

**UNADOPTED MINUTES
OF THE EMERGENCY ADVISORY COMMITTEE
HELD ON WEDNESDAY, APRIL 1, 2020 AT 2:30 P.M.
VIA TELECONFERENCE**

COMMITTEE MEMBERS PRESENT Mayor Robertson, Chair
Councillor Christophers
Councillor Heemeryck
Councillor Sands
Councillor Thorn
Councillor Watrin
Councillor Rockley

STAFF PRESENT Elaine Vincent, Chief Administrative Officer
Kelly Stienwand, Director of Emergency Management/
Protective Services Director
Patty Huber, Legislative Services Administrator

1. CALL TO ORDER

Mayor Robertson called the April 1, 2020 Emergency Advisory Committee Meeting to order at 2:37 p.m.

2. ADOPTION OF AGENDA

2.1 Additions/Deletions/Changes

MOTION: By Councillor Watrin that the agenda for the April 1, 2020 Emergency Advisory Committee Meeting be adopted as presented.
Carried Unanimously

3. MINUTES OF PREVIOUS MEETING

3.1 Emergency Advisory Committee - March 25, 2020

MOTION: By Councillor Heemeryck that the minutes of the Emergency Advisory Committee Meeting held March 25, 2020 be adopted as presented.
Carried Unanimously

4. BUSINESS ITEMS

4.1 Review of COVID-19 Emergency Operations Centre Situation Response

Kelly Stienwand, Director of Emergency Management, provided a verbal update on the COVID-19 Emergency Operations Centre including current provincial and municipal statistics, review of the use and continued development of the critical and vital services dashboard and predictive modelling tools.

The Director stated that Town flood action plans are being reviewed to ensure COVID-19 compliance should flooding occur this spring.

The Director provided information on positive initiatives being undertaken in the community such as the fire and protective services teams joining forces to do “birthday drive-by’s” for local children while they are in isolation.

MOTION: By Councillor Thorn that the Review of COVID-19 Emergency Operations Centre Situation Response verbal report be received as information.

Carried Unanimously

4.2 Declaration of Vital Services

Elaine Vincent, Chief Administrative Officer, reviewed the report containing the issue that Council acts as the Emergency Advisory Committee (EAC) in alignment with Bylaw 42-18. The EAC is required to make recommendations to Council on the development of additional programs to support the COVID-19 pandemic.

4.2.1 Emergency Social Services Strategies

Susan Laurin, Community Services Director, reviewed the report containing an update on Emergency Social Services (ESS) activities and plans to support residents through the COVID-19 event.

Debbie Posey, Community Wellness Manager, was present and assisted in answering questions from the Committee including the process for residents to access the daily check-in program, and the use of social media messaging and story sharing initiatives to empower residents in supporting each other.

4.2.2 Economic and Business Recovery Strategies

Angela Groeneveld, Economic Development Manager, provided information on strategies for economic and business recovery. The Manager answered questions from the Committee including the 'stronger together' logo, the one-stop shop for business recovery supports, and ways for residents to support local businesses during the COVID-19 crisis.

MOTION: By Councillor Rockley that the Emergency Advisory Committee recommend to Council the inclusion of 'social fabric' and 'business retention' as vital services under the Community Emergency Management Plan, business continuity plans, and that the strategies and budgets for these plans be presented to Council at the April 27, 2020 Regular Meeting.

Carried Unanimously

5. **IN CAMERA ITEMS**

None

6. **NEXT MEETING**

The next meeting of the Emergency Advisory Committee will be Wednesday, April 8, 2020 at 2:30 p.m.

7. **ADJOURNMENT**

MOTION: By Councillor Watrin that the April 1, 2020 Emergency Advisory Committee Meeting adjourn at 4:26 p.m.

Carried Unanimously