



**TOWN OF OKOTOKS
UNADOPTED MINUTES
FOR THE REGULAR COUNCIL MEETING
HELD MONDAY, JULY 16, 2018
AT THE OKOTOKS MUNICIPAL CENTRE
COUNCIL CHAMBER**

COUNCIL PRESENT

Mayor Robertson
Councillor Christophers
Councillor Heemeryck
Councillor Rockley
Councillor Sands
Councillor Thorn
Councillor Watrin

STAFF PRESENT

Elaine Vincent, Chief Administrative Officer
Patty Huber, Legislative Services Administrator

1. CALL TO ORDER

Mayor Robertson called the meeting to order at 2:07 p.m.

2. ADOPTION OF AGENDA

MOTION 18.C.328

By Councillor Heemeryck

That the July 16, 2018 agenda for the Regular Meeting of Council be adopted as presented.

Carried Unanimously

3. IN CAMERA ITEMS

MOTION 18.C.329

By Councillor Sands

That the meeting go In Camera as the matters to be discussed during this portion of the meeting are within one of the exceptions to disclosure in Division 2 of Part I of the *Freedom of Information and Protection of Privacy (FOIP) Act* at 2:08 p.m.

Carried Unanimously

3.1 CAO Performance Update (*FOIP* Section 17(2)(e))

In Attendance

Mayor Robertson

Councillors Christophers, Heemeryck, Rockley, Sands, Thorn, and Watrin

Chief Administrative Officer Elaine Vincent (arrived at 2:51 p.m.)

Corporate & Strategic Services Director Nancy Weigel (until 2:50 p.m.)

MOTION 18.C.330

By Councillor Christophers

That the meeting come out of In Camera at 2:54 p.m.

Carried Unanimously

Break at 2:55 p.m. Reconvene at 3:03 p.m.

8. DELEGATIONS / QUESTION PERIOD BY THE PUBLIC

8.1 Okotoks RCMP

Okotoks RCMP Interim Detachment Commander Darrin Turnbull was in attendance to be recognized for his service.

8.2 Okotoks Municipal Enforcement River Rescue Recognition

Town of Okotoks Peace Officers Andrew Wiebe and Dakota Zurowski were in attendance to be recognized for their recent river rescue.

8.3 Fireworks Volunteer Recognition

John Collins was in attendance to be recognized for 10 years of volunteer service providing the Town of Okotoks Canada Day fireworks display.

8.4 The Great Dash

The Great Dash representatives were in attendance to provide information to Council regarding the Great Dash fundraising event, and the group's vision for a community amphitheatre.

8.5 Provincial One Act Festival Winners

Members of Okotoks' Dewdney Players Group Theatre were in attendance to be recognized for their achievements at the Provincial One Act Festival.

8.6 Rose Marlow, Okotoks

Rose Marlow was in attendance to provide her concerns regarding traffic speeds at the intersection of Northridge Drive and Elizabeth Street.

4. MINUTES OF PREVIOUS MEETING

4.1 Regular Council Meeting - June 25, 2018

MOTION 18.C.331

By Councillor Watrin

That the minutes of the Regular Council Meeting held June 25, 2018 be adopted as presented.

Carried Unanimously

5. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Elaine Vincent, Chief Administrative Officer, reviewed the report containing information from Corporate & Strategic Services and Development Services.

MOTION 18.C.332

By Councillor Christophers

That the Chief Administrative Officer's Report for July 16, 2018 be received as information.

Carried Unanimously

Break at 4:11 p.m. Reconvene at 4:19 p.m.

6. BUSINESS

6.1 Urban Deer Historical Information

Chris Radford, Infrastructure & Operations Director, reviewed the report containing the issue that information relating to urban deer provided to Council over past terms has been gathered and is provided for information.

MOTION 18.C.333

By Councillor Rockley

That the Urban Deer Historical Information report be received as information.

Carried Unanimously

6.2 Intermunicipal Committee Terms of Reference

Jamie Dugdale, Planning Services Manager, reviewed the report containing the issue that the proposed Terms of Reference for the Intermunicipal Committee is provided for approval.

MOTION 18.C.334

By Councillor Christophers

That the Intermunicipal Committee Terms of Reference be approved as presented and as recommended by the Intermunicipal Committee.

Carried Unanimously

7. BYLAWS

7.1 Bylaw 36-18 - Land Use Bylaw Amendment

Craig Davies, Development Planner, reviewed the report containing the issue that the purpose of Bylaw 36-18 is to amend Land Use Bylaw 40-98 by adding Brewery, Distillery, and Winery to the listed uses in the Central Business Commercial District, Highway Commercial District, Business Industrial District, South Business Industrial District, and General Industrial District.

MOTION 18.C.335

By Councillor Heemeryck

That Bylaw 36-18 be read a first time.

Carried Unanimously

9. NOTICES OF MOTION

Councillor Christophers provided a Notice of Motion regarding the Chief Administrative Officer's (CAO) Report:

Whereas to do my best job as the linkage between administration and our community, the more I know about the actions, activities, plans, and challenges of the corporation, the better I can play that role;

Whereas there is evidence of growing mistrust between residents and governments (Source: Majority of Canadians distrust government: poll suggests, CBC Radio – February 16, 2017);

Whereas there is a growing demand among electorate for governments of all levels to open lines of communication and to create more transparency around the work, priorities, and expenditures of governments of all levels;

Whereas a recent presentation by two residents made on behalf of hundreds of signatures indicate rising frustrations around the quality of our communication (made in response to a specific waste management pilot project);

Whereas a part of our Council role is both policy and public relations. The CAO Report is a public relations opportunity to complement our efforts to communicate to our community through the media, websites, press releases and other forms of 'words on a page';

Whereas our meetings are now live and recorded. This presents a unique opportunity to give our residents a biweekly update on what has happened in the past two weeks, what is currently happening and what is upcoming. It will help us communicate important highlights relevant to Council and our community in real time and in person;

Whereas our CAO Report is also a unique opportunity to share insights into the day-to-day activities of our Town staff as they execute Council's mandate on behalf of our community. And more specifically it is an opportunity to articulate priorities and to showcase the awards, innovation, creativity, special efforts, challenges, and activities of Town staff that might otherwise go unnoticed, unacknowledged, and underappreciated by Council and our residents;

Therefore, be it resolved that the CAO Report be expanded to hit highlights (past, present and upcoming) from the corporation with a special focus on the following:

- a. Public participation opportunities;
- b. RFP's (if they are relevant to Council strategic priorities);
- c. Awards, successes, special efforts, innovations;
- d. Challenges;
- e. Current priorities.

MOTION 18.C.336

By Councillor Christophers

That the notice period for the Notice of Motion be waived.

Defeated

10. MOTIONS RE NOTICES

None

11. CORRESPONDENCE FOR ACTION

- 11.1 Mandy Fisher, Development and Operations Manager, Lifesaving Society Alberta and Northwest Territories, Re: National Drowning Prevention Week Proclamation Request - June 22, 2018

MOTION 18.C.337

By Councillor Sands

That July 15 to 21, 2018 be proclaimed as National Drowning Prevention Week in the Town of Okotoks.

Carried Unanimously

12. COUNCILLOR INQUIRIES AND SUGGESTIONS

Mayor Robertson provided information that it has been several years since Fish and Wildlife attended Council, and suggested that Administration arrange for an Officer to attend the August or September meeting to provide up to date information on potential methods to reduce human/deer conflict.

Councillor Sands provided information regarding poplar trees along the pathway north of the Cimarron Estates Villas that appear to be diseased, and suggested that Administration make an onsite assessment to gauge whether the trees are a concern.

Mayor Robertson provided information that Okotoks resident Mark Sutherland placed in the final running of the Rangeland Derby top four at the Calgary Stampede; and Jordan Hansen was in the finals for bull riding and suggested that letters of congratulations be sent to both competitors.

Elaine Vincent, Chief Administrative Officer, responded that letters would be prepared on behalf of Council.

13. COUNCIL REPRESENTATIVE REPORTS

Mayor Robertson, Councillors Christophers, Rockley, Sands, and Watrin reported on their activities since the last Council meeting.

14. STATUTORY / NON STATUTORY HEARING(S)

None

15. BYLAWS / BUSINESS RELATING TO HEARING(S)

None

16. RESPONSES TO COUNCILLOR INQUIRIES AND SUGGESTIONS

- 16.1 Councillor Thorn - Utility Bill Explanation
- 16.2 Councillor Sands - Public Washrooms
- 16.3 Councillor Sands - Pathway Brush Sweeping
- 16.4 Councillor Sands - Cimarron Park Bridge
- 16.5 Councillor Watrin - Downey Bay Tree

MOTION 18.C.338

By Councillor Watrin

That the responses to Councillor Inquiries and Suggestions be received as information.

Carried Unanimously

17. CORRESPONDENCE FOR INFORMATION

- 17.1 Andrew Gustafson, Natural High Fitness & Athletics Inc. President, Re: Natural High Charity Triathlon Thank you - July 11, 2018
- 17.2 Andrew Gustafson, Foothills Okotoks Recreation Society Board Member, Re: Resignation from the Society - July 12, 2018

MOTION 18.C.339

By Councillor Thorn

That correspondence items 17.1 and 17.2 be received as information.

Carried Unanimously

18. BOARD AND COMMITTEE MINUTES

- 18.1 Family and Community Support Services Advisory Committee - June 6, 2018
- 18.2 Governance and Priorities Committee - June 18, 2018
- 18.3 Municipal Planning Commission - June 21, 2018

MOTION 18.C.340

By Councillor Sands

That the minutes of the Family and Community Support Services Advisory Committee dated June 6, 2018; the Governance and Priorities Committee dated June 18, 2018; and the Municipal Planning Commission dated June 21, 2018 be received as information.

Carried Unanimously

3. IN CAMERA ITEMS RESUMED

MOTION 18.C.341

By Councillor Christophers

That the meeting go In Camera as the matters to be discussed during this portion of the meeting are within one of the exceptions to disclosure in Division 2 of Part I of the *Freedom of Information and Protection of Privacy (FOIP) Act* at 5:20 p.m.

Carried Unanimously

In Attendance

Mayor Robertson

Councillors Christophers, Heemeryck, Rockley, Sands, Thorn, and Watrin

Chief Administrative Officer Elaine Vincent (until 6:20 p.m.)

MOTION 18.C.342

By Councillor Heemeryck

That the meeting come out of In Camera at 6:43 p.m.

Carried Unanimously

19. ADJOURNMENT

MOTION 18.C.343

By Councillor Sands

That the July 16, 2018 Regular Council Meeting adjourn at 6:44 p.m.

Carried Unanimously