

**ADOPTED MINUTES
OF THE JOINT COUNCIL AND FINANCE AND AUDIT COMMITTEE
2019 BUDGET MEETING**

**HELD NOVEMBER 20 AND 21, 2018
IN THE OKOTOKS MUNICIPAL CENTRE COUNCIL CHAMBER**

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| COUNCIL PRESENT | Mayor Robertson Councillor Christophers Councillor Heemeryck Councillor Rockley Councillor Sands Councillor Thorn Councillor Watrin |
| COMMITTEE MEMBERS PRESENT | Darren Cunningham (arrived at 10:06 a.m. on November 20) Allan Evenson Arnold van Loozenoord |
| STAFF PRESENT | Elaine Vincent, Chief Administrative Officer Ralph Ettenauer, Finance & Systems Director Susan Laurin, Community & Protective Services Director Michael MacIntyre, Development Services Director Chris Radford, Infrastructure & Operations Director Nancy Weigel, Corporate & Strategic Services Director Janice Storch, Legislative Services Administrator |

1. CALL TO ORDER

The Mayor called the meeting to order at 8:46 a.m. on November 20, 2018 and welcomed the Finance and Audit Committee to the 2019 Budget Meeting.

2. ADOPTION OF AGENDA

MOTION: By Councillor Christophers that the agenda for the November 20, 21, and 22, 2018 Joint Council and Finance and Audit Committee 2019 Budget Meeting be adopted as presented.

Carried Unanimously
D. Cunningham absent for the vote

3. OPENING REMARKS/BUDGET OVERVIEW

Elaine Vincent, Chief Administrative Officer, presented an overview of the proposed 2019 Budget.

Darren Cunningham arrived at meeting at 10:06 a.m.

Break at 10:35 a.m. Reconvene at 10:50 a.m.

4. DIVISION PRESENTATIONS

4.1 Community & Protective Services Division

Susan Laurin, Community & Protective Services Director, presented the Community & Protective Services 2019 Budget for the Joint Committee's review and comment.

Break at 11:54 a.m. Reconvene at 12:56 p.m.

4.2 Development Services Division

Michael MacIntyre, Development Services Director, presented the Development Services 2019 Budget for the Joint Committee's review and comment.

4.3 Infrastructure & Operations Division

Chris Radford, Infrastructure & Operations Director, presented the Infrastructure & Operations 2019 Budget for the Joint Committee's review and comment.

4.4 Finance & Systems Division

Ralph Ettenauer, Finance & Systems Director, presented the Finance & Systems 2019 Budget for the Joint Committee's review and comment.

4.5 Corporate & Strategic Services Division

Councillor Heemeryck declared a potential pecuniary interest as a family member is employed by the Town of Okotoks in the Corporate & Strategic Services Division, and excused himself from the meeting at 3:22 p.m.

Councillor Rockley declared a potential pecuniary interest as he is employed by the Western Wheel and excused himself from the meeting at 3:23 p.m.

Nancy Weigel, Corporate & Strategic Services Director, presented the Corporate & Strategic Services 2019 Budget for the Joint Committee's review and comment.

Councillors Heemeryck and Rockley returned to the meeting at 3:52 p.m.

6. CAPITAL BUDGET REVIEW

Elaine Vincent, Chief Administrative Officer, presented a detailed review of the proposed 2019 Budget and 10-Year Capital Forecast.

Recess at 4:39 p.m. on November 20, 2018.

Reconvene at 8:45 a.m. on November 21, 2018.

6. CAPITAL BUDGET REVIEW RESUMED

Elaine Vincent, Chief Administrative Officer, continued presenting a detailed review of the proposed 2019 Capital Budget and 10-Year Capital Forecast.

MOTION: By Councillor Heemeryck that the Joint Committee recommend to Council to approve the proposed 2019 Capital Budget and 10-Year Capital Forecast as amended by removing Projects #67 - Community Garden, #112 - Affordable Homes, #116 - Local Transit, and #125 - New Asset Program.

Carried Unanimously

MOTION: By Councillor Thorn that the Joint Committee recommend to Council that Project #67 - Community Garden be located on the south side of Okotoks.

Carried Unanimously

MOTION: By Councillor Thorn that the Joint Committee recommend to Council that Project #112 - Affordable Homes be approved as presented in the proposed 2019 Capital Budget.
Carried Unanimously

Break at 10:21 a.m. Reconvene at 10:43 a.m.

MOTION: By Councillor Sands that the Joint Committee recommend to Council that the budget for Project #116 - Local Transit be reduced to \$1.40 Million Dollars in the proposed 2019 Capital Budget.
Carried Unanimously

MOTION: By Councillor Thorn that the Joint Committee recommend to Council that the budget for Project #125 - New Asset Program be reduced to \$0.072 Million Dollars in the Draft 2019 Capital Budget.
Carried Unanimously

5. IN CAMERA

MOTION: By Councillor Christophers that the meeting go In Camera as the matters to be discussed during this portion of the meeting are within one of the exceptions to disclosure in Division 2 of Part I of the *Freedom of Information and Protection of Privacy (FOIP) Act* at 11:13 a.m.
Carried Unanimously

5.1 Human Resources Matter (*FOIP* Section 19)

In Attendance

Mayor Robertson

Councillors Christophers, Heemeryck, Rockley, Sands, Thorn, and Watrin

Finance and Audit Committee Members Darren Cunningham, Allan Evenson and Arnold van Loozenoord

Chief Administrative Officer Elaine Vincent

Finance & Systems Director Ralph Ettenauer

Community & Protective Services Director Susan Laurin

Development Services Director Michael MacIntyre

Infrastructure & Operations Director Chris Radford

Corporate & Strategic Services Director Nancy Weigel

Legislative Services Administrator Janice Storch

MOTION: By Councillor Heemeryck that the meeting come out of In Camera at 11:29 a.m.
Carried Unanimously

Break at 11:30 a.m. Reconvene at 11:38 a.m.

7. OPERATING BUDGET REVIEW

Elaine Vincent, Chief Administrative Officer, presented a detailed review of the proposed 2019 Operating Budget and the 4-Year (2020-2023) Operating Forecast.

Break at 11:57 a.m. Reconvene at 12:59 p.m.

7. OPERATING BUDGET REVIEW RESUMED

Elaine Vincent, Chief Administrative Officer, continued presenting a detailed review of the proposed 2019 Operating Budget and the 4-Year (2020-2023) Operating Forecast.

Break at 2:35 p.m. Reconvene at 2:41 p.m.

MAIN

MOTION: By Councillor Thorn that the Joint Committee recommend to Council that the one time expenditures for Water and Energy Rebate Program Public Relations in the amount of \$150,000 and the Climate Change Action Plan in the amount of \$120,000 be removed from the proposed 2019 One Time Operating Expenditures List.

Break at 2:52 p.m. Reconvene at 2:54 p.m.

AMENDING

MOTION: By Councillor Christophers that the Joint Committee recommend to Council that the one time expenditure for Council Strategic Initiatives in the amount of \$250,000 be removed from the proposed 2019 One Time Operating Expenditures List.

AMENDMENT TO THE AMENDING

MOTION: By D. Cunningham that the Joint Committee recommend to Council that the one time expenditure for Economic Development Strategic Initiatives in the amount of \$100,000 be removed from the proposed 2019 One Time Operating Expenditures List.

Defeated

AMENDING

MOTION: By Councillor Christophers that the Joint Committee recommend to Council that the one time expenditure for Council Strategic Initiatives in the amount of \$250,000 be removed from the proposed 2019 One Time Operating Expenditures List.

Carried

MAIN MOTION

AS AMENDED: By Councillor Thorn that the Joint Committee recommend to Council that the one time expenditures for Water and Energy Rebate Program Public Relations in the amount of \$150,000, the Climate Change Action Plan in the amount of \$120,000, and Council Strategic Initiatives in the amount of \$250,000 be removed from the 2019 One Time Operating Expenditures List.

Carried

Break at 3:20 p.m. Reconvene at 3:32 p.m.

MOTION: By Councillor Christophers that the Joint Committee recommend to Council that the Wifi in Public Buildings Report be amended by changing recommendation #2 to read "That the 2019 Operating Budget for Pason Centennial Centre be increased by \$9600".

Carried Unanimously

MOTION: By Councillor Rockley that the Joint Committee recommend to Council to approve amending the Draft Elected Officials Remuneration and Expense Reimbursement Policy by removing Section 2 in its entirety and approving the Draft Policy as amended.

Carried Unanimously

MOTION: By D. Cunningham that the Joint Committee recommend to Council to approve the Draft Snow and Ice Control for the Integrated Transportation Network Policy as presented.

Carried Unanimously

MOTION: By Councillor Sands that the Joint Committee recommend to Council to approve the proposed 2019 Operating Budget and 4-Year (2020-2023) Operating Forecast as amended.

Carried

8. BYLAWS

8.1 Bylaw 09-18 - Fees, Rates, and Charges

The draft Bylaw 09-18 was reviewed under item 7 - the 2019 Operating Budget Review and will be presented at the November 26, 2018 Regular Council Meeting for consideration of first reading.

9. ADJOURNMENT

MOTION: By Councillor Sands that the Joint Council and Finance and Audit Committee 2019 Budget Meeting held November 20 and 21, 2018 be adjourned at 4:41 p.m. on November 21, 2018.
Carried Unanimously

Mayor Robertson, Chair