 306 Avenue, and Foothills County's recent request to Alberta Transportation to install signal lights at 306 Avenue and Highway 2A, is provided for Council's consideration.

MOTION 20.C.319

By Councillor Rockley

That a letter be drafted to the Minister of Transportation and copied to Foothills County outlining the following:

- Support of median closures on Highway 2 at 306 Avenue and 370 Avenue;
- Support of an interim median closure at 338 Avenue contingent on the Ministry's commitment to the construction of an interchange in the near term future. The request would include a funding commitment to the 338 Avenue interchange functional plan, acknowledgment of impacts to Okotoks and a commitment to consider future prioritization of the interchange as though the closures had not occurred;
- A request to defer consideration of signals at Highway 2A/306 Avenue, until Okotoks has had the opportunity to properly assess and provide comment on the proposed signals.

Carried

MOTION 20.C.320

By Councillor Heemeryck

That the proposed signal lights on Highway 2A at 306 Avenue, full closure impacts of 306 Avenue/Highway 2 and the Highway 2A corridor is referred to the Inter-municipal Committee for further discussion.

Carried Unanimously

8.4 Support for Alberta Urban Municipalities Association Director Role

Councillor Thorn reviewed the report containing the issue that she is requesting support to submit her name for consideration for a one-year term as Vice-President on the Board of Directors for the Alberta Urban Municipalities Association.

Councillor Thorn declared a conflict of interest and left the meeting at 4:58 p.m.

MOTION 20.C.321

By Councillor Heemeryck

That a letter of support be sent to the Alberta Urban Municipalities Association (AUMA) regarding Councillor Thorn's submission of her name for the Vice-President position on the AUMA Board of Directors.

Carried Unanimously
Councillor Thorn absent for the vote

Councillor Thorn returned to the meeting at 5:04 p.m.

9. BYLAWS**9.1 Bylaw 30-20 - Fees, Rates, and Charges Amendment**

Susan Laurin, Community Services Director, reviewed the report containing the issue that the purpose of Bylaw 30-20 is to amend Fees, Rates, and Charges Bylaw 09-19 by eliminating the September 1, 2020 increase to indoor recreation rental fees effective September 1, 2020 to August 31, 2021.

MOTION 20.C.322

By Councillor Watrin

That Bylaw 30-20 be read a first time.

Carried

MOTION 20.C.323

By Councillor Thorn

That Bylaw 30-20 be read a second time.

Carried

MOTION 20.C.324

By Councillor Sands

That authorization be given to read Bylaw 30-20 a third time.

Carried Unanimously

MOTION 20.C.325

By Councillor Christophers

That Bylaw 30-20 be read a third time and passed.

Carried

9.2 Bylaw 29-20 - Open Spaces and Recreation Facilities Bylaw Amendment

Peter Stapley, Municipal Enforcement Manager, reviewed the report containing the issue that the purpose of Bylaw 29-20 is to amend the Open Spaces and Recreation Facilities Bylaw to adjust open spaces closure times as well as other housekeeping items.

MOTION 20.C.326

By Councillor Watrin

That Bylaw 29-20 be read a first time.

Carried

MOTION 20.C.327

By Councillor Thorn

That Bylaw 29-20 be read a second time.

Carried

MOTION 20.C.328

By Councillor Sands

That authorization be given to read Bylaw 29-20 a third time.

Carried Unanimously

MOTION 20.C.329

By Councillor Heemeryck

That Bylaw 29-20 be read a third time and passed.

Carried

Break at 5:43 p.m. Reconvene at 5:53 p.m.

9.3 Bylaw 23-20 - Municipal Development Plan

Amanda Brinda, Senior Planner, reviewed the report containing the issue that the purpose of Bylaw 23-20 is to adopt a new Municipal Development Plan for the Town of Okotoks that will replace the Legacy Plan adopted in 1998.

MOTION 20.C.330

By Councillor Heemeryck

That Bylaw 23-20 be read a first time.

Carried Unanimously

Break at 6:34 p.m. Reconvene at 7:03 p.m.

15. STATUTORY / NON-STATUTORY HEARING(S)

15.1 Public Hearing Report for Bylaw 24-20 - Land Use Bylaw Amendment

Mayor Robertson opened the Statutory Public Hearing for Bylaw 24-20 – Land Use Bylaw Amendment at 7:04 p.m.

Amanda Brinda, Senior Planner, reviewed the report containing the issue that the purpose of Bylaw 24-20 is to amend Land Use Bylaw 40-98 by adding “dwelling - secondary suite” and “dwelling - accessory” to the list of discretionary uses in the Country Residential and Agriculture Districts and to amend the general regulations for suites to reflect the rural context.

Mayor Robertson called for Administration to provide a summary of the submissions received in favour and in opposition of Bylaw 24-20.

Cathy Duplessis, Legislative & Policy Services Manager, provided a response that no submissions were received up until 7:00 p.m. on August 17, 2020.

Mayor Robertson called for questions from Council of Administration regarding Bylaw 24-20 and there were none.

Mayor Robertson called for a 30-minute break to provide an opportunity for members of the public to submit responses to new information that may have arisen from Administration’s report.

Break at 7:13 p.m. Reconvene at 7:43 p.m.

Councillor Sands absent.

No submissions were received during the 30-minute break.

Councillor Sands returned to the meeting at 7:46 p.m.

MOTION 20.C.331

By Councillor Rockley

That the Public Hearing for Bylaw 24-20 close at 7:47 p.m.

Carried Unanimously

16. BYLAWS / BUSINESS RELATING TO HEARING(S)

16.1 Bylaw 24-20 - Land Use Bylaw Amendment

MOTION 20.C.332

By Councillor Thorn

That Bylaw 24-20 be read a second time.

Carried Unanimously

MOTION 20.C.333

By Councillor Sands

That Bylaw 24-20 be read a third time and passed.

Carried Unanimously

9. BYLAWS (RESUMED)

9.4 Bylaw 28-20 - COVID -19 Municipal Public Spaces Mask Bylaw and
Bylaw 31-20 - COVID-19 Mask Bylaw

Mayor Robertson requested that the Deputy Mayor assume the Chair.

Deputy Mayor Heemeryck assumed the Chair at 7:55 p.m.

MAIN MOTION

By Mayor Robertson

That Bylaw 28-20 be read a third time and passed.

Mayor Robertson requested that the motion be withdrawn.

Deputy Mayor Heemeryck inquired if there were any objections and the motion was withdrawn with the unanimous consent of Council.

MOTION 20.C.334

By Mayor Robertson

That in accordance with clauses 4, 24, and 57 of Procedure Bylaw 42-17, consideration to revert Bylaw 28-20 back to encompass all indoor public spaces in the Town of Okotoks be given.

Defeated

MOTION 20.C.335

By Mayor Robertson

That Bylaw 28-20 be read a third time and passed.

Carried

Mayor Robertson resumed the Chair at 8:58 p.m.

Peter Stapley, Municipal Enforcement Manager, reviewed the report containing the issue that the purpose of Bylaw 31-20 is to implement the mandatory wearing of masks in all indoor public places triggered if Alberta Health Services reports 15 active cases of COVID-19 in the Town of Okotoks to promote the safety, health, and welfare of people during the COVID-19 pandemic.

MOTION 20.C.336

By Councillor Sands

That Bylaw 31-20 be read a first time.

Carried

MAIN MOTION

By Councillor Christophers

That Bylaw 31-20 be read a second time.

MOTION 20.C.337

By Councillor Thorn

That Subsection 8.2 be deleted entirely and amended as follows:

“If the provisions of this Bylaw have been enacted in accordance with Section 3.2, the provisions will remain in force for a period of three (3) months at which time Council will conduct a review to determine if the Bylaw should be extended or rescinded.

Defeated

MOTION 20.C.338
By Councillor Christophers
That Bylaw 31-20 be read a second time.

Mayor Robertson requested a recorded vote:

In Favour: Mayor Robertson, Councillors Christophers, Heemeryck, Sands,
Thorn, and Watrin
Opposed: Councillor Rockley

Carried

MOTION 20.C.339
By Councillor Heemeryck
That authorization be given to read Bylaw 31-20 a third time.

Carried Unanimously

MOTION 20.C.340
By Councillor Christophers
That Bylaw 31-20 be read a third time and passed.

Councillor Rockley requested a recorded vote:

In Favour: Mayor Robertson, Councillors Christophers, Heemeryck, Sands,
Thorn, and Watrin
Opposed: Councillor Rockley

Carried

10. NOTICES OF MOTION
None

Break at 9:53 p.m. Reconvene at 10:01 p.m.

11. MOTIONS RE NOTICES

11.1 Racism and Diversity Task Force
(provided by Councillors Christophers and Thorn on July 13, 2020)

12. CORRESPONDENCE FOR ACTION
None

13. COUNCILLOR INQUIRIES AND SUGGESTIONS

Mayor Robertson provided a suggestion that Administration take photographs to record the number of people accessing and enjoying the river valley during the COVID-19 pandemic.

14. COUNCIL REPRESENTATIVE REPORTS

Mayor Robertson, and Councillor Sands provided an update on their activities since the last meeting of Council.

17. RESPONSES TO COUNCILLOR INQUIRIES AND SUGGESTIONS

None

18. CORRESPONDENCE FOR INFORMATION

18.1 Craig Copeland, Mayor, City of Cold Lake, Re: Criminal Code Amendment - July 7, 2020

18.2 Jordon Copping, Chief Officer, Calgary Metropolitan Region Board (CMRB), Re: CMRB's Annual Report for 2019 - July 23, 2020

MOTION 20.C.341

By Councillor Thorn

That correspondence items 18.1 and 18.2 be received as information.

Carried Unanimously

19. BOARD AND COMMITTEE MINUTES

19.1 Municipal Planning Commission - July 16, 2020

MOTION 20.C.342

By Councillor Sands

That the minutes of the Municipal Planning Commission dated July 16, 2020 be received as information.

Carried Unanimously

20. ADJOURNMENT

MOTION 20.C.343

By Councillor Watrin

That the August 17, 2020 Regular Council Meeting adjourn at 10:14 p.m.

Carried Unanimously