

THE TOWN OF OKOTOKS  
FAMILY AND COMMUNITY SUPPORT SERVICES COMMITTEE MEETING  
AGENDA

Wednesday, November 6, 2024  
7:00 P.M.  
COUNCIL CHAMBER

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Pages

**1. CALL TO ORDER**

Chair \_\_\_\_\_ will call the meeting to order and provide a traditional land acknowledgement.

The Town of Okotoks acknowledges the original stewards of this land that we know and call Treaty 7 Territory, which includes the Blackfoot Confederacy First Nations the Kainai, Siksika and Piikani. The Stoney Nakoda First Nations, which includes the Bears paw, Chiniki and Goodstoney, the Dene First Nation of Tsuut'ina and the Metis Nation of Alberta. We Vow to continue honouring and respecting the Indigenous Peoples Sacred and Traditional ways of life and will carry on this special relationship with the land so that generations to come can enjoy, use, and live off the land as their ancestors did. We honour and respect this space, the water, the animals, and all the beings who have a spirit and have been here long before us.

**2. ELECTIONS**

**2.1 Election of Chair**

Recording Secretary calls for nominations for the position of Chair of the Family and Community Support Services Committee for the period ending October 31, 2025.

MOTION REQUESTED: That nominations for Chair cease.

**2.2 Election of Vice Chair**

Chair calls for nominations for the position of Vice Chair of the Family and Community Support Services Committee for the period ending October 31, 2025.

MOTION REQUESTED: That nominations for Vice Chair cease.

**3. ADOPTION OF AGENDA**

MOTION REQUESTED: That the agenda for the November 6, 2024 Family and Community Support Services Committee be adopted as presented.

**4. MINUTES OF PREVIOUS MEETING**

- 4.1 Family and Community Support Services Committee - October 2, 2024  
MOTION REQUESTED: That the minutes of the Family and Community Support Services Committee meeting held October 2, 2024 be adopted as presented. 4

## 5. CLOSED SESSION

(This portion of the meeting may be closed to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part I of the *Freedom of Information and Protection of Privacy (FOIP) Act*.)

## 6. MOTION(S) ARISING FROM CLOSED SESSION

## 7. BUSINESS

- 7.1 Family and Community Support Services Committee Funding  
MOTION REQUESTED: That business item 7.1 be received as information.

- 7.2 Voting Delegates for the 2024 Family and Community Support Services Association of Alberta Annual General Meeting  
MOTION REQUESTED: That Sian Anderson be designated as the voting delegate for the Town of Okotoks Family and Community Support Services Committee during the 2024 Family and Community Support Services Association of Alberta Annual General Meeting.

- 7.3 Discussion of the Resolution for the 2024 Family and Community Support Services Association of Alberta Annual General Meeting  
MOTION REQUESTED: That authorization be given to the voting delegates to use their own discretion and discussion of their fellow committee members during the November 6, 2024 regular committee meeting when voting on the resolution during the 2024 Family and Community Support Services Association of Alberta Annual General Meeting. 8

- 7.4 Round Table  
MOTION REQUESTED: That business item 7.4 be received as information.

## 8. REPORTS

- 8.1 Council Update

- 8.2 Community & Social Development Team Leader

- 8.3 Youth Representative - C. Giroux 12

- 8.4 Youth Representative - S. Thiruchitrambalam 13

MOTION REQUESTED: That items 8.1 to 8.4 be received as information.

## 9. CORRESPONDENCE FOR INFORMATION

- 9.1 Family and Community Support Services Association of Alberta Board Meeting Highlights - September 13, 2024 14

- 9.2 Family and Community Support Services Association of Alberta Board Meeting Highlights - October 4, 2024  
MOTION REQUESTED: That correspondence item 9.1 and 9.2 be received as information.

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**10. NEXT MEETING**

The next meeting of the Family and Community Support Services Committee is December 4, 2024.

**11. ADJOURNMENT**

MOTION REQUESTED: That the November 6, 2024 Family and Community Support Services Meeting adjourn at \_\_\_ p.m.

**UNADOPTED MINUTES  
OF THE TOWN OF OKOTOKS  
FAMILY AND COMMUNITY SUPPORT SERVICES COMMITTEE  
HELD ON WEDNESDAY, OCTOBER 2, 2024  
IN THE OKOTOKS MUNICIPAL CENTRE  
COUNCIL CHAMBER**

<b>COMMITTEE MEMBERS PRESENT</b>	Angela Barber, Vice-Chair Councillor Heemeryck Peter Burrell Dan Proctor Smriti Thiruchitrambalam
<b>COMMITTEE MEMBERS ABSENT</b>	Brandon Bailey Chase Giroux
<b>STAFF PRESENT</b>	Community & Social Development Team Leader Sian Anderson Community & Social Development Administrator Nikki Hamilton

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**1. CALL TO ORDER**

Chair Barber called the meeting to order at 7:03 p.m. and provided a traditional land acknowledgement.

**2. ADOPTION OF AGENDA**

The following item was added to the agenda:  
8.1 Closure of Eunoia Equine Assisted Learning

MOTION: By D. Proctor that the agenda for the October 2, 2024 Family and Community Support Services Committee be adopted as amended.  
Carried Unanimously

### **3. MINUTES OF PREVIOUS MEETING**

#### 3.1 Family and Community Support Services Committee - September 4, 2024

MOTION: By P. Burrell that the minutes of the Family and Community Support Services Committee meeting held September 4, 2024 be adopted as presented.

Carried Unanimously

### **4. CLOSED SESSION**

None

### **5. MOTION(S) ARISING FROM CLOSED SESSION**

None

### **6. BUSINESS**

#### 6.1 Social Needs Assessment - Community Conversation

Community & Social Development Team Leader Sian Anderson provided information on the engagement sessions for the Social Needs Assessment and guided the Committee through the Community Conversation Questions.

#### 6.2 Family and Community Support Services Funding

Community & Social Development Team Leader Sian Anderson provided an overview of the updated 2025 Family and Community Support Services Funding Application. Funding Applications will open on October 21, 2024 and will close on November 22, 2024.

### 6.3 Round Table

The Chair thanked the outgoing Committee Members for their dedication and support to the Family and Community Support Services Committee.

MOTION: By P. Burrell that items 6.1 to 6.3 be received as information.

Carried Unanimously

## 7. REPORTS

### 7.1 Council Update

Councillor Heemeryck reported on the public awareness campaign regarding noise attenuation and the one year sound pressure level meter pilot.

### 7.2 Community & Social Development Team Leader

Community & Social Development Team Leader Sian Anderson gave an update on the Asset Based Community Development Workshop hosted on September 23, 2024 for service providers from the entire region, the Housing Needs Assessment going to Council at the end of the month, and the opening of the new Youth Centre in the Okotoks Recreation Centre.

### 7.3 Youth Representative

Youth Representative S. Thiruchitrambalam provided an update on the stresses of back to school and unit finals. S. Thiruchitrambalam discussed the Halloween dance put on at her school and the fun activities that are planned.

### 7.4 Youth Representative

None

MOTION: By D. Burrell that items 7.1 to 7.4 be received as information.

Carried Unanimously

**8. CORRESPONDENCE FOR INFORMATION**

8.1 Closure of Eunoia Equine Assisted Learning – September 28, 2024

MOTION: By P. Burrell that correspondence item 8.1 be received as information.  
Carried Unanimously

**9. NEXT MEETING**

The next meeting of the Family and Community Support Services Committee is November 6, 2024.

**10. ADJOURNMENT**

MOTION: By S. Thiruchitrambalam that the October 2, 2024 Family and  
Community Support Services Committee meeting adjourn at 8:51 p.m.  
Carried Unanimously

**TO:** FCSSAA Members

**DATE:** October 7, 2024

**RE:** Resolutions for the 2024 FCSSAA Annual General Meeting

Attached are the two resolutions that will be heard at the FCSSAA Annual General Meeting on Friday November 15, 2024. The resolutions will be included in the FCSSAA Annual Report that will be available on the FCSSAA website and e-mailed prior to the conference.

The FCSSAA Board urges all FCSS programs to engage in detailed discussions about the resolutions, ensuring that your AGM delegates fully understand the viewpoints you wish to support during the resolutions debate.

The guidelines for late and emergent resolutions are described in the [FCSSAA Resolutions Procedures Manual on our website](#). A late resolution is a resolution received after the deadline of 60 days prior to the AGM, and not fitting the definition of an emergent resolution. Late resolutions will not be considered by the AGM assembly.

Emergent resolutions must deal with an issue of significance to FCSS programs that arises after the deadline for submitting resolutions. Emergent resolutions must be received by the FCSSAA Secretary at least three (3) days prior to the AGM and members of the Resolutions Committee must agree that the issue requires debate prior to next year's AGM.

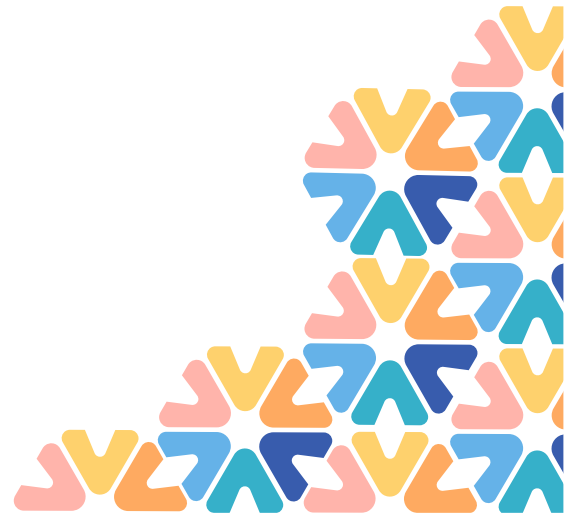
Each FCSS program that is a member of the FCSSAA is entitled to appoint two voting delegates for the AGM. Please ensure the appointments have been made before the conference. Voting delegates must register at the AGM registration table prior to the AGM. There is no charge to attend the AGM.

If you have questions regarding the attached resolutions or resolution procedures, please contact me at [lsmid@town.stpaul.ab.ca](mailto:lsmid@town.stpaul.ab.ca) or Mellissa Kraft, FCSSAA Executive Director, [director@fcssaa.org](mailto:director@fcssaa.org). I look forward to seeing you at the FCSSAA conference and AGM.

Sincerely,



Lynn Smid  
Secretary  
FCSS Association of Alberta





## RESOLUTION 2024-01

**SUBMITTED BY:** County of Grande Prairie Family and Community Support Services Advisory Board

**TOPIC:** Commitment to Address Food Security in Alberta

**BE IT RESOLVED THAT:** The FCSSAA advocates to the Government of Alberta to maintain its current commitment of funding to address food security through a range of strategies that ensure access to food while also tackling the root causes of food insecurity.

### Background:

Food security is a fundamental human right and is essential for the health and well-being of all Albertans. The rate of food insecurity in Alberta is rising, affecting approximately 1 in 5 households, with low-income families, Indigenous communities, and seniors being particularly impacted. Recent economic challenges, inflation, and supply chain disruptions have exacerbated food insecurity, placing additional strain on food banks, community organizations, and vulnerable populations.

Food insecurity in Alberta is driven by several interconnected factors that impact the availability, accessibility, and affordability of nutritious food for residents. Economic disparities have created a significant gap between high- and low-income households, with many families struggling to afford healthy food amid rising living costs. The high cost of living, including increased housing, utility, and transportation costs consumes a large portion of household budgets, leaving less money available for food. For example, according to the Alberta Consumer Price Index, between January 2023 and January 2024, electricity costs rose by 119%, and rental accommodations increased by 10.6%. Food prices in Alberta have steadily risen, with average retail food prices increasing by 26.81% from January 2019 to January 2024. If these costs continue to climb, Alberta's social systems will face even greater strain, and more individuals will struggle to meet their basic needs.

Addressing food insecurity requires a comprehensive approach, including economic reforms, improved social services, support for local agriculture, and targeted policies to ensure all residents have reliable access to nutritious food. Between 2022 and 2024, the Government of Alberta dedicated \$20 million to address food security through food banks and food-serving organizations. This investment was essential in responding to the ongoing crisis of food insecurity. However, this assistance alone is insufficient to address the social safety nets and policies that fail to tackle the root causes of food insecurity. Programs providing financial assistance, affordable housing, and food subsidies are crucial components of a comprehensive approach to food insecurity. It is vital that the province continues to invest in supporting a broad spectrum of community programs that address poverty reduction and enhance food security.

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### Sources

Average Retail Food Prices Data Visualization Tool ([statcan.gc.ca](https://statcan.gc.ca))

“Canada’s Food Price Report, 12 Edition 2022” . Dalhousie University. [Food Price Report - EN 2022.pdf \(dal.ca\)](#)

Canadian Income Survey, Centre for Income and Socioeconomic Well-being Statistics, Statistics Canada.

Statistics Canada. [Table 13-10-0835-01 Food insecurity by selected demographic characteristics](#)

[Food security | Alberta.ca](#)

**SPECIAL RESOLUTION TO AMEND BYLAWS**  
**Proposed to the Annual General Meeting**  
**of the Family and Community Support Services Association of Alberta (FCSSAA)**

**Edmonton, November 15, 2024**

**BACKGROUND:** The Family and Community Support Services Association of Alberta (FCSSAA) has determined by deliberation and discussion of the Association Board and Members to amend its Bylaws, and the Association Board has determined that the following amendments are in order and in keeping with the good governance and administration of the organization.

**NOW THEREFORE BE IT RESOLVED THAT** the Bylaw amendments proposed by Special Resolution to the Members on November 15, 2024 be approved.

**Whereas**, the FCSSAA Membership appoints a board based on the recommendations of the regions at the Annual Meeting;

**Whereas**, the current one (1) year term for the board members does not provide the continuity that may be achieved with a two (2) year term.

**Whereas**, the above proposal requires Bylaw Amendments to be approved by the Membership;

**Therefore be it resolved that**, the FCSSAA Bylaws be amended as to read as follows:

### **4.3 Election and Appointment of Board Members**

4.3.1 The Full FCSSAA Members shall elect by nomination and a clear majority a President at the Annual Meeting by voting delegates.

The President shall be elected for a two (2) year term beginning in 2025 at the Annual Meeting. This term shall commence at the conclusion of the Annual Meeting at which they are elected, and shall, unless sooner vacated, terminate at the conclusion of the Annual Meeting two (2) years hence. The President position will have a cumulative term limit of six (6) years.

4.3.2 A call for nominations for the President position will be issued at minimum four (4) weeks prior to the nomination deadline.

Interested persons must submit a completed nomination package electronically to the Association at least two weeks prior to the Annual Meeting. The nomination must be endorsed by at least one FCSSAA Member in good standing.

The Membership will be informed of the nominees prior to the Annual Meeting.

4.3.3 If there are no nominations received prior to the nomination deadline for the President position, nominations from the floor at the Annual Meeting will be accepted.

4.3.4 The Member who made the nomination has no more than two minutes to speak to the nomination. If the Member is not present, the written statement from the nomination package will be read.

4.3.5 Each candidate for the position of President has up to five minutes to speak in response to the nomination. The order of speaking is determined by a drawing of lots by the person presiding over the election.

4.3.6 If a vacancy occurs in the office of the President, between Annual Meetings it shall be filled by the Vice President as selected by the Board, for an interim period until the next Annual Meeting, with the Vice President's consent. The Vice President who moves to the interim President position shall vacate their position as Vice President on the Board and a new Vice President will be selected by the Board.

4.3.7 Representatives from the Regions are elected or appointed at Regional meetings whenever held, at which those Members present from the particular region may nominate and vote on the election of representatives for their respective region.

4.3.8 The representatives of Directors' Network Committee shall be nominated prior to the Annual General Meeting. These nominations will be ratified by the Board of Directors at their first meeting following the Annual General Meeting.

4.3.9 Members of the Association Board serve two (2) years, or until their successors are elected or appointed.

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The Board of Directors is instructed to file the Special Resolution as adopted, with Alberta Corporate Registry in accordance with the Societies Act. RSA 2000 c. S-14

## FCSS Committee Youth Report

Summer has officially come to an end. The trees are putting on a beautiful display of their vibrant colors, reminding us that winter is around the corner. A lot of students are getting excited for the upcoming ski season. Sunshine or Louise, which is best? seems to be a popular debate. With that, hockey is beginning to start up. Tryouts are underway. Along with the early-season success of the Calgary Flames, everyone is excited for hockey. The hallways at school are more packed than ever. With HTA having over 1,110 students this year. The some 400 grade 10's have finally begun to settle in, (and finally learn to walk). Most of my peers and I have begun applications for various universities, as the universities began allowing applications on October 1st. Overall, the younger crowd is anxiously awaiting the upcoming winter months and the activities it entails. In the meantime, school and homework will remain the status quo.

## Youth Report November 6th, 2024

This month in Okotoks they set up a haunted house in the Lions Camp ground. Youth are utilizing the weather to use the bird e-scooters, the walkway paths and just in general to enjoy the fresh air while it lasts. Halloween is just around the corner and youth are excited to dress up to go trick-or-treating and hand out candy. We are grateful that the weather is going to be nice during the night of Halloween.

The new law on cell phones during school has mixed feelings from the youth. As some students want to use it during school to listen to music and research study material, and others would just want to go back to Instagram to watch reels. This may be frustrating to some but few youth think it is for the better.



## Board Meeting Highlights from September 13, 2024

The board met at the Double Tree on the west end of Edmonton.

**PROVINCIAL QUESTION** – The question for the September 2024 was related to challenges facing FCSS programs. The information will be summarized and shared with the membership and discussed during Fall Regional Meetings.

**PROVINCIAL OFFICE UPDATE (Courtney Rippin Kaufman)** – Cheryl Naundorf is assigned to a separate project until spring, and Courtney will be the Acting Executive Director in the interim. Work continues with Three Hive Consulting on the Key Performance Measures and the new reporting system. The plan is to roll out training next year, keeping in mind there are two years to report in the current system.

**STRATEGIC PLAN** - The board discussed the strategic plan overview. The information will be shared in the annual report.

**RESOLUTION COMMITTEE** – The resolution deadline is September 16. The committee will meet after the deadline to review the resolutions received.

**FINANCIAL UPDATE** – The board reviewed the 4<sup>th</sup> quarter financial report and the draft budget. The budget was approved and will be presented in the 2023-24 annual report.

**COMMUNICATIONS COMMITTEE** – The committee shared the online advocacy tool with the Board. The Board provided feedback which the committee will take to the developers. The committee intends to launch the site with FCSS programs in October.

**PRESIDENT'S REPORT** – Murtaza Jamaly shared that he will not seek re-election for FCSSAA President in the fall.

**DIRECTORS' NETWORK (DN)** – The Board will meet with the Directors' Network on October 3.

**BOARD MEETING SCHEDULE** – The FCSSAA Board will meet on October 4, November 13 (at the annual conference) and the AGM is on November 15. The first meeting of the new board will be held virtually on November 18.



## Board Meeting Highlights from October 4, 2024

The board met at the Double Tree on the west end of Edmonton.

**PROVINCIAL OFFICE UPDATE**– There was no update this meeting.

**FALL REGIONAL MEETINGS** – Notes for topics to discuss at the fall regional meetings were reviewed. The most important activity is to choose the Regional Representative to the FCSSAA Board. The Board discussed an activity for regions to review the Challenges Facing FCSS summary from the survey that was conducted over the summer.

**DRAFT AUDIT** - The board reviewed the draft 2023-2024 Audited Financial statements. The audit was clean and the Association is in a good financial position. The audit will be shared in the annual report.

**RESOLUTION COMMITTEE** – There was one resolution submitted by the County of Grande Prairie. The resolution along with the special resolution to change the bylaws will be shared with the membership and go to the AGM.

**COMMUNICATIONS COMMITTEE** – Work continues on the Community Impact site. The FCSS programs will be invited to input their data to the site, and we will offer a webinar to answer questions. There will be a drop-in session at the conference to learn more about the site. The public facing side will launch once there is sufficient data in the system.

**PRESIDENT’S REPORT** – Murtaza Jamaly shared he directed a funding related question to Minister Nixon at the Alberta Municipalities fall convention.

**DIRECTORS’ NETWORK (DN)** – The DN met on October 3 and they had a productive meeting. There are new members to the DN – Tanya Byers from Edson, Trina Molnar from Swan Hills and Stacey McLennan from Flagstaff. The DN will work on a new directors mentorship program. The DN Conference is in Lloydminster on April 30 – May 2.

**BOARD MEETING SCHEDULE** – The FCSSAA Board will meet on November 13 (at the annual conference) and the AGM is on November 15. The first meeting of the new board will be held virtually on November 18.